

ADULTS AND COMMUNITIES SCRUTINY COMMITTEE

MONDAY 1 JULY 2019
7.00 PM

Bourges/Viersen Room - Town Hall

AGENDA

Page No

1. **Apologies for Absence**
2. **Declarations of Interest and Whipping Declarations**

At this point Members must declare whether they have a disclosable pecuniary interest, or other interest, in any of the items on the agenda, unless it is already entered in the register of members' interests or is a "pending notification " that has been disclosed to the Solicitor to the Council. Members must also declare if they are subject to their party group whip in relation to any items under consideration.
3. **Minutes of the Adults and Communities Scrutiny Committee Meeting Held on 12 March 2019** 3 - 12
4. **Call In of any Cabinet, Cabinet Member or Key Officer Decisions**

The decision notice for each decision will bear the date on which it is published and will specify that the decision may then be implemented on the expiry of 3 working days after the publication of the decision (not including the date of publication), unless a request for call-in of the decision is received from any two Members of the relevant Scrutiny Committee. If a request for call-in of a decision is received, implementation of the decision remains suspended for consideration by the relevant Scrutiny Committee.
5. **Appointment of Co-opted Members** 13 - 16
6. **Community Involvement in Neighbourhood Issues** 17 - 40



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7. **Review of Homelessness Reduction Strategy 2018-2020 and Safer off the Streets** 41 - 72

CRIME AND DISORDER SCRUTINY COMMITTEE (FOR ITEM 8. ONLY)

8. **Prevent Strategy Refresh - 2019/2021** 73 - 108
9. **Review of 2018/19 and Work Programme for 2018/2019** 109 - 134
10. **Forward Plan of Executive Decisions** 135 - 178
11. **Date of Next Meeting**

10 September 2019

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Committee Members:

Councillors: N Simons (Chairman) K Aitken, R Bisby, S Bond, R Brown (Vice Chairman), A Ellis, J R Fox, J Howard, J Howell, M Jamil, and I Yasin

Substitutes: Councillors: A Bond, Coles, Day, D Fower and Skibsted

Further information about this meeting can be obtained from David Beauchamp on telephone 01733 384628 or by email – david.beauchamp@peterborough.gov.uk

**MINUTES OF THE ADULTS AND COMMUNITIES SCRUTINY COMMITTEE
HELD AT 7PM ON
TUESDAY 12 MARCH 2019
BOURGES / VIERSEN ROOM, TOWN HALL, PETERBOROUGH**

Committee Members Present: Cllrs. N Simons (Chairman), R Brown, R Bisby (Vice-Chairman), A Ellis, John Fox, S Hemraj, A Joseph, A Shaheed, J Stokes, Co-opted Members: Parish Cllrs N Boyce and J Hayes

Officers Present:

Charlotte Black	Service Director, Adults and Safeguarding
Sarah Ferguson	Assistant Director, Housing, Communities and Youth
Fiona Davies	Head of Mental Health
Rob Hill	Assistant Director, Public Protection
Jawaid Khan	Head of Community Resilience and Integration
Jo Bezant	Manager, Housing Enforcement and Selective Licensing
Dania Castagliuolo	Prevention and Enforcement Services Officer
Diana Mackay	Senior Commissioner (Adults), Prevention and Early Intervention
Belinda Child	Head of Housing, Prevention and Wellbeing

Also Present:

Julie Frake-Harris	Director of Operations Cambridgeshire and Peterborough NHS Foundation Trust
Cllr. Irene Walsh	Cabinet Member for Communities
Cllr. Wayne Fitzgerald	Deputy Leader and Cabinet Member for Integrated Social Care and Health

1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Jamil and Bashir. Councillors Joseph and Stokes were in attendance as substitutes.

2. DECLARATIONS OF INTEREST

Agenda Item 6 – Portfolio Holder Progress Report - Communities

Councillor Bisby Declared a non-statutory interest due to his position as Deputy Police and Crime Commissioner and elected to remain in the room for discussion of this item.

3. MINUTES OF THE ADULTS AND COMMUNITIES SCRUTINY COMMITTEE MEETING HELD ON 15 JANUARY 2019.

The minutes of the meeting held on 15 January 2019 were agreed as a true and accurate record.

4. CALL IN OF ANY CABINET, CABINET MEMBER OR KEY OFFICER DECISIONS

There were no requests for call in to consider.

5. THE CAMBRIDGESHIRE AND PETERBOROUGH NHS FOUNDATION TRUST MID-YEAR REPORT 2018/19 ON THE DELIVERY OF THE COUNCIL'S DELEGATED DUTIES FOR PEOPLE OVER 18 YEARS WITH MENTAL HEALTH NEEDS

The Director of Operations, Cambridgeshire and Peterborough NHS Foundation Trust, accompanied by the Service Director, Adults and Safeguarding and the Head of Mental Health introduced the report which gave the Committee an update on the performance of the Cambridgeshire and Peterborough Foundation Trust for people over 17 years with mental health the needs.

The Adults and Communities Scrutiny Committee debated the report and in summary, key points raised and responses to questions included:

- Members thanked officers for producing an interesting and complex report.
- Members referred to section 4.2.1 on page 14 of the reports pack and asked why the Mental Health Social Work Business Case had been put on hold and what further work was required on it. Officers responded that the Primary Care Mental Health Service was a particularly exciting service that linked with primary care. The focus of integration was with GP providers. Work regarding social and holistic care was not on hold. The Head of Mental Health helped to steer this process. A G.P. might still refer to this as 'PRISM'. The Mental Health Social Work Business Case involved possible further improvements that were being looked at from a financial benefit perspective but the holistic integration of an individual's health and social care needs were not on hold.
- Members referred to section 4.2.3 on page 15 of the reports pack and asked what the benefits and changes there had been as a result of the redesign of the Cambridgeshire and Peterborough Foundation Trust's Adult Mental Health Locality Teams. Officers responded that the development of primary care mental health service had increased access for people with mental health issues across Cambridgeshire and Peterborough. Service users had previously been referred to secondary mental health services causing a significant delay but now the response time was less than one week for most people. The new pathway was facilitated by a reorganisation of Community Mental Health services.
- The new patient record system to replace 'RiO' had gone out to procurement and work was underway with three potential providers. The existing RiO system had involved over time and had become cumbersome. The specific tender requirements for the new system would reduce these issues. The new system would be a considerable improvement although pragmatic improvements were also being sought with the existing system before it was rolled out.
- Services were being aligned between Cambridgeshire and Peterborough, especially in Safeguarding and among Approved Mental Health Professional (AMHPs) and this was producing benefits. Best practice was being shared between the two councils.
- Members referred to the reduction in the number of vacancies for social workers on page 17 of the reports pack and asked what could be done to recruit more. Officers responded that recruiting social workers in both mental health and other areas was a challenge. A joint recruitment team had been established between the two Councils. It was hoped that Cambridgeshire's recruitment campaign, 'We love Social Workers' could be deployed in Peterborough. Developing social workers within existing staff was also important.
- Members suggested that more work needed to be done to bring mental health services closer to the people who need them, especially rough sleepers. Members asked if there was scope to bring mental health professionals into this area as the

issues faced by homeless people were often social care or mental health related, not just homelessness itself. Officers responded that access to mental health services via Accident and Emergency (A&E) had improved. 24/7 access to A&E, mental health services and acute hospitals helped people to access services via the route best suited to them. There were three 'front doors' for access to mental health services and only one of these, GPs, had a barrier to use by rough sleepers. Officers were working closely with all hard to reach groups and it was important that barriers to accessing services were taken down. The First Response Service (FRS) had had a positive impact as it gave people the ability to self-refer and allowed access to secondary mental health services. Officers would discuss these issues with the member concerned.

- Members expressed concern about the issues faced by homeless veterans, including Post Traumatic Stress disorder (PTSD), alcoholism and other mental health issues, expressing concern that the Housing Needs team who interact with them are not necessarily fully trained in mental health. Members requested that Mental Health professionals liaise with the Head of Housing Needs and his team to improve this as rough sleepers facing these issues often did not seek help themselves.
- Officers responded that services were already integrated in this way with mental health practitioners being present in police and ambulance control rooms. Multi-disciplinary teams needed to have mental health training, not just nurses. Officers would be happy to explore links with the Armed Forces Partnership Board with the help of Members.
- Members responded by saying that Light Project would benefit from this as they were offering one of the best services available for homeless people and any extra help would be appreciated. It was important that services were offered free of charge.
- Members asked if mental health services were now available 24/7, noting that people often experienced mental health crises in the evening and at the weekend. Officers responded that the core mental health team were available 24/7 and the first response service had links with A&E, the 111 service and Sanctuary.
- Officers added that there was an opportunity for organisations to work together in a different way to ensure that services were available for people to access in a way most appropriate to them and there had been improvements in this area.
- The new electronic patient record was not cloud-based although it was integrated with Primary Care and the nationwide NHS.
- It was a requirement that the Council and NHS's own data was able to be used for research and that the system was capable of interfacing with primary, acute and care colleagues in a meaningful way.

ACTIONS AGREED:

The Adults and Communities Scrutiny Committee **RESOLVED** to comment on the contents of the report and endorse the direction of travel.

6. PORTFOLIO HOLDER PROGRESS REPORT – COMMUNITIES

The report was introduced by the Cabinet Member for Communities accompanied by the Head of Community Resilience and Integration, the Assistant Director for Public Protection and the Assistant Director of Housing Communities and Youth. The report gave the Committee the opportunity to scrutinise the work being undertaken under the portfolio of the Cabinet Member for Communities.

The Adults and Communities Scrutiny Committee debated the report and in summary, key points raised and responses to questions included:

- Members raised concerns about community groups being unable to raise funds for the repair of buildings transferred to them via Community Asset transfer. Officers responded that under the Community Asset Transfer scheme, the group became responsible for maintenance under the terms of the leases although the Council would retain ultimate responsibility for the scheme. Officers added that it was important that groups were not being set up to fail and a capital budget was in place to future-proof buildings before the transfer took place. There would be break clauses in the leases if the requirement to make a major capital investment would cause the lease to fail.
- All community centres would be kept open if an operator could be found for them.
- The property team held a schedule of works. When a lease is signed, it was agreed what work would be covered by the City Council.
- Members raised concern about knife crime, noting that Peterborough was located only 45 minutes away from London and asking what was being done to combat the issue. Officers responded that the Safer Peterborough Partnership were involved in this area and the Police had procedures in place to deal with issue. There was not a particular knife crime problem in Peterborough, but officers would be happy to provide updates at future meetings of the Scrutiny Committee if needed.
- The Cabinet Member stated that it was this committee that had felt work against knife crime needed to be strengthened and the concerns of the community about the issue needed to be reflected.
- Officers added that they were concerned about the issue and wanted to be proactive if the issue became a greater concern. A county-wide working group on knife crime was planned to be established.
- Members thanked officers and the Cabinet Member for attending and providing a detailed report.
- Members raised concerns that only 6 out of 48 transfers had taken place, which included a Community Centre in Bretton. Specific issues were raised regarding parish support and electrical wiring. The Cabinet Member responded that she was grateful to Bretton Parish Council for covering the interim period before an operator could be found. The Council were committed to maintaining the Centre and were confident that the right team could be found to run the building.
- Specific concerns were raised regarding Copeland Community Centre and asked if the City Council would maintain it if there was no interest in other organisations running the centre.
- Member expressed support for Parish Council Liaison meeting.
- Some members felt that parishes and parish clerks needed additional support from the City Council across all services. The Cabinet Member stated that parishes had an important role as the first tier of Government. The City Council had a dedicated Parish Coordinator, Sylvia Radouani, who would be happy to provide assistance. Parish Councils were instrumental in delivering the Integrated Communities and Think Communities Strategies. The Cabinet Member encouraged contact from parishes.
- Officers were exploring opportunities to align parish work across Cambridgeshire and Peterborough.
- The Cabinet Member acknowledged that the City needed to become better at promoting itself and showing what it had to offer.
- Members mentioned that limited contact that took place between some parishes and the City Council and suggested some city councillors were not necessarily particularly enthusiastic about engaging with parishes. In response, the Cabinet Member reiterated the importance of parishes and raised examples of work such

as a digital strategy to unify parish domain names so that members of the public always know how to contact them. In some parishes, personal email addresses were used, potentially causing data protection issues and this was an area in which the City Council could provide assistance.

- The Cabinet Member stated that she felt that Parish Councillors were the 'First' tier of Government, not the 'Lowest' in response to a member's comment that the language used could be indicative of a person's attitude toward parishes.
- Concerns were raised by Members about the inability of rough sleepers with addiction issues to access night shelters with the Garden House only providing support during the day. Officers responded that this was a complex issue and discussions were underway with partners. The Council needed to examine the work done in Cambridgeshire about diagnostic pathways as there was currently no effective set-up. A homelessness forum had been set up with partners to try to find a different way of dealing with this.
- Members asked for additional clarification as to whether there was a gap in service provision for rough sleepers with addiction problems.
- Officers added that there was no need for anyone to be on the streets of Peterborough but some people chose not to engage with the support offered. There was sufficient capacity for everyone rough sleeper to be accommodated. Working with people with complex needs was challenging. People with substance misuse issues could be accommodated in hostels but they could not use drugs overnight and this could cause issues.
- The Cabinet Member added that she did not believe that there was a 'gap' in provision but there were safeguarding issues regarding drug users and shelter staff could not be expected to deal with people under the influence of drugs.
- Some members challenged the Cabinet Members' assertion that there was sufficient capacity.
- Members suggested that there was a debate over what should be considered 'challenging behaviour'.
- Members raised a specific case about a service user at The Garden House who was told there was no space for him to be accommodated. Officers and the Cabinet member expressed concern about his and asked for further details outside of the meeting.
- Members felt that the work on Community Cohesion would be excellent if it took place and noted that smaller communities suffered the most problems. Some community connector contracts had ended and this meant that the input of some people had been lost. Officers responded that there had been funding issues with the Community Connectors with the work being absorbed into Integrated Communities. Lessons had been learnt from this process. Targeted support and links with parishes were being pursued and the work was focussed on all Protected Characteristics, not just ethnicity.
- Some members felt that parishes needed to do more to engage with the City Council, who were easily approachable.

ACTIONS AGREED

The Adults and Communities Scrutiny Committee **RESOLVED** to consider and scrutinise this report and endorse the approach being taken under the portfolio of the Cabinet Member.

7. SELECTIVE LICENSING – INTERIM REVIEW AND OUTCOMES

The report was introduced by the Manager of Housing Enforcement and Selective Licensing, the Assistant Director for Public Protection and the Prevention and Enforcement Services Officer which provided the Committee with an update on the progress and current position of the selective licensing scheme currently in force within certain areas of Peterborough.

The Adults and Communities Scrutiny Committee debated the report and in summary, key points raised and responses to questions included:

- Licences could be revoked for a number of reasons such as the property being sold to an owner occupier or someone dying. The new owner would have to apply for a new license. Licence revocation did not mean that a person would be left homeless.
- The Council needed to be produce evidence that Selective Licensing was required for the introduction of selective licensing to a particular area. The further expansion of the scheme was dependant on a national review and the Government were not currently in favour of city-wide schemes.
- Members felt that the scheme was intended to protect tenants by ensuring that that private sector accommodation was of a good standard. Letting agents had praised the implementation of the scheme.
- Councillor Bisby, seconded by Councillor Ellis, proposed that the Committee should recommend that Cabinet should consider extending Selective Licensing across the whole city after the current scheme expires in 2021. This recommendation was **UNANIMOUSLY** agreed.
- Licences could be revoked for serious breaches of licensing conditions. A licensee could also have their status as a 'fit and proper person' revoked, prohibiting them from holding a licence in all properties. It was also possible to apply for a banning order in certain circumstances to prevent the person holding a licence anywhere in the country.
- There was no evidence that rents had risen as a result of the introduction of Selective Licensing although rents in general had increased since 2016.
- Members asked if the Council's checked landlord's premises following a rejection or revocation of a licence. Officers responded that this was the case and licensing officers conducted regular checks to ensure compliance.

RECOMMENDATION:

The Adults and Communities Scrutiny Committee **RESOLVED** to recommend that Cabinet should consider extending Selective Licensing across the whole city after the current scheme expires in 2021.

ACTIONS AGREED

The Adults and Communities Scrutiny Committee **RESOLVED** to review and comment on the progress of the Peterborough Selective Licensing scheme, and note and comment on the next steps regarding the future of the scheme.

8. TECHNOLOGY ENABLED CARE (TEC)

The report was introduced by the Cabinet Member for Integrated Adult Social Care and Health, the Senior Commissioner (Adults), Prevention and Early Intervention, Head of Housing, Prevention and Wellbeing and the Service Director for Adults and

Safeguarding. The report provide the committee with information on the use of Technology Enabled Care (TEC) within the Adults Positive Challenge Programme. (APCP). The introduction to the report included a video of a 'smart flat'.

The Adults and Communities Scrutiny Committee debated the report and in summary, key points raised and responses to questions included:

- Members raised the issue of the fire risk caused by people smoking in bed. Officers responded that they were aware of this issue and work had been done with the Cambridgeshire Fire and Rescue Service, noting the use of potable misting systems. The practice of hoarding could increase the fire risk caused by smoking.
- Retrofitting technology, such as GSM modules, was possible. The modules used in Kingfisher Court were Wi-Fi enabled and required an internet connection.
- The Cabinet member mentioned that the savings from the use of assistive technology could be worth £3,600 per year. This was worthwhile as the cost of technology was less than the cost of carer.
- Members felt that there would eventually be more 'homes for life' built with assistive technology included to make them suitable or a person's whole life, due to an ageing population.
- Members felt that good support and information needed to be provided to users and carers to help them with the new technology.
- Members stated that some more complex needs would not be able to be served by existing technology and expressed interested about how much further assistive technology could progress in the future, e.g. in the field of robotics.
- Members felt that it was important people were never forced to use assistive technology and sought reassurance that alternative human support was available for the service user if they preferred this.
- The Cabinet Member responded that this work was focussed on aiding people to live healthier and longer at home. Regular assessments would take place with the social care team and no one would ever be forced to use assistive technology. The decision about when the transition to the next phase would take place would be made by health professionals and the adult social care team.
- The Cabinet Member was monitoring developments in Artificial Intelligence (A.I) technology to provide comfort to service users as well as to provide a monitoring service that could alert relatives to a break in a service users' routine that could indicate a health issue.
- It was important to work with self-funders not currently receiving Council care. If interventions did not take place to provide advice, their care costs could fall on the Council much faster.
- Members highlighted the importance of elderly people of using wearing their 'lifeline' alarms.
- Members hoped that hospitals were aware of, and able to issue technology when patients were discharged. Officers responded that they were working with NHS colleagues to ensure that people could return home from hospital as quickly as possible with the necessary support in place. The importance of assistive technology work being done jointly with the NHS was noted.
- Officers added that an Occupational Therapist (OT) worked with the Delayed Transfer of Care Team to ensure that patients had any TEC they needed in place to enable discharges. Officers expressed an interest in improving connections with the NHS to improve work in this area.
- Members raised an example of a smart app for use by people with early stage dementia that could be used to scan barcodes in a room to explain how to perform household activities, such as making a cup of tea.

- The Cabinet Member mentioned his role as partner-governor at the hospital, noting that issues were discussed at board level where appropriate. The hospital recognised the importance of technology and its applications in the discharge team.
- Delayed transfers of care (DTOCs) were nearly non-existent within Peterborough City Council.
- Members asked if officers were looking at other possible uses for this technology, such as with young children or people with learning disabilities. Officers responded that this was the case. Interventions with TEC were not necessarily expensive considering the significance of the outcomes achieved. TEC was about enabling people to be autonomous and make their own decisions.
- The Cabinet Member stated that the use of technology was not just for people with dementia but encompassed those who were frail, at risk of falling and with respiratory diseases for example. The Cabinet Member encouraged members to visit the 'Smart Flat' mentioned in the presentation.
- Officers added that a project was underway across Cambridgeshire and Peterborough to develop emergency technology for vulnerable people that did not involve wearing a pendant and identify problems at an early stage before a crisis occurred.
- The Cabinet Member felt that there needed to be more proactive use of TEC for monitoring people's health in the wider healthcare system to detect a potential issue before it became serious rather than reacting with expensive treatment once a major incident had occurred. Helping people to live independently for longer was better for patients and had a lower cost.

ACTIONS AGREED

The Adults and Communities Scrutiny Committee **RESOLVED** to have regard to the content of the report and support the increased use of technology-enabled care to support people to live independently, and therefore reduce demand for statutory care and support across adult social care.

9. CAMBRIDGESHIRE & PETERBOROUGH HEALTH AND SOCIAL CARE PEER REVIEW ACTION PLAN UPDATE

The report was introduced by the Service Director for Adults and Safeguarding which updated the committee on progress against the recommendations from the Health & Social Care (HSC) System Peer Review (September 2018), in preparation for a Care Quality Commission Local System Area Review.

There were no comments or questions by members of the Committee.

ACTIONS AGREED:

The Adults and Communities Scrutiny Committee **RESOLVED** to scrutinise the report.

10. MONITORING SCRUTINY RECOMMENDATIONS

The Democratic Services Officer introduced the report which enabled the committee to monitor and track the progress of recommendations made to the Executive or Officers at previous meetings.

In response to a Member's question, the Democratic Services Officer clarified that the recommendation made under agenda item 7 – 'Selective Licensing – interim review and outcomes' would be included in subsequent Recommendations Monitoring Reports at future meetings of the Committee.

ACTIONS AGREED:

The Adults and Communities Scrutiny Committee considered the report and **RESOLVED** to consider the responses from Cabinet Members and Officers to recommendations made at previous meetings as attached in Appendix 1 to the report.

11. FORWARD PLAN OF EXECUTIVE DECISIONS

The Democratic Services Officer, David Beauchamp, introduced the report which invited Members to consider the most recent version the Forward Plan of Executive Decisions and identify any relevant items for inclusion within the Committee's work programme or to request further information.

ACTIONS AGREED:

The Committee considered the report and **RESOLVED** to note the current Forward Plan of Executive Decisions.

Chairman
7pm – 8.43pm

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ADULTS AND COMMUNITIES SCRUTINY COMMITTEE	AGENDA ITEM No. 5
1 JULY 2019	PUBLIC REPORT

Report of:	Director of Law and Governance	
Cabinet Member(s) responsible:	Cabinet Member for Digital Services and Transformation	
Contact Officer(s):	David Beauchamp, Democratic Services Officer	Tel. 384628

APPOINTMENT OF CO-OPTED MEMBERS

R E C O M M E N D A T I O N S
<p>It is recommended that the Adults and Communities Scrutiny Committee:</p> <ol style="list-style-type: none"> 1. Appoint Parish Councillor Neil Boyce as a non-voting co-opted member to represent the rural area for the municipal year 2019/2020. Appointment to be reviewed annually at the beginning of the next municipal year.

1. ORIGIN OF REPORT

1.1 The report is presented to the Committee on behalf of the Director of Law and Governance.

2. PURPOSE AND REASON FOR REPORT

2.1 The purpose of this report is to request that the Committee appoint Neil Boyce as a Non-Voting Co-opted Member for municipal year 2019/20 to the Adults and Communities Scrutiny Committee in accordance with Part 3, Section 4 – Overview and Scrutiny Functions:

4.3 *The Scrutiny Committees shall be entitled to co-opt, as non-voting members, up to four external representatives or otherwise invite participation from non-members where this is relevant to their work.*

And Part 4, Section 8 – Overview and Scrutiny Procedure Rules: Paragraph 3 - CO-OPTED MEMBERS

3.1 *As well as any statutory co-opted members, Scrutiny Committees can co-opt up to four non-voting members on to the Committee.*

3.2 *There must be at least one non-voting position reserved for a Parish Councillor from a rural area with one substitute member. The Parish Council Liaison Committee will decide these.*

3.3 *A Scrutiny Committee can co-opt a further three members at its discretion. One of these can be a second parish council member identified by the Parish Council Liaison Committee.*

2.2 This report is for the Adults and Communities Scrutiny Committee to consider under its Terms of Reference No. 4.3 of Part 3, Section 4 – Overview and Scrutiny Functions – Co-optees.

3. TIMESCALES

Is this a Major Policy Item/Statutory Plan?	NO	If yes, date for Cabinet meeting	N/A
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4. BACKGROUND AND KEY ISSUES

4.1 Parish Councillor Co-opted Members

Each Scrutiny committee has the ability to co-opt up to four non-voting co-opted members one of which will be a Parish Councillor representing a rural area to ensure the voice of the rural communities are reflected. The nomination will be decided by the Parish Council Liaison meeting. The Parish Council Liaison has therefore proposed that Parish Councillor Neil Boyce be nominated to represent the rural area on the Adults and Communities Scrutiny Committee.

It is therefore proposed that the Committee approve the appointment of Neil Boyce as a Parish Councillor co-opted member of this committee to represent the rural area.

NEXT STEPS

If the Committee agree to appoint the above nominations as co-opted members of the Adults and Communities Scrutiny Committee from 1 July 2019, they will be able to attend and take part in all meetings of the Committee and any Task and Finish Groups that the Committee agree that they may be assigned to with no voting rights.

5. CONSULTATION

5.1 None.

6. ANTICIPATED OUTCOMES OR IMPACT

6.1 The inclusion of the co-opted members will allow the Committee a wider, more diverse input to discussion, drawing on the relevant expertise of the additional members.

7. REASON FOR THE RECOMMENDATION

7.1 The recommendation is made to assist the Scrutiny Committee in fulfilling its terms of reference as set out in the constitution Part 3, Section 4 – Overview and Scrutiny Functions:

4.3 The Scrutiny Committees shall be entitled to co-opt, as non-voting members, up to four external representatives or otherwise invite participation from non-members where this is relevant to their work.

9. IMPLICATIONS

Financial Implications

9.1 Co-opted Members will receive a special responsibility allowance of £250 per annum as stated in the Members' Allowances Scheme.

Legal Implications

9.2 Due process has been followed with regards to the appointment of the co-opted members.

Equalities Implications

9.3 Members are keen to ensure that the Committee membership is as inclusive as possible and provides relevant expertise in accordance with the terms of reference for this committee.

Rural Implications

9.4 The appointment of a Parish Councillor as a co-opted member representing the rural area will ensure that the voice of the rural communities are reflected.

10. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

10.1 None.

11. APPENDICES

11.1 None.

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ADULTS AND COMMUNITIES SCRUTINY COMMITTEE	AGENDA ITEM No. 6
1st July 2019	PUBLIC REPORT

Report of:	Adrian Chapman, Service Director for Communities and Safety	
Cabinet Member responsible:	Councillor Walsh, Cabinet Member for Communities	
Contact Officer(s):	Sarah Ferguson, Assistant. Director, Housing Communities and Youth Cate Harding, Community Capacity Manager	Tel: 317497

COMMUNITY INVOLVEMENT IN NEIGHBOURHOOD ISSUES
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R E C O M M E N D A T I O N S	
FROM: Service Director for Communities and Safety	Deadline date: N/A
<p>It is recommended that the Adults and Communities Scrutiny Committee:</p> <ol style="list-style-type: none"> 1. Consider key recommendations from the Adults and Communities Scrutiny Committee Task and Finish Group - Community Involvement in Neighbourhood Issues as set out in section 4.6 of this report. 2. Note the update on the development of Think Communities across Cambridgeshire and Peterborough and consider progress on key contributory programmes and initiatives in Peterborough, including Peterborough’s Interim Integrated Communities Strategy ‘Belonging Together’. 3. Note and agree to the proposal to explore bringing together a Cambridgeshire and Peterborough VCS infrastructure support contract from August 2020 4. Agree the new direction for how the original Task & Finish Group’s objectives and recommendations can be fulfilled via Think Communities 	

1. ORIGIN OF REPORT

1.1 This report is submitted to the Committee following a review of Community Involvement in Neighbourhood Issues by a Cross Party Task & Finish Group which was established on 27 June 2017 by the Adults and Communities Scrutiny Committee and subsequent extensive work which has taken place to develop a ‘Think Communities’ approach across the City.

2. PURPOSE AND REASON FOR REPORT

2.1 To invite Members to consider and approve the recommendations of the Task and Finish group which has reviewed Community Involvement in Neighbourhood Issues during 2017 - 2018, in the context of significant programmes of work which have emerged since June 2017. The report provides an opportunity for the Committee to be updated on progress against these wider programmes of work, and agree to specific recommendations arising from them.

2.2 This report is for the Adults and Communities Scrutiny Committee to consider under its Terms of Reference No.2.1, Functions determined by Council:

- 4. Neighbourhood and Community Support (including cohesion, community safety and youth offending)
- 5. Equalities

- 2.3 This report links to the following corporate priorities:
- Keeping our communities safe, cohesive and healthy
 - Safeguarding children and vulnerable adults

- 2.4 How does this report link to the Children in care Pledge
N/A

3. **TIMESCALES**

Is this a Major Policy Item/Statutory Plan?	NO	If yes, date for Cabinet meeting	
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4. **BACKGROUND AND KEY ISSUES**

- 4.1 At its meeting on 20 June 2017, the Adults and Communities Scrutiny Committee recommended that a cross-party Task and Finish Group be established to investigate opportunities for greater collaboration between the public sector and communities, and to recommend ideas and initiatives that could be implemented, using the framework of the People and Communities Strategy as the backdrop to the work. The scope of the review was as follows:
1. To review the People and Communities Strategy to identify opportunities for the public, voluntary and community based organisations to play a role in tackling neighbourhood issues.
 2. To review all available data and information relating to neighbourhood issues, and agree what issues are specifically in-scope for this work.
 3. To review all existing services and interventions in place that tackle neighbourhood issues.
 4. To review all existing or previous initiatives that have connected communities with the public sector to tackle neighbourhood issues.
 5. To identify and review other areas of the UK or beyond where there have been successful collaborations between communities and public sector agencies to tackle neighbourhood issues.
 6. To understand the skills and support that communities will need to help tackle neighbourhood issues, and to consider how and from where skills and support can be provided.
 7. To identify and meet with expert witnesses to help inform discussions and recommendations.
- 4.2 Simultaneous to the review being undertaken, Peterborough City Council was invited to participate in two significant national programmes of work - as a pilot area for the Integrated Communities Strategy led by the Ministry of Housing, Communities and Local Government, and as a participatory city in the Inclusive Cities programme led by Compas - the Centre on Migration Policy and Society, hosted by the University of Oxford.
- 4.3 In addition, building on the themes established in the People and Communities Strategy and focus of the Task and Finish Group's review as set out in 2.1, work has gathered pace across Cambridgeshire and Peterborough during 2018 and 2019 to build a consistent 'Think Communities' approach across the public, private and voluntary sector.
- 4.4 These mutually reinforcing areas of work corroborate and confirm the direction of travel set by the Task and Finish group, and it is proposed that they are drawn together under the overarching priority of Think Communities for the City. The collective approach of all these developments will ensure that our citizens are at the heart of our decision making as well as providing a collaborative framework to develop ways in which demand for statutory services will be prevented or delayed.

4.5 ***Recommendations arising from the Task and Finish Group***

The Cross Party Task and Finish Group undertook a range of methodologies from September 2017 to February 2018. This included desktop research, use of local knowledge from members of the group, questioning of key witnesses (including Council officers and voluntary sector groups who currently provide support services to the community in Peterborough), and responses to a survey requesting evidence of current local community activities.

4.6 Recommendations from the work undertaken were as follows:

Recommendation 1

To support the formulation of a 'Community Delivery Team';

Recommendation 2

To acknowledge the 'Community Delivery Team' as a defined delivery strand of the overarching Integration Strategy;

Recommendation 3

To ensure the Community Delivery Team has the appropriate capacity to manage more complex and/or specialist training and to support communities through the commissioning of additional resources from external providers;

Recommendation 4

To support the development of a Peterborough and Cambridgeshire community resilience strategy in order to ensure we maximise the resources available for this important work.

4.7 Whilst the review was concluded in 2018, and recommendations drawn, a decision was taken to defer the presentation of the findings of the review in order to allow for the further development of the interrelated programmes of work outlined in 4.1 - 4.3.

4.8 ***Development of Think Communities***

In February 2019, Cabinet approved the adoption of the Think Communities approach for the City, as part of a wider public, private and voluntary sector collaboration across Cambridgeshire and Peterborough. The report acknowledges the extensive work which has taken place during 2018 and 2019 across the public sector to develop a shared approach which signals a fundamental shift in how we approach system wide reform.

The priorities in Think Communities focus around People, Places and System and build on the following principles:

- Taking a shared approach to work in areas of high risk and vulnerability
- Understanding and removing barriers for community led activity
- Building capacity for communities to work together for the benefit of all our services
- New Communities and growth areas and hidden communities are priorities for all of us and could benefit from a shared approach
- Introducing system change, taking a broader view to recognise the complexities and allow multi agency conversations with communities
- Supporting communities to develop and deliver their own priorities which will address our needs to delay or prevent the need for costly public service involvement and which may include and go beyond public sector plans, as part of a shared demand management agenda.

4.9 For the first time, the Think Communities approach is uniting our approach to building community resilience across the County and across the public sector, and will fulfill the ambition set out in Member's recommendations in 4.6.

4.10 Significant progress is being made against all these priorities in the City, which build on the recommendations set out by the Cross Party Task and Finish group. Think Communities provides the context for significant programmes of work which are driving forward public sector

reform in the City. It is proposed these changes will be led by the delivery of the following, thereby delivering on the recommendations made by the Task and Finish group:

4.11 **PEOPLE**

4.11.1 **Think Communities Team**

The creation of an enhanced Think Communities team for Peterborough (which covers the ideas proposed by the Task and Finish Group for the Community Delivery Team), will support the delivery of our aims and ambitions to increase integration across the City, and bolster our work with communities to build capacity for them to do more of what they do best. The team will form part of a wider and integrated Cambridgeshire and Peterborough Think Communities team.

4.11.2 **Integrated Communities Strategy and Inclusive Cities**

The Committee received a briefing on the progress of the Integrated Communities Strategy in January 2019. In March, second year funding was awarded, bringing the total funds to Peterborough to £1.6m for the City Council and a further £330k for the Job Centre, Peterborough. The delivery period will be until September 2020 due to the delay in receiving the funding.

Significant progress has been made against the 4 priorities (Economic Opportunity; Bringing Communities Together; Young People; and English as a Second Language) with the key activities outlined in the attached interim Integrated Communities strategy - Belonging Together - which is included as Appendix 1. This was published on the 31st May.

During the summer a series of community conversations are being planned to deepen our understanding about the needs, hopes and fears of our citizens which will form the foundation stone for our final strategy, to be launched in Autumn 2019, following a presentation at the November Scrutiny Committee.

Simultaneously, the initial two year programme for Inclusive Cities, for which Peterborough has been a founder city, and which has informed the development of 'Belonging Together', has come to an end. However, the programme has been extended for a further three years and we are delighted that Peterborough has been invited to participate as part of the second wave of cities taking part.

Being part of both these programmes will provide us with continued extended learning on a national scale about how to continue to develop and grow our City for the future.

4.12 **PLACE**

4.12.1 **Communities Fund**

As part of the funding awarded by the MHCLG to support our work with communities on integration, the ICS team has launched and will have awarded £300k of funds going directly to local community groups by September 2019. Projects which have been funded include small neighbourhood based initiatives, as well as City wide ideas which are being led by community organisations.

4.12.2 **Place Pilots - Orton Longueville**

Orton Longueville, Peterborough, is a prototype area for Think Communities and will focus on 3 themed delivery areas:

Isolation, with specific focus around building a sense of community, place and belonging, including:

- Volunteer workers to support those with health needs
- Programme of Summer events - social activities to bring people together

- Development of a community hub, from which health sessions will be offered by professionals

Youth, offering development opportunities for young people:

- Programme of positive events such as graffiti art workshops, cycling activities etc.
- Offering a volunteer mentoring / buddy scheme to support vulnerable young people
- Offering educational support - life skills classes, career guidance, interview training etc.

Environmental, building a sense of pride in the community:

- Organising community litter picks and clean up events
- Reviewing public land to reallocate ownership to residents so that they can take responsibility for neglected areas.
- Review of public car-parking provision

Additionally, a 'Community Deal' is being developed for the area. This is intended as an informal commitment between the public and services to work together to create a better community, and will act as a test bed for potentially extending this approach across the City.

Residents will lead delivery of the Orton Longueville Prototype, supported by agencies.

4.13 **SYSTEM**

- 4.13.1 Think Communities provides the drive and principles to embed long term change in the way in which the public sector and its partners need to work differently with communities in order to change the relationship between the local authority and its residents.

The City Council will be more explicit about the role it plays in the future, and work with our voluntary sector partners to determine the role which they could play. Peterborough City Council has a long established relationship in supporting the VCS through funding to Peterborough Council for Voluntary Services (PCVS), which supports the building of capacity across the voluntary sector in the City. In Cambridgeshire, a number of different contracts with infrastructure organisations were brought together under one contract in 2016, called Support Cambridgeshire. It is proposed that from August 2020 there are opportunities to bring a consistent approach to the investment in infrastructure organisations across Cambridgeshire and Peterborough, to underpin our Think Communities work. Details about how this might work are currently being scoped, but Members views on the approach are sought in the meantime.

5. **CONSULTATION**

- 5.1 In addition to the Community Conversations taking place as part of the Integrated Communities Strategy work in Peterborough (outlined in 4.11), a series of wider events and opportunities for talking to residents about how people might feel about the changes set out in this paper are being planned as part of the development of our Think Communities approach. The Big Think - Summer 2019 Community Conversations - are being planned to run through the summer months, and concluded by September. They will feed into and inform the next stage of the work to deliver transformative change across the public sector as we move the Think Communities work forward.

6. **ANTICIPATED OUTCOMES OR IMPACT**

- 6.1 The Scrutiny Committee's comments on the achievements and performance of the services will help inform service plan delivery.

Communities are confident, stronger and more resilient through a new relationship with the public sector.

7. **REASON FOR THE RECOMMENDATION**

- 7.1 To ensure that communities become more directly involved and responsible for addressing neighbourhood issues and are equipped to become more self-sufficient, collectively supportive

of others and demand on statutory services is reduced or prevented.

To seek Members views on the direction of travel for the future of the City Council's infrastructure contract.

8. ALTERNATIVE OPTIONS CONSIDERED

8.1 Do Nothing - not an option as to not provide a universal enablement service would not enable communities to become more resilient.

9. IMPLICATIONS

9.1 Financial Implications

Costs outlined in the report relating to the expanded Think Communities Team, place based pilot and Community Conversations, will be met through external funding agreed by the Ministry of Housing Communities and Local Government. Any additional costs will be sought through developing an invest to save business case as part of the wider Think Communities work for Cambridgeshire and Peterborough.

The Committee received a briefing on the progress of the Integrated Communities Strategy in January 2019. In March, second year funding was awarded, bringing the total funds to Peterborough to £1.6m for the City Council and a further £330k for the Job Centre, Peterborough. The delivery period will be until September 2020 due to the delay in receiving the funding.

As part of the funding awarded by the MHCLG to support our work with communities on integration, the ICS team has launched and will have awarded £300k of funds going directly to local community groups by September 2019. Projects which have been funded include small neighbourhood based initiatives, as well as City wide ideas which are being led by community organisations.

9.2 Legal Implications

N/A

9.3 Equalities Implications

N/A as the proposed recommendations are universally relevant

9.4 Rural Implications

Think Communities will be fully inclusive of rural communities in Peterborough

10. BACKGROUND DOCUMENTS

10.1 N/A

11. APPENDICES

Appendix 1: Interim Integrated Communities Strategy - Belonging Together



Belonging Together...

“ A conversation about our communities and future



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Throughout this plan, we are posing some important questions about what it means to be a community, and what it means to ‘belong together’.

Over Summer 2019 we will be talking to local people about these questions and many more. What people say will help shape what we do in future.



“Our ambition to build strong integrated communities...”

Lord Bourne of Aberystwyth - Minister for Faith

The government published the Integrated Communities Strategy Green Paper in March 2018. It set out our ambition to build strong integrated communities where people – whatever their background – live, work, learn and socialise together, based on shared rights, responsibilities and opportunities.

We want to see communities where what we have in common - and the strength we get from different faiths, beliefs and opinions - are celebrated, underpinned by a shared set of British values that champion respect and tolerance, freedom and equality of opportunity - bridging beliefs and backgrounds.

Britain is a great place to live. We want everyone to take advantage of the opportunities this country offers – especially women and girls who are too often denied these chances – while recognising and valuing their relationship with, and responsibility to, other groups and to our wider society.

We know that the challenges to integration vary throughout the country. The government’s Integration Areas Programme focuses local and national resource on a common goal, to deliver integrated communities and to understand better and tackle the challenges specific to a place. Each area will take tailored actions to address the challenges specific to their place and capture the impacts of this work. This approach will help us to learn what works and how it could be applied in other places – ultimately helping us to improve integration in other areas.

We were delighted that Peterborough City Council agreed to participate in this programme. The local authority and its partners in the area have a clear understanding of the challenges they face and the strengths on which they can build and have shown their desire to be bold and innovative to meet the needs of the communities they serve.

We welcome the publication of Peterborough City Council’s interim Local Integration Strategy which is a strong basis for their plans to undertake constructive consultation and engagement over the Summer. We look forward to learning from the delivery of its ambitious long-term vision for the communities of Peterborough which sits at the heart of this strategy.

“Everyone deserves the same opportunity...”

Councillor Irene Walsh - Cabinet Member for Communities

Integration is something that is easy to take for granted, and when we have it, we almost don’t notice it. However, the impact can be huge.

Everyone, no matter what their background, deserves the same opportunity to live in a safe neighbourhood, with access to good jobs, homes and education. Where there is a lack of cohesion within our communities, inequality can swiftly follow, leading to poor health, reduced income and fewer chances to take full advantage of the opportunities that life in Peterborough can offer.

Our approach is to help to break down the barriers that stop people from being able to integrate fully within society.

Whilst this strategy focuses on many of the issues that communities face, it is important to remember that there is much to be proud of within Peterborough. We are a highly diverse city and one where people hold a great deal of respect and trust both between and within communities, as people focus not on what makes us different, but on the values which we all share in common. This provides a strong platform from which all partners can work together to further improve integration in Peterborough.

We want our programme to be the catalyst for positive action and long-term change across the wider system to benefit all of our communities.

“A city of opportunity...”

John Holdich - Leader of Council

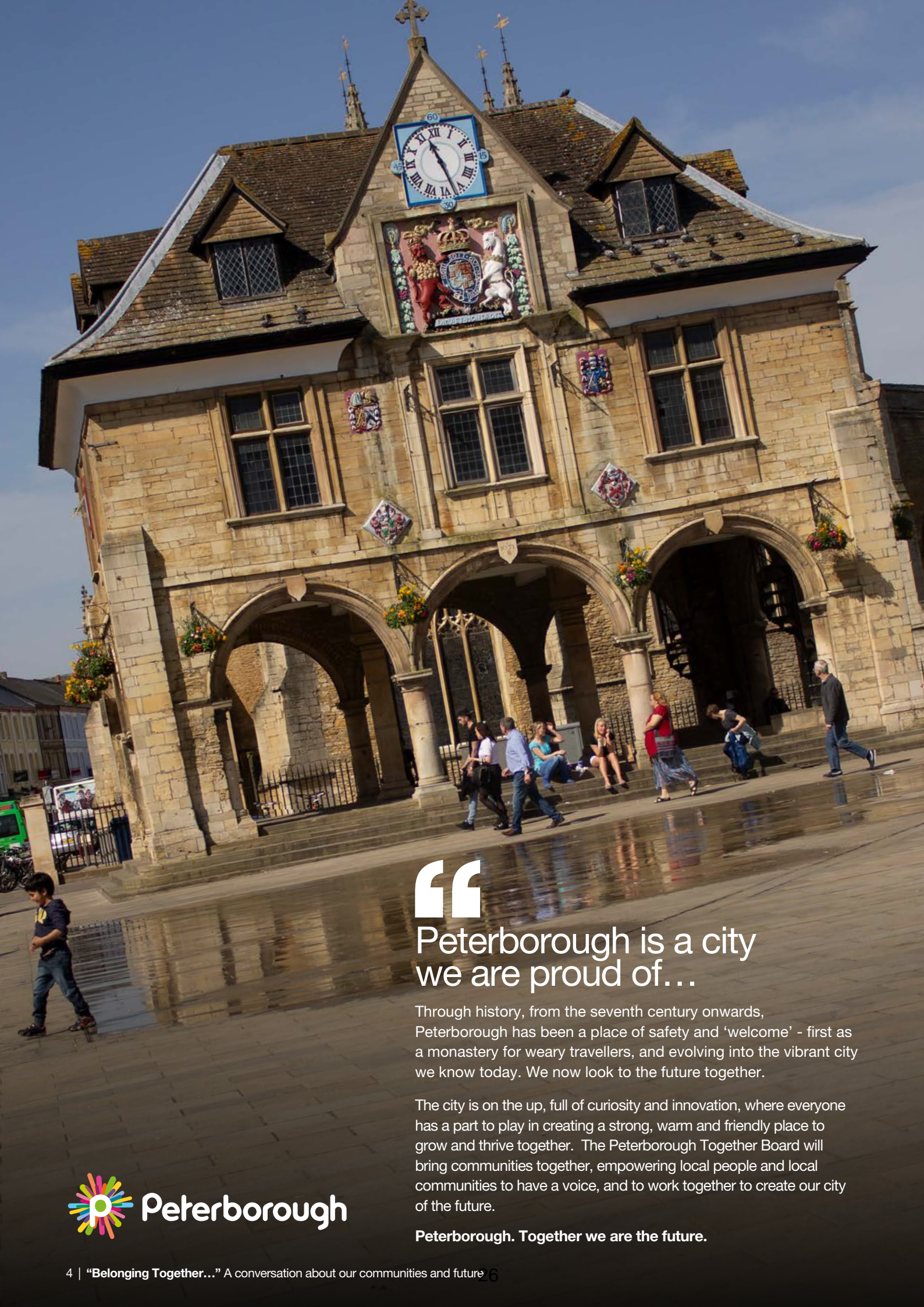
Peterborough has always been a city of opportunity, from being one of the leading manufacturing hubs in the country to post war expansion as a new town.

Our city has shown time and again how we can rise to new challenges and become a destination that more and more people want to call home. We have a long and proud history of welcoming newcomers to our city, both from within the UK and from across the world, over many generations.

Over the last few years, the council has provided significant investment into the city but we recognise that just growing our city’s infrastructure is not enough; we must also ensure that we invest in and grow our communities.

I am therefore delighted the council and partners across the public, faith, community and business sectors are working closely with Government to test new ways to bring our communities together, build integration and create an inclusive city.

The work outlined in this strategy builds upon our successful approach to community cohesion that has been developed over many years.



“

Peterborough is a city we are proud of...

Through history, from the seventh century onwards, Peterborough has been a place of safety and ‘welcome’ - first as a monastery for weary travellers, and evolving into the vibrant city we know today. We now look to the future together.

The city is on the up, full of curiosity and innovation, where everyone has a part to play in creating a strong, warm and friendly place to grow and thrive together. The Peterborough Together Board will bring communities together, empowering local people and local communities to have a voice, and to work together to create our city of the future.

Peterborough. Together we are the future.





“

Putting communities at the heart of all we do...

Along with its local and regional partners, Peterborough is developing a new vision for everything it does. This new approach puts working with communities at its heart.

The integrated communities work provides a great opportunity for Peterborough to kick start this new approach. Known locally as ‘Think Communities’ - this approach will change the way that services are designed and delivered alongside local people and communities.

Think Communities will make sure that public sector services focus on:

People

- Ensuring that people have what they need to help themselves and each other

Places

- Working with communities so that they are integrated, have a strong identity, and are able to support the needs of local people

System

- Consider the whole picture, so that all public sector partners work seamlessly together, and alongside local people to deliver community-led services

Our integrated communities strategy is an important first step in this approach - and is rooted in this bigger vision.



“

what could you do on your street to make it a better place?



Peterborough Our city...



History

As our city has grown, people from across the world have chosen to make Peterborough their home - bringing new skills, culture and heritage. Through our historical roots as a Cathedral city, to becoming a New Town in the 1960s and to the present day, Peterborough has a long and proud history as a city which welcomes all.

We believe that Peterborough's cultural diversity is one of its greatest strengths and the city's future depends upon people from different backgrounds getting on well with each other.

There is much to be proud of within Peterborough. Our city has grown significantly over the years and with it has come new jobs, skills, housing and opportunities. Peterborough has benefited hugely from the rich, vibrant cultures that new and existing communities have brought with them.

A changing city

In recent years Peterborough has seen rapid growth in migration. Between the 2001 and 2011 census, Peterborough's population overall grew by 17%. We live in one of the fastest-growing cities in the country. Having a rapidly increasing and changing population creates great opportunities but also brings challenges.

Demand for housing has increased and has changed

the nature of some local communities, with more adults of working age moving into areas that traditionally had provided homes for families.

“ Being a Local Integration Area provides us with a genuinely unique opportunity to design, test and review new ways of working, and to learn from the experiences of other areas. We want our programme to be a catalyst for long-term change to benefit all of our communities

This can create a feeling of overcrowding and the loss of a sense of community. In response the council has invested significantly into the city centre and public realm but just growing our infrastructure is not enough; we must also ensure that we invest in and grow our community strengths.

Growth has also increased demand for schools and council services, during a period of tight public spending and increasing expectations of what public services can deliver. In response to this local public services across the city are well on the way to developing new and creative solutions to support residents as soon as issues arise, in order to limit and reduce demand for costly core services.

Some of the challenges of Peterborough's growth:

Health and Wellbeing

- 9.1% of people have no formal qualifications (8.8% UK average)
- 24% of children live in poverty
- There is a 19 year difference in healthy life expectancy between the least and most deprived areas of Peterborough. Higher proportions of black and minority ethnic (BME) communities live in these deprived areas
- Around a third of our population (62,000) live in the 20% most deprived areas in the country

Migration

- Almost 5% of the population stated that they cannot speak English well or at all
- Net international immigration is far higher than the regional or national average at 9.7 people per 1,000 compared to 4.5 for England and 3.6 for the region

Schools and education

- Since 2011, Peterborough has had the fourth highest increase (6.2%) across the country in the proportion of non-British pupils and the second highest nationally in the percentage of pupils who speak English as an Additional Language (9.4%).
- Across Peterborough's schools, 32% of pupils do not have English as their first language compared to a national average of 14%. In general, educational attainment is lower for pupils who speak a language other than English at home.



Employment

- In 2011, 22% of Peterborough's minority population 16-24 year olds had no qualifications (compared to 14% White British).
- Problems of social exclusion have persisted for some ethnic minority groups and poorer White British communities. There are disproportionately high levels of un- or under-employment and economic inactivity and more limited progression in work for some - around 59% of women of Bangladeshi or Pakistani ethnicity are inactive in the labour market, and 50% of young people (aged 16-24) of a Black ethnic background are economically inactive compared to 35% of their White British peers. These disparities can generate disaffection, isolation and a sense of grievance.

Our strengths

Peterborough has a reputation for grasping challenges and a desire to try new things. Any new activity we undertake will build upon a strong foundation spanning decades of community engagement, leadership and partnership working.

We have developed lasting relationships across our diverse communities and have effective partnership working across our public, business, voluntary and faith sectors. We will continue to build upon these foundations to develop a new programme of work to improve integration within Peterborough.

This is a fantastic opportunity to build on our already successful approach to community integration and to start new ways of working that are community led.



What makes a strong community?



Our opportunity as a city championing integration and inclusion

In 2018, the Government published its [Green Paper on the national Integrated Communities Strategy](#). Peterborough was chosen to be one of its five Integration Areas. The other Areas are Bradford, Blackburn with Darwen, Waltham Forest and Walsall.

“ Being a Local Integration Area provides us with a genuinely unique opportunity to design, test and review new ways of working, and to learn from the experiences of other areas. We want our programme to be a catalyst for long-term change to benefit all of our communities

The Integrated Communities Strategy articulates the Government’s ambition to create strong, integrated communities where people – whatever their background

– work, learn, live and socialise together, based on shared rights, responsibilities and opportunities.

Inclusive cities

Peterborough is also one of six cities taking part in the [Inclusive Cities programme](#) which is being led by Compas (Centre on Migration Policy and Society). The other cities are Glasgow, Cardiff, Liverpool, Bristol and London.

The programme provides an opportunity for us to learn from both US and UK cities experiencing significant population change as a result of inward migration, and how to develop inclusive and welcoming communities.

Through this we are learning from good practice elsewhere and can build this learning into our future plans.

Our approach, responding to growth

Our approach, rooted in our ‘Think Communities’ work, is to focus on the following four priority areas as the best way of grasping the opportunities and addressing the challenges that the city’s rapid growth has brought.

Co-designed with a number of partners including the Department of Work and Pensions, University Centre Peterborough, and representatives of voluntary, faith and community sector organisations, our four areas of focus are:

1 Economic Opportunity

We want to ensure that everyone living in Peterborough can benefit from the city’s growth, for example by making it easier for people to develop skills relevant to today’s job market.

2 Bringing Communities Together

We want to encourage and help to build connections between people in local communities where rapid population change has impacted on their sense of community. Another focus of this theme is to ensure that when meeting new housing needs we place communities at the heart of our planning.

3 Young People

Rapid growth has brought big changes to our schools too. We want to increase our understanding of how this has impacted young people, and of how they think

their communities can support integration. Investing in young people, developing their skills and helping them to feel part of their community is crucial to developing a strong city.

4 English Language

Importantly we want to help our citizens to improve their language skills. Good communication strengthens relationships, and this priority underpins our other three priority areas. Better language skills will help with learning, gaining qualifications, and employability. In turn this will help to improve the life chances of adults and children currently living in poverty.

Work in each of these four areas will focus on developing a better understanding of integration issues affecting our communities and trialling new ways of responding to them.

We will commission research with people to understand how they experience their communities, which will help inform the delivery of this programme and the services we offer. This will lead to longer term improvements as we develop more responsive services.

“ what makes you feel part of your neighbourhood? **”**



1 Economic Opportunity

We will work closely with businesses and with the Department of Work and Pensions (DWP) to develop new approaches to improve the economic opportunities available for everyone.

We know that all people need to be able to develop their skills, work experiences and careers. Increasing economic opportunity will help everyone to fulfil their potential, improve their quality of life and to contribute to the prosperity of the city.

We will remove barriers that prevent some people from accessing learning or employment, especially when people are from our most isolated communities. At the same time we will help our employers to do all they can to support their workforce to grow and develop.

Projects to increase economic opportunity:

- **Childcare** - we will develop targeted activity to help parents find affordable childcare so they are able to take advantage of employment opportunities.

- **Jobs and careers fairs** - we will develop a programme of jobs and careers fairs with leading employers to help people gain employment. The programme will integrate volunteering opportunities that help increase skills for work.
- **'Disability Confident Scheme'** - we will increase the number of employers signed up to the Government's Disability Confident Scheme - this will tackle barriers that prevent disabled people from finding good employment.



Jobsmart, Mindset

Ron is a mature student who had very low literacy and a lack of confidence when he first came to Jobsmart. He was only able to read short, commonly-used words and had to try to sound out others. He had not worked for many years and his work coach at the Job Centre did not know how to move him forward.

Ron joined the Jobsmart Mindset provision, aimed at those with the most barriers to employment.

He started taking reading lessons at the centre and proved to be an apt student. Ron was delighted with his progress. He passed his Award in Writing at Entry level 2 and this academic year started on the next level.

Ron also started studying the security officer

workbook with a view to taking the qualification in 2019 - he even studied the workbook for four months before starting the course. It was good to see his confidence grow over the course of the programme. He took timed multiple choice exams for the qualification and passed them all on his first attempt. Jobsmart has paid for his qualification to be converted into the SIA badge and are now supporting Ron in looking for employment.



how can we help parents juggle home life and work?



Read our achievements so far... 



2 Bringing Communities Together

We want to develop resilient local communities that become stronger as they grow. Communities where local people support and look out for each other and know where to turn to for local help. This is central to our 'Think Communities' approach.

We will focus on developing strong community leadership for the future, protecting the most vulnerable when they need it, and placing communities at the heart of decision-making in their own neighbourhoods.

We will work alongside local people to design community-led solutions rather than applying a one size fits all approach, and we will improve integration both within and between neighbourhoods.

Projects to bring communities together:

- **Communities Fund** - we have set up a fund to enable communities to bid for cash to develop local initiatives that bring people together
- **Community Assets and Connectors** - we will identify and then work with the strengths of each local community by developing new community based jobs - our 'local connectors' will work in the community not in a 'council' building
- **Trailblaze a new approach to community integration in the local planning framework** - we will develop a new and unique approach to our planning framework - this approach puts designing for communities, neighbourliness and interaction at its heart
- **Tackling Domestic Abuse and Sexual Violence** - we will support the development of community and faith champions to tackle Domestic Abuse and Sexual Violence (DASV). It will improve support to victims, raise awareness and improve reporting
- **Houses of Multiple Occupancy (HMOs)** - we will trial new approaches - building on our existing knowledge - to manage the number of Houses of Multiple Occupancy (HMOs) in local communities
- **Time credits** - we will launch a 'time credits' initiative improving opportunities through volunteering, and to enable better access to leisure and cultural activities
- **Community leadership** - we will work with Partners to empower community groups to have a greater say in decisions that affect them, and help to strengthen community leadership through training and development opportunities.

Good Neighbours in Castor

Neil Boyce is the Chairman of Castor Parish Council and two years ago was also co-opted onto the Adults and Communities Scrutiny Committee of Peterborough City Council which gave him a real insight into the difficulties faced by the City Council with regard to cohesion, engagement and finance. This led him to think about what parish councils could do to help. He came up with the Good Neighbours scheme.

Good Neighbours offers practical help providing short-term assistance to elderly and vulnerable residents locally and sign posts where further help is available. For example, if somebody has come out of hospital with a broken arm and can't manage the gardening,

a volunteer Good Neighbours can help with that. They can also support with running errands or basic tasks like filling in a form. For those with more complex needs or requiring additional support Good Neighbours help make sure they are referred to the right place.

“

how can we make it easy for people to give their own time to their community?



Read our achievements so far...





3 Young People

We will empower and support young people to take ownership of their communities, putting power into their hands and allowing them the opportunity to share their vision for an integrated Peterborough. We will strengthen the voice of young people in informing policy direction and decisions about community cohesion. Our focus on young people will help everyone, and specifically local leaders, to better understand the challenges they face and the solutions they can see.

We will:

- **Develop a ‘curriculum for life’** - to support young people in navigating the challenges they face when they leave home. It will build on the National Citizen Service scheme to support and enable young people to see and feel themselves as a citizens of Peterborough, working with youth organisations across the city to put youth voice front and centre.
- **Undertake in-depth research with young people Youth** - to better understand the integration issues our young people face we will launch a

comprehensive piece of research, including focus groups and a study following a group of young people as they grow up.

- **Strengthen representation** - Strengthen the role of the current Youth Council and the Children in Care Council to enable young people to influence relevant policy which impacts on inclusion and integration issues.
- **Interfaith Network** - Establish a Young People’s Interfaith Network.



Co-creating our work

A core part of the Youth strand in our strategy is bringing partner organisations on the journey with us. To create our ‘Curriculum for Life’ we have been involving people and organisations who work with and for young people. We need to get a lot of people engaged if we are to deliver the curriculum across all the schools, colleges and youth organisations across Peterborough.

At the end of April we brought together adults from a range of organisations to participate in a workshop aimed at looking at Peterborough from the perspective of a young person. This new approach helped free us from our conventional thinking, and helped us to think

again about what a young person friendly city could look like. Building on the workshop we have started work on creating a Youth Opportunity Forum, taken forward the Curriculum for Life and developed ways to recruit young people into the future Young Commissioners.



how do you help young people get involved?



Read our achievements so far...





4 English Language

We recognise that in order for communities to be truly integrated, the ability to easily communicate with one another in a shared language is vital. Approximately 5% of Peterborough’s population cannot speak English well or at all. 35% of young people speak English and another language at home.

This theme proposes to develop a strategic and effective approach to managing the demand and supply of English language training.

We will deepen our local approach to delivering English Language classes:

- **Research** - we will commission research to better understand the needs of existing and potential learners - this will improve the way English for Speakers of Other Languages training (ESOL) is provided locally
- **Bespoke English language classes** - we will refocus ESOL to make it more bespoke to individual groups - with a strong focus on helping people into work

where a lack of English is a barrier. Anecdotally, we know that Peterborough has many highly skilled migrant workers in the city, however a lack of English language skills can create difficulties in finding appropriate work.

- **ESOL provider partnership** - we will develop an ESOL providers network and partnership to strengthen collaboration and ensure we offer the right learning opportunities across the city in the most appropriate and flexible way.



City College’s work with refugees

Since early 2017 the college has supported a group of mainly Syrian learners who arrived as part of the government’s resettlement scheme. Of the twenty-five learners only three had some proficiency in the English language upon arrival in the UK.

Since then students have worked hard to learn English and also forge links with the local community. Helal, a Syrian refugee who arrived with his family not only works on his English but has been shown how to make connections with local community projects.

He volunteers for a furniture charity supporting the homeless and works in the cathedral herb garden with other refugees. For Helal it is important to give back

to the community as a way of saying thanks for the UK’s support. With much improved English he is now applying for a position as a chef.

The college’s programme of teaching English, and supporting the wider needs of refugees, is helping refugees make new relationships and really get involved in their community.



how do we go the extra mile to understand each other?



Read our achievements so far... 



Bringing Communities Together

- **The Peterborough Communities Fund** was launched in January 2019. Community groups were invited to bid for up to £20,000 for projects to bring communities together and support greater integration:
- Since its launch, £215,000 has been awarded to 19 groups.
- Free bid writing courses have been run to build confidence for groups to make funding applications.
- Workshop sessions have been held to bring community groups and leaders together to share ideas, ask questions and develop their community aims.
- Building on the workshops, plans are in place to improve the networking of community leaders through future events, for example a 'fair' to showcase funding opportunities and funding bodies.

The projects below are the first to be funded.

- **Basketball Club Vytis** has launched a new eight month project to provide indoor structured basketball sessions for young children from different backgrounds and mixed abilities.
- **Olive Branch Community Garden** is a new project to open up a community space for the public and local groups to host regular activities, events and workshops.
- **Disability Peterborough's inclusion project** is a new project of engagement that has been started with black, asian and minority ethnic people with disabilities, and their families and carers, in three Peterborough wards.
- **Bainton and Ashton Parish Council** 'in bloom' have started an intergenerational project to bring together young and old residents to use plants and gardening to bring people together. Village open days are planned and the new community partnership will develop further activity.
- **Art Pop-up at Langdyke nature reserves** is a new project connecting diverse rural and urban community groups through art workshops, nature activities and events.
- **Fabric of Society** is a project bringing together over 20 women from diverse cultures who share a common interest and knowledge of textiles. The project which brings people together, helps people gain new skills, and celebrates diversity, will now be extended. It recently won 'best project for community and culture' in the Community Leisure UK awards. Their recent exhibition ran at Peterborough Museum and Art Gallery until January 2019.



Economic Opportunity

- **Mindset courses** are up and running with 30 people attending who feel significantly isolated, they come from a range of backgrounds. Many had not spoken to anyone for a number of weeks prior to attending, but feedback following six weeks of the course showed that people had started socialising more. Some had been getting involved in community events, such as charity fundraising. They told us that they felt less isolated, that their confidence had increased and they were starting to look at job opportunities as a result.
- **New volunteering activity** is being undertaken by our volunteer co-ordinator who has worked with 28 people interested in volunteering, matching them to opportunities and encouraging them to participate in the 'Job Club' to work together in a group looking at opportunities.



Young People

- **Research into young people's views** is being co-created with Year 12 students from five schools working with University Centre Peterborough. While developing their skills as peer researchers they have also developed a survey to be carried out this summer with young people to gather their views on integration in the city.
- **A knife crime conference** has been developed by Peterborough Youth Council to bring young people together to share their views. The Youth Council is also looking at new ways to involve more young people in decision making processes in the city.
- **A Curriculum for life** is being developed by Youth Partners across the city.

English Language

- **Our ESOL for Work course** started in April. Those involved also attend less formal 'coffee and conversation' sessions ahead of the course. This innovative approach aims to improve the effectiveness of the course by building strong relationships and helping put people at ease before the more formal activity.

It also is an opportunity to start sharing ideas about how people can integrate more with their local communities when their English isn't strong. These have proved successful with positive feedback so far.



Delivery through partnership and co-production

Through strong partnership working we already positively engage with our communities, developing strong community relations and supporting activities that foster a sense of belonging. Effective partnership working is integral to this plan.

We are now ready to take the next step and put communities at the heart of all our work; this is central to our 'Think Communities' approach. In developing solutions and activity to support this plan we are going beyond the traditional model of 'identifying what people need' and then delivering it. Instead we will work alongside people, in partnership, to discuss, create, produce, deliver and review what communities need.

This plan to support integrated communities has already been developed in this way with the following people:

- Focus groups comprising of representatives from a range of stakeholders including: community and voluntary sector organisations, faith groups, schools,

youth organisations, adult learning organisations, Opportunity Peterborough and the DWP.

- A partnership-led Programme Board to oversee progress
- Co-production and oversight by members of the Peterborough Together Partnership
- Engaging a wide range of elected Members with this work

As we start to deliver this plan we will co-produce activity with:

- Local people and residents - taking many opportunities to engage and talk
- Voluntary, community and social enterprise organisations
- Faith communities
- Schools and colleges
- Businesses
- Council and wider public sector colleagues

The Peterborough Together Partnership

The Peterborough Together Partnership is a multi-agency partnership, with over 30 representatives from the public sector, local businesses and community and voluntary organisations. It has a broad range of skills, experience and understanding of community issues in the city and an independent Chair.

The Partnership will oversee the successful delivery of our integrated communities activity. Through a co-production approach involving many people it has the potential to do much more.

We anticipate that the membership of the Partnership will

evolve over the lifetime of the approach, bringing on new partners as appropriate.

Jobcentre Plus

We will build on our already strong relationship with our local partners in Jobcentre Plus and work closely with them to deliver new approaches to improve the economic opportunities for all.

To support this strategy MHCLG have committed to fund Jobcentre Plus to identify communities where people are furthest from the job market, and to engage with those communities to support more people into work.



Working collaboratively in Peterborough

Richard Astle - Chair of the Peterborough Together Partnership

Peterborough is a place of opportunity and heritage. It has a rich history and plans for a bold future. Those plans will make this one of the best places to live in the country, with improved educational, health, environmental and job opportunities.

The role of the Peterborough Together Partnership is to work collaboratively, innovatively and transparently to bring communities and individuals together to ensure that unity of purpose and to enable a growing sense of genuine pride in Peterborough.

It is not enough for us to concentrate on how we integrate new people into our city and its rural areas, we need to look hard at how we create a truly inclusive city whose agenda is shaped by and resonates with all its residents and visitors too.

If we can achieve that, then our ambitions for the future will be far easier to achieve and Peterborough's people will not only love living here, they will want to tell everyone about it too. With such shared pride, can come yet further success.



Learning and evaluation

Learning will be ongoing to ensure a process of continuous improvement. Critical to our approach will be to try things out, reflect, learn and adapt. We don't expect to get everything right the first time. As one of MHCLG's Integration Areas, we welcome the opportunity to share our learning and to be part of a national evaluation and learning programme which

will help us to understand and share our learning about what works and what doesn't, contributing to a growing national evidence base.

An independent organisation has been commissioned by MHCLG to evaluate some of the common themes across the five Integration Areas.

“

what do you think a good future would look like?



Next steps

Over summer 2019, we will start a series of conversations in communities about what matters. We will use these conversations to help shape:

- our new transformation 'Think Communities' approach
- our Integrated Communities work
- what the council and the local public sector delivers

Engagement and good quality conversations between us are central to our approach. In order to co-produce all that we do we need to be talking to people and communities about what matters and what is important to them.

Specifically, together we will talk about how people feel about their communities, how connected they are to them and if there is a sense of pride and neighbourliness. This will help shape our integrated communities work going forward.

A good conversation is 'two way' - and as part of the conversation we hope to hear what people want to contribute to their community and how the Council can support this. We will get them to consider where they can get involved, and where they are best placed to offer help and support.

These conversations will help firm up a new shared vision for the future with communities at the heart, and help shape the integrated communities strategy that we will publish at an event in October.

This event will set out the progress we have made, the learning from our work and our long term vision beyond the Integrated Communities programme.

This community conference - with local people attending - will help ensure that this strategy and our Think Communities approach is truly owned and co-produced by the communities in Peterborough.



Timeline of events



We **will...**

Sign up Work 60 employers in Peterborough to Disability Confident

Talk to people via the Community Conversation events taking place summer 2019

Offer free training courses in bid writing and fundraising for 40 community groups

Provide £300,000 directly to community groups via the Peterborough Communities Fund

Train young people as Youth Commissioners with a commissioning budget of £60,000 to pilot new youth projects that meet the needs identified by young people across the city.

Engage and consult with 300 potential learners on their English language needs

Provide ESOL for Work courses for 80 individuals and support 55% of these into work

Train 20 Community Guides representative of Peterborough's diverse community in the practice of asset based community development.



Peterborough City Council

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ADULTS AND COMMUNITIES SCRUTINY COMMITTEE	AGENDA ITEM No. 7
1 JULY 2019	PUBLIC REPORT

Report of:	Adrian Chapman, Service Director for Communities and Safety	
Cabinet Member(s) responsible:	Councillor Steve Allen, Cabinet Member for Housing, Culture & Recreation	
Contact Officer(s):	Sarah Ferguson, Assistant Director, Housing, Communities and Youth Sean Evans, Head of Housing Needs	Tel. 01733 864083

REVIEW OF HOMELESSNESS REDUCTION STRATEGY 2018 - 2020 AND SAFER OFF THE STREETS

R E C O M M E N D A T I O N S	
FROM: Head of Housing Needs	Deadline date: <i>n/a</i>
<p>It is recommended that Adults and Communities Scrutiny Committee:</p> <ol style="list-style-type: none"> 1. Note the progress of Peterborough City Council and partners in the delivery of the Homelessness Reduction Strategy 2018 - 2020 2. Note the progress made in tackling rough sleeping in the City since the last update of Safer Off the Streets 3. Consider, comment on and agree to the details of the process and timescales for reviewing the new Homelessness Reduction and Rough Sleepers Strategy 2020 - 2025 	

1. ORIGIN OF REPORT

- 1.1 To provide the committee with an update of progress in delivering the City Council's Homelessness Reduction Strategy 2018 - 2020 and to seek member comment and agreement on the proposed process for reviewing the strategy and developing a new strategy for 2020 - 2025.

2. PURPOSE AND REASON FOR REPORT

- 2.1 Homelessness remains a serious issue in Peterborough. Full Council agreed the two year Homelessness Reduction Strategy in June 2018; this is due to be renewed by March 2020. Since the introduction of the strategy the Homelessness Reduction Act of April 2018 has come into effect. This has placed new burdens on the local authority. The Council has also introduced the *Safer Off the Streets* Partnership. The report reviews the progress it has made since its launch in October 2018.

Progress on the homelessness reduction strategy was last reviewed by Members of the Adults and Communities Scrutiny Committee in January 2019. At that meeting Members agreed to the introduction of a revised action plan from March 2019.

Members also agreed to a process for reviewing and developing the 2020 - 2025 Homelessness

Reduction and Rough Sleepers Strategy. Initial work on this has been developed for consideration by Members in this report.

2.2 This report is for the Adults and Communities Scrutiny Committee to consider under its Terms of Reference Part 3, Section 4 - Overview and Scrutiny Functions, paragraph No. 2.1 Functions determined by Council:

3. Housing need (including homelessness, housing options and selective licensing).

2.3 This report links to the following corporate priorities:

- Keeping our communities safe, cohesive and healthy
- Safeguarding children and vulnerable adults

3. **TIMESCALES**

Is this a Major Policy Item/Statutory Plan?	NO	If yes, date for Cabinet meeting	n/a
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4. **BACKGROUND AND KEY ISSUES**

4.1 The City Council is required under the Homelessness Act 2002 to conduct a review of homelessness in its area and produce a Homelessness Reduction Strategy every five years which:

- Addresses the causes of homelessness in the Council's area;
- Introduces initiatives to prevent homelessness wherever possible;
- Ensures measures are in place to secure sufficient temporary accommodation for those households that are or may become homeless; and,
- Ensures that appropriate support is available for people who have previously experienced homelessness in order to prevent it happening again.

These legislative requirements were refined in the Homelessness Reduction Act (HRA) of April 2018 which increased the duty on Local Authorities to support households at an earlier stage in order to prevent homelessness.

4.2 The period covered by the current strategy has seen the greatest change in homelessness legislation for a generation, combined with a rapid increase in the number of people becoming homeless. The strategy was purposefully designed to cover a shorter time period to allow the Council to understand the impact of the new obligations set by the HRA. This report sets out the challenges that the Council has experienced in response to the new legislation and also how these have been addressed.

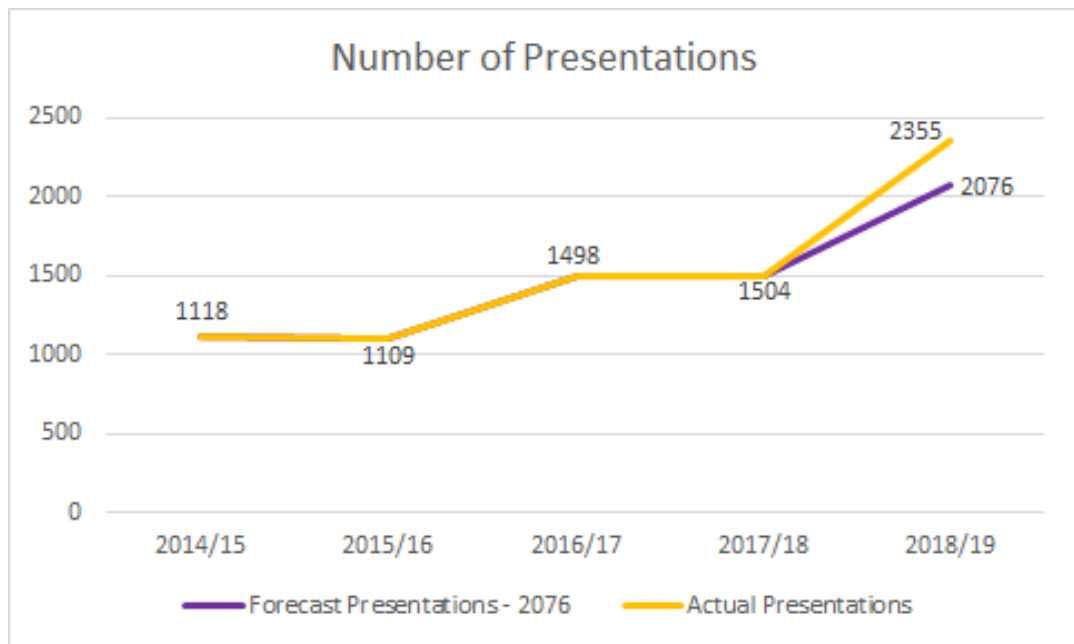
5. **DEMAND**

5.1 ***Rising Numbers of people becoming homeless***

From April 2016 - March 2017, Peterborough saw a 35% increase in the number of Homelessness presentations to the City Council when compared to 2015/16. There were 1498 presentations of homelessness or being threatened with homelessness. This level of demand has remained consistently over the period from April 2017 - March 2018, with 1504 households presenting as homeless.

Southwark was a Pathfinder Authority for the Homelessness Reduction Act and saw an increase of 38% in homeless presentations during its Pathfinder year. However, during 2018/19 Peterborough had 2355 presentations - a 56% increase on the previous year. This represents an adverse gap of 18% between the expected demand (from the Pathfinder results) and the actual demand.

5.2 The graph below shows the number of presentations over the last 5 years:



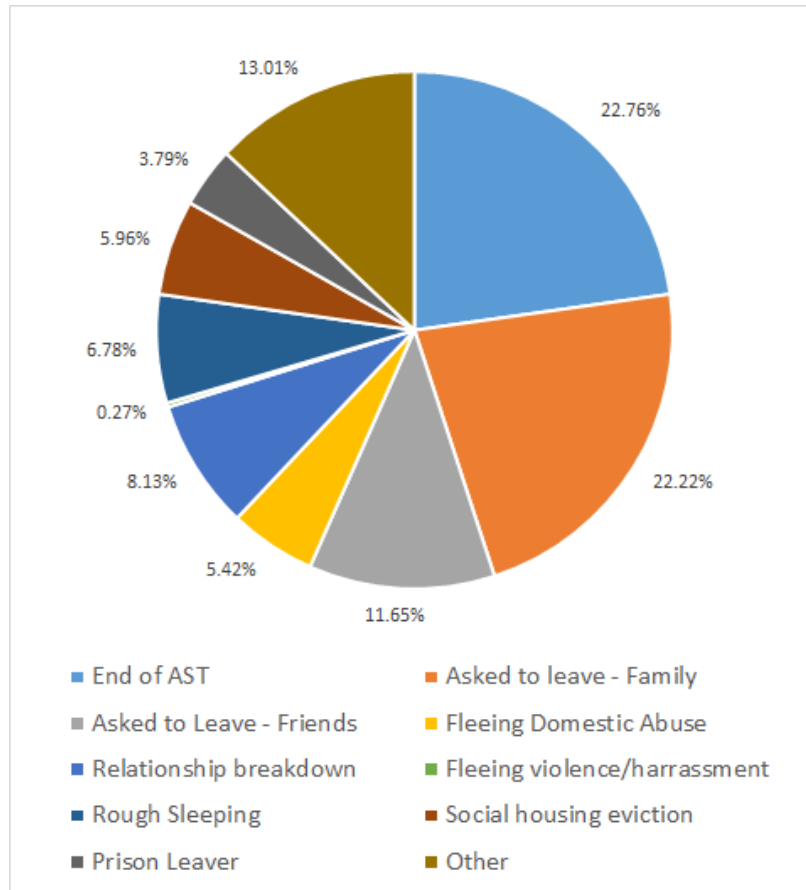
6. REASONS FOR HOMELESSNESS

6.1 In the past year the biggest increase in reasons for households presenting to Peterborough City Council as homeless is the issuing of Section 21 notices by private landlords. Section 21 notices are most commonly used by landlords to repossess their properties. They do not have state to the court their reasons for doing this. Assuming the notice served is valid, the court must award a possession order.

There is also a high number of households being made homeless as a result of being asked to leave accommodation by their family or friends. Often the households who have been made homeless are families which have formed and grown, but are unable to access housing through other routes, such as private sector accommodation or home purchase.

The HRA of April 2018 placed a duty upon a number of statutory agencies to refer cases into the Council's Housing Needs team whenever a risk of homelessness has been identified. This referral arrangement was implemented in October 2018. Following several months of agencies getting used to the new requirements the Council has seen an increase in referrals from organisations such as the DWP, prison and probation services. With these referrals has come a heightened sense of expectation. This has placed extra demands on the team. Clients who may well have not approached the Council previously and found accommodation without our assistance are now being referred to the Council.

6.2 The chart below shows a breakdown of the main reasons households are approaching us for assistance:



End of AST	22.76%	Asked to leave - Family	22.22%
Asked to Leave - Friends	11.65%	Fleeing Domestic Abuse	5.42%
Relationship Breakdown	8.13%	Fleeing Violence/Harassment	0.27%
Rough Sleeping	6.78%	Social Housing Eviction	5.96%
Prison Leaver	3.79%	Other	13.01%

6.3

Case Study 1 below offers an example of how one man became homeless and the response the council made.

Case Study 1

Mr X was a worker and residing in settled rented accommodation. Unfortunately he was laid off by his employer and could not afford the rent so ended up losing his property. Mr X had nowhere else to stay and started to sleep rough. Having no accommodation he was also unable to have his children stay over.

Mr X presented to us for help and was referred to the Rough Sleeper Outreach Team. The team were able to provide emergency accommodation in the crash beds we have available funded through the Rough Sleeper Initiative. Mr X was understandably suffering with extremely low mood and was often tearful when engaging with Council officers.

After a good night's sleep the team engaged with him the following day at the Garden House. Initially he was reluctant to discuss his situation in any detail because it had caused him so much stress and

anxiety. After speaking with him we decided that he would be more suitable to access the winter night shelter run by the Light Project Peterborough. As well having a warm place to sleep he was also able to get support from the volunteers based there.

As part of the ongoing work with Mr X, we set tasks for him to complete to keep him focused and moving forward and also ensured that his medical needs were met through a referral to the GP based out of the Garden House. Mr X was supported to make contact with the New Haven every day to secure a room at the earliest opportunity.

We supported Mr X over 6 weeks whilst staying in the Winter Night Shelter. We have supported him to seek employment with an agency and referred him to CAB to provide debt advice and assist with his rent arrears and support him with a Universal Credit Claim.

Mr X was accepted at the New Haven hostel where he stayed here for approximately 10 weeks.

While at the New Haven Mr X was then encouraged and supported into applying for a job at a local company and he was successful. We supported him in his application to join the housing register and he has since been offered a social housing tenancy. He was supported in his move into settled accommodation and with the assistance of Carezone and the foodbank made sure he had furniture and basics to move into his accommodation with.

7. MEETING THE CHALLENGE

7.1 Peterborough's Homelessness Reduction Strategy 2018 - 2020 makes clear our intentions as a City to meet the requirements of the 2018 Act, and also our response rising levels of demand from homeless people. Since 2018, the City Council has committed significant levels of investment to address the issues highlighted above and deliver on the strategy - both in increasing the operational capacity needed, and making capital investment to create new temporary and permanent homes for people who need them. In addition, our well established working relationship with Cross Keys Homes to tackle homelessness has been key to our initial success. The following paragraphs summarise the main achievements that have been made over the last 16 months against our primary objectives. Appendix One provides further details.

7.2 **Objective 1: Eliminating the use of Travelodge type accommodation and reducing / eliminating the use of B&B type accommodation for temporary accommodation**

Following a high of 63 households placed, out of area, in Travel Lodge accommodation in June 2018, this reduced to zero by December 2018. It has stayed that way with one brief exception in June 2019 which was quickly resolved.

Between April 2018 - March 2019 the number of people housed in Bed and Breakfast accommodation has fallen from 136 to 102. There has been a small further reduction since then. June 2019 figures show 98 households in B&B and there has been a fall to 41 households for those who have been in B&B for more than 6 weeks. This is down from a peak of 146 in June 2018. A key priority for the coming year is the elimination of the use of B&B as a temporary accommodation solution.

It is also worth noting that whilst an increase in demand of 56% has been experienced over the year, at March 2019 the number of households accommodated in temporary accommodation remained at a broadly similar level to the start of the year. This has been achieved by a combination of increased prevention activity, supporting households to remain in their homes, and finding alternative accommodation including homes purchased by or leased to the Council.

7.3 **Objective 2: Increase the supply of self-contained temporary accommodation options in order to**

support the reduction of B&B use

The Council has purchased 51 properties as part of a £10m Invest to Save measure to provide temporary accommodation for households at risk of homelessness: completion is expected on further 8 properties shortly. 9 properties on Cromwell Road that were acquired for the purpose of North Westgate regeneration are being used during the interim period as temporary accommodation.

The Council has also entered into a 3 year lease arrangement with Cross Keys Homes on 18 flats at Tyesdale as temporary accommodation units. A further 41 properties have been leased from private landlords and additional properties are being progressed through the necessary landlord and building checks.

Whilst work has continued at pace to secure an appropriate level of temporary accommodation to meet increasing demand it remains important to secure the development of new permanent homes with a suitable mix of tenure. The total stock of general needs housing managed by Registered Providers in Peterborough is 17,222. It is expected that there will be 251 new affordable housing completions in 2019/20 comprising 151 rented tenure and 100 affordable home ownership tenure. Last year there were 1043 new private housing completions in Peterborough of which 150 were affordable housing units (14%). The rate of completion of affordable housing delivered through S106 agreements remains challenging as a result of development viability.

7.4 **Objective 3:** *Ensuring the effective implementation of the Homelessness Reduction Act and embracing the culture change this will bring*

The 2017 Act has brought about a significant change in the way that the housing needs team, and partner services and organisations, handle cases where households present to the Council with a housing need as homeless or threatened with homelessness. Following the new investment and restructure of the team during 2018, a lot of work has been done to redesign processes and pathways for clients needing to access the Council's services so that the Council is more responsive and can deliver at pace. This work can be built upon now that the housing needs team has moved to the Town Hall and the new customer service centre has opened on Bridge Street.

7.5 **Objective 4:** *Creating a suite of prevention tools which will give the Housing Needs team improved chances of success*

From April 2018 to March 2019, despite demand pressures on the service 333 households have been supported to prevent them from becoming homeless. Due to the changes in legislation, the way in which prevention cases are being accounted for has changed. As a result it is not possible to make direct comparisons with previous years. The Housing needs team has introduced a number of new tools and approaches which enable staff and partners to get upstream of issues which may lead to homelessness. As the new approaches are gradually embedded, comparisons on progress in our success in preventing homelessness will become possible.

7.6 Case Study 2 shows an example of the kind of preventative work the Housing Needs Team are engaged in.

Case Study 2

Mrs S presented for assistance as she had been served with a section 21 notice from her private landlord. Colleagues at CAB had been working with the household and confirm that the notice was valid.

The rent for the property was £695. Mrs S moved in 3 years ago with her children - she was working and the property was affordable. When Mrs S was on a reduced income while on

maternity leave she struggled to pay her rent on time.

The Housing Solutions Officer made contact with the letting agent to find out why they were seeking possession of the property. The letting agent advised that Mrs S was generally good with paying her rent and they had no issues with the way they looked after the house, but the rent had not always been paid on time and she had accrued some arrears.

After some negotiation with the letting agents they agreed that they would withdraw the notice and Mrs S could remain as the tenant if the rent arrears were cleared as Mrs S was able to get back in advance with the rent as per her tenancy agreement.

The Housing Solutions Officer confirmed the property continued to be affordable by completing an income and expenditure assessment and submitted an application for a Discretionary Housing Payment from Housing Benefit.

This payment was agreed and awarded meaning the arrears were cleared and rent was put in advance. As agreed the landlord withdrew the notice and the client was no longer at risk of homelessness. The Housing Solutions Officer supported Mrs S in completing her Universal Credit claim so her income was topped up to help her with the rent payments and the rent element was paid direct to her landlord.

Many households have been able to stay in their current homes following intervention by Council staff or supported with a move to suitable alternative accommodation without the need for temporary accommodation or a full housing duty being accepted. The Council has also created a new Visiting Officer role which allows to visit families in their homes at the first sign of difficulty. Visiting officers will meet with families and households to identify ways to resolve difficulties which could otherwise lead to homelessness. Working with young people to mediate within families when there is a risk of family breakdown has become a key part of our prevention work. The establishment of the Targeted Youth Support Service (TYSS) has increased our focus on this issue, and involves collaboration between the TYSS, Children's Services and Housing Needs team to help reduce the incidence of young people becoming homeless.

7.7 Objective 5: *Support landlords and tenants to support them to overcome landlord/tenant issues which may lead to eviction actioned chances of success in preventing homelessness*

The Housing Needs team continues to work with private sector landlords to support them to deal with landlord tenant disputes. However, despite our efforts Landlords serving section 21 notices in order to obtain possession of their properties remains one of the main reasons for households approaching us as for homelessness assistance.

We have recently made a successful bid to the MHCLG for funding to expand this area of the service and we are in the process of recruiting to 3 additional staff to the team. This includes 1 team leader, whose responsibility it will be to strengthen relationships with private sector landlords, formulate an incentive package for them to work more closely with us and set up regular landlord forums. The team leader will also coordinate the work of 2 housing solutions officers who will focus on households at risk of homelessness in the case of private sector tenancies.

Officers will also work to secure additional accommodation from the private sector that can then be utilised by the team to rehome clients and will offer ongoing support to landlords and tenants to ensure the success of the tenancy. We hope to have all people in post by the end of July 2019

7.8 Objective 6: *Bringing together services to work holistically in ensuring financial inclusion, income maximisation and debt advice are accessible and prioritised in order to support preventative work*

Continued work with Cross Keys Homes has been crucial to tackling homelessness prevention. This has included an innovative scheme to incentivise tenants who are under occupying their homes to downsize. This has encouraged 4 households to move to more suitable accommodation and freed up homes to meet the needs of families who are in temporary accommodation. We shall continue to pursue similar opportunities.

The Peterborough Homelessness Forum was established in October 2018. This brings together partners from across the public, voluntary, community and faith sectors to consider how we tackle homelessness as a City. This is a valuable forum for involving our partners discussing the key issues and agreeing joint action, and shared priorities. The forum is taking action in areas of common concern such as domestic abuse, vulnerable children and young people, substance misuse and mental health. The forum will hold its fourth meeting on the 4th July, and will be heavily involved in shaping and developing priorities for the 2020 - 2025 Homelessness Reduction and Rough Sleepers Strategy.

Recent collaboration with CAB has also improved the capacity across the partnership to triage people attending the Housing Needs service, and identify early opportunities to support people who may be at risk of becoming homeless. This has included the co-location of CAB staff and volunteers at Bridge Street. The use of Discretionary Housing Payment to help clients who may be struggling with debt or arrears is also under continual review between the City Council and Serco to ensure that the funds are directed towards those most in need, and where there is an opportunity to prevent homelessness.

7.9 **Objective 7:** *Explore the potential of a Social Lettings Agency/Guaranteed Rent Scheme for private landlords*

The resources recently secured from MHCLG to develop work with the private rented sector will accelerate our work in this area over the coming 12 months. A new team is currently being recruited for this purpose.

7.10 **Objective 8:** *Ensure that information and advice on housing and homelessness prevention is widely available and that our customers are seen at the earliest possible opportunity*

From October 2018, a new 'Duty To Refer' came into effect as a result of the HRA. This makes it incumbent on services and organisations who may identify a potential risk of a family or individual becoming homeless, to make an early referral to the City Council Housing Needs team. A new mailbox was established to facilitate this, and in part accounts for the increase in demand set out above. A review of online presence and advice has been undertaken and will be a priority for development over the second year of the strategy.

7.11 **Objective 9:** *Maintain services and create an effective supported accommodation pathway for single homeless and rough sleepers*

Since the January 2019 report to the Scrutiny Committee, 45 rough sleepers have been supported to leave the streets into settled accommodation.

The Council has also secured funding from the Ministry of Housing, Communities and Local Government (MHCLG) to sustain the work on Rough Sleeping during 2019 - 2020. This has enabled us to continue to maintain the team of 5 officers supporting rough sleepers and to fund the following initiatives:

- All year round emergency crash bed facility to accommodate up to 10 rough sleepers.
- Extending of the current winter night shelter provision offered by the Light Project Peterborough from the current 13 weeks up to 20 weeks.
- Increase in specialist outreach to support those with drug and alcohol misuse issues.
- Funding of specialist GP support services for rough sleepers.

- Funding of a landlord incentive scheme to increase access to single person accommodation in the private sector.
- Funding of 2 specialist workers to support single people to maintain their accommodation once housed.
- And funding of a co-ordinator role who will lead on the delivery of the above initiatives.

More detail on the work of the Safer Off the Streets partnership is included in section 5.

7.12 **Objective 10:** *Increase the focus on performance supported by clearer data*

During the year, a new system - Jigsaw - was implemented to ensure that accurate data on caseloads and performance of the team can be used as a management tool. This is now being embedded and used more routinely by the team. Dashboard reports are being made to the Housing Programme Board on a monthly basis. We are also making good progress on a service improvement plan which was created following a visit by the MHCLG Homelessness Advice and Support Team in 2018.

8. **ONGOING CHALLENGES**

Despite the considerable progress that has been made in tackling homelessness in Peterborough the challenges facing the City are unprecedented in recent experience. The objectives set by Members in the current strategy have provided a clear direction of travel, which is delivering positive outcomes. However, there is more to be done over the coming year:

- Retaining a clear focus on reducing the numbers of households placed into B and B to zero, and reducing our reliance on temporary accommodation
- Ensuring that the interventions with those at risk of becoming homeless or who are homeless, are effective and targeted in the right way to reduce the numbers of people presenting to the Council as homeless or in need of temporary accommodation
- Increasing the supply of permanent affordable rented accommodation across the City

Key steps that will be taken to tackle these issues will include:

- Maximising opportunities across our key partnerships to prevent homelessness occurring in the first place
- Continuing to procure the right mix of temporary accommodation to meet anticipated demand, provide cost effective solutions for the Council, and eliminate the need for B and B;
- Undertaking a forensic review of the 'end to end' process across the whole housing and homelessness system to identify where things are working well, where things need to be improved - and implementing any necessary changes swiftly;
- Working with developers, private and registered social landlords and other partners to increase the provision of affordable rented homes in the City; and
- Having purchased homes from the private market, council officers are currently reviewing the case for reintroducing a Housing Revenue Account (HRA) and the potential financial advantages this may bring as a mechanism for acquiring properties in the future.

9 **SAFER OFF THE STREETS**

9.1 In January 2019, we provided an update to the Committee about the formation of the *Safer off the Streets* initiative.

The Garden House continues to provide a neutral welcoming environment for rough sleepers to access:

- the Council's rough sleeper outreach services

- Primary Health Care, through GP provision
- drug and alcohol outreach
- assistance with claiming and maintaining benefits
- volunteering opportunities
- and much more

- 9.2 Axiom Housing Association continue to provide emergency access beds that the outreach team can refer rough sleepers into to provide them with warmth and shelter at any time throughout the year. The crash beds are providing the perfect launch pad for clients to engage with outreach support services in order to make that next move into some form of more stable accommodation provision. Once accommodation provision is sourced we now have floating support workers working as part of the rough sleeping initiative funding who maintain contact with clients and support them in the early stages of them managing their new accommodation to ensure that they are able to maintain the accommodation and break the cycle of homelessness and rough sleeping that can affect so many.
- 9.3 Between the months of November 2018 and March 2019, the Light Project Peterborough opened the winter night shelter, offering room for 8 rough sleepers at any one time. The Council and partners supports the move on of clients from the Winter Night Shelter into supported accommodation settings ensuring that no one who's eligible for assistance leaves the night shelter and returns to the streets. Over the winter months the Council opened up its Severe Weather Emergency Provision, which increased the capacity even further and meant that there are 18 beds available for rough sleepers at Fairview Court and additional capacity in reserve if required to ensure that no one had to sleep rough over the winter period.
- 9.4 The Safer off the Streets website (www.saferoffthestreets.co.uk) has launched and continues to be updated regularly to include what help and support is available in the city and when it can be accessed. Case studies are regularly added to give updates on the progress being made by the partnership. The initiative also provides members of the public with an alternative to giving money to people on the streets. The contactless donation point in St Peters Arcade and through the website allows the public to donate directly to the services who will support those individuals to make the change required to leave the streets. The Safer Off The Streets management board have agreed that all donations received will go directly towards the day to day operating costs of the Garden House.
- 9.5 The annual rough sleeper count took place late in November 2018 and our estimate based on the physical count and other intelligence gathered was that 28 rough sleepers were sleeping out on the night of the snapshot. This was down marginally from 31 in the previous year.
- 9.6 There is still much work to be done we have increased the size of the outreach team focussing on rough sleeping. The outreach team is now 4 outreach officers and a team leader. The accommodation provision we currently have will be maintained to ensure that we have an offer for all rough sleepers to leave the streets. The Safer Off The Streets partnership continues to grow and working together collaboratively and will ensure that areas of duplication are minimised while harnessing the high levels of good will we have in the city.
- 9.7 Since the Garden House open in October 2018 the team have had successes in the following areas:
- 257 individual single homeless people have engaged through the garden house.
 - 35 new rough sleepers have been supported to leave the streets before becoming entrenched.
 - 10 entrenched rough sleepers have left the streets.
 - 47 individual rough sleepers have used the crash beds.
 - 55 individual rough sleepers used the winter night shelter, 29 of which went on to some form of permanent accommodation.

10. IN SUMMARY

A considerable amount has been achieved since the current Homelessness Reduction Strategy was launched in Spring 2018. There has been good progress in our partnership work, and significant investment from the City Council to respond to increased demand, and mitigate the impact of homelessness on the City's residents. This is showing clear dividends. There remains more to be done, and in the next year continuing to increase our preventative activity, whilst ensuring that the supply of the right type of accommodation is available, will be a clear priority.

The Council and our partners will build on the work and understanding we have gained since the introduction of the 2018 HRA to shape and develop our priorities for the next five years through the new Homelessness Reduction and Rough Sleepers Strategy. Section 6 outlines detail of how we propose to achieve that.

11. **PROCESS AND TIMESCALES FOR STRATEGY REVIEW 2020 - 2025**

The strategy and action plan is due to be reviewed and republished by July 2020. This will also provide the opportunity to reflect new national guidance which indicates that Homelessness Reduction Strategies need more visibly to include the needs of rough sleepers. Based on the outline review process presented to Members in January, further detail on the timeline and process is outlined below for Members consideration:

Action	Timescale
Review of current Action plan - areas of significant demand and need highlighted	July - Sept 2019
Partnership Review <ul style="list-style-type: none"> • Client engagement • 1 or 2 workshops - build common understanding of need and develop objectives and priorities 	Sept - Nov 2019
City Council review (Members/ officers) - <i>Gather internal data/ drivers/ interviews with key officers/ Members</i> <ul style="list-style-type: none"> • 1 x Member workshop (Gain input about local priorities and feedback proposed priorities from partnership review/ shape and develop priorities further) 	Sept - Nov 2019
Compilation of emerging priorities and recommendations from Clients, Partnership and Council Review	Nov - Dec 2019
Adult and Communities Scrutiny Committee - Final Draft Strategy for approval	7th January
Cabinet	3rd February
Full Council	TBC

Members are invited to consider, comment and agree on the proposed process.

12. **CONSULTATION**

- 12.1 We are continuing to engage and consult with our partners across the housing, voluntary and faith sectors to ensure our actions address the issue of homelessness and rough sleeping. These consultative mechanisms are now fully embedded and will continue to be strengthened, including during the development phases of the new strategy.

13. ANTICIPATED OUTCOMES OR IMPACT

- 13.1 The scrutiny applied by the Committee will help to ensure we continue to prevent and deal effectively with homelessness and rough sleeping and reduce the number of people affected by these issues.

14. REASON FOR THE RECOMMENDATION

- 14.1 The recommendations contained within this report will ensure that we have an agreed process in place to consult upon, design and deliver the new 5 year strategy, as well as to continue to deliver the current strategy.

15. ALTERNATIVE OPTIONS CONSIDERED

- 15.1 N/A

16. IMPLICATIONS

16.1 Financial Implications

It is not expected that there will be any additional financial implications beyond those already accounted and budgeted for in the MTFS. The successful delivery of the strategy will ensure that the pressures created by the increased use of temporary accommodation will be effectively managed and reduce the financial risk to the City Council.

16.2 Legal Implications

N/A

16.3 Equalities Implications

N/A

16.4 Rural Implications

N/A

17. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

- 17.1 Peterborough's Homelessness Reduction Strategy 2018 - 2020

18. APPENDICES

- 18.1 Appendix 1 - Homelessness Strategy Action Plan Update - June 2019

Appendix 1 – Homelessness Reduction Strategy Action Plan Update - June 2019

Objective	Action	Target	Partners	Officer(s)	Target Date	RAG Rating	June update	Priority actions 2019 - 2020	
1	Eliminating the use of Travelodge type accommodation and reducing / eliminating the use of B&B type accommodation for temporary accommodation	Investigate with current providers who have B&B type/shared accommodation within Peterborough the possibility of expansion of their portfolio to support our ambition to keep households in the city.	To increase the provision of provision in area by up to 50 units to meet current demand	B&B providers / Private Developers / Landlords	Head of Housing Needs / Temporary Accommodation Lead Officer	Dec 2018	GREEN	Ongoing. Current providers have shown an ongoing willingness. Reducing numbers in B&B type accommodation currently means there is sufficient provision in the city.	To continue to reduce the use of B and B
		Research other providers capacity/willingness to work with the council in providing accommodation in the Peterborough area for homeless households.	To increase the provision of provision in area by up to 50 units to meet current demand	B&B providers / Private Developers / Landlords	Head of Housing Needs / Temporary Accommodation Lead Officer	Mar 2019	GREEN	Ongoing. 14 units of self contained accommodation secured in 2018/19. Further opportunities being explored.	Continued close collaboration with Cross Keys Homes, and other providers, to develop innovative solutions
		Investigate with registered providers potential opportunities for increasing hostel type	To identify whether any potential sites exist and assess costs for development /operation	Registered Providers	Head of Housing Needs / Temporary Accommodation Lead Officer	Mar 2019	AMBER	Limited willingness to consider expansion of hostel type accommodation, but reclassification of former sheltered	As above

	provision for temporary accommodation						accommodation is being considered. 18 units of accommodation secured with CKH at Tyesdale. Cross Keys Homes has begun work in Tyesdale to convert it from Sheltered Accommodation.	
	Ensure no 16 or 17 year olds are placed into unsuitable B&B type temporary accommodation	A partnership approach adopted to ensure no unsuitable placements	Children's Services / Youth Services / Supported Accommodation Providers	Housing Needs Operations Manager / Team Manager – Family Safeguarding	May 2018 Ongoing	GREEN	Review of Homeless 16/17 year old protocol following new statutory guidance has been completed. No 16/17 year olds placed into B&B by Housing at any time during 2018/19	Ongoing
	Utilise preventative tools to keep households in their current accommodation	Support those at risk of eviction to remain in their own home by assisting with arrears / affordability issues / mediation	Private Landlords / Householders / County Court	Housing Solutions Officers / Visiting Officers / STS Client Team	June 2018 Ongoing	GREEN	Officers in Housing Needs making full use of new prevention tools.	Ongoing. This is now core business in the Housing Needs Team as part of the new ways of working
	Utilise preventative tools to secure alternative suitable accommodation prior to having to	Support those who cannot be kept in their current home to move to alternative suitable permanent accommodation	Private Landlords / Registered Providers / Revs & Bens	Housing Solutions Officers / CBL Officers / Placements Officers /	June 2018 Ongoing	GREEN	Officers making use of tools where possible, but opportunities to move to alternative private sector accommodation	As above. New PRS (Private Rented Sector) scheme being launched in June 2019 and will make a significant contribution to this work

		leave the current accommodation			STS Client Team			limited due to affordability.	
		Where homelessness cannot be prevented utilise preventative tools to keep households in their current accommodation for as long as possible in order to identify more suitable temporary accommodation	Early identification of potential T/A need to enable suitable accommodation to be found	Private Landlords / Householders / County Court	Housing Solutions Officers / Temporary Accommodation Officer / Placement Officers	July 2018 Ongoing	GREEN	Officers in Housing Needs making full use of new prevention tools. Review of bookings in ensuring officers have considered all alternatives prior to provision of accommodation in place.	Ongoing - as above and now core business in the Housing Needs team
2	Increase the supply of self-contained temporary accommodation options in order to support the reduction of B&B use	Work with private developers / landlords to procure additional units of self contained temporary accommodation to be used as an alternative to B&B type	Identify supply of c.100 units of self contained accommodation to be leased	Private Developers / Landlords	Head of Housing Needs / Temporary Accommodation Officer	April 2019	GREEN	Post Holder left the organisation and alternative arrangements have been put in place. NPS are managing the scheme and accepting further properties which meet our needs. 41 properties secured to date. PCC capital investment of £10m to purchase properties has been implemented, on target to purchase 50.	The work started during 2018/ 19 to be continued. Continue to review future demand, with a view to procuring the right mix of properties to meet need.

	Work with Medesham Homes to identify / deliver a pipeline of suitable self-contained accommodation to be used as temporary accommodation while demand exists and permanent supply going forward.	Identify / deliver c. 250 units of self contained units of accommodation. Use to be determined at handover.	Medesham Homes	Head of Housing Needs	March 2020 Ongoing	GREEN	29 Units at Midland Road now handed over and allocated. Priority given to homeless households in temporary accommodation. Bretton Court has received planning consent.	Ongoing
	Review the current lease with Stef & Philips for St Michael's Gate prior to agreed break to confirm need and make decision relating to entering final year.	To make an informed decision relating to the future need to enter into the 3 rd year and whether talks should be entered to discuss a lease beyond the current one	Stef & Philips / Commissioning Team / Legal Services	Head of Housing Needs	Nov 2018	GREEN	Complete, has been agreed to not end deal at 2 year break clause. Discussions ongoing as to future beyond current agreement.	Discussions ongoing about future requirements
	Review the current lease with Cross Keys Homes for Elizabeth Court prior to ending to determine whether continued need and possible extension.	To make an informed decision relating to the future need and whether talks should be entered to discuss a lease beyond the current one	Cross Keys Homes / Commissioning Team / Legal Services	Head of Housing Needs	June 2020	GREEN	Not yet due	

3	Ensuring the effective implementation of the Homelessness Reduction Act and embracing the culture change this will bring	To review the current structure of the Housing Needs team and restructure the service to meet the requirements of the new legislation	To have a structure that is fit for purpose in effectively delivering on the requirements of the Homelessness Reduction Act	Human Resources	Assistant Director for Housing , Communities & Youth / Head of Housing Needs	April 2018	BLUE	Restructure proposed and consultation has ended. Interviews taking place with team to be fully recruited to and will be in place for 1st September 2018. Complete	COMPLETED
		Develop and implement a comprehensive training matrix for the Housing Needs Team to equip officers to meet the requirements of the act.	Housing Needs Officers have a full understanding of the duties under the act and feel well equipped to support clients effectively	Training & Development Team	Housing Needs Operations Managers	Jan 2019	BLUE		COMPLETE
		To upgrade/replace current Northgate Housing System to ensure an effective Housing Register and CBL solution is in place while ensuring officers are supported with the management of caseloads and to support	To have a supported IT solution, which meets the needs of the service and its reporting requirements	Serco ICT	Head of Housing Needs	March 2019	AMBER	Partially completed. Housing Jigsaw system in place supporting officers with the management of caseloads under the Homelessness Reduction Act. Further investigations required for suitable housing register and CBL system. Serco ICT commencing programme of works	New Housing Jigsaw system to be implemented by end July 2019

	clients in maintaining personalised housing plans.						to implement Housing Jigsaw as CBL HR system.	
	To review the current customer journey and adapt, embracing the opportunity for officers to work agile following the physical office move to Sandmartin House	Ensuring officers have suitable Communications/IT equipment to support Agile Working and customers are able to effectively access the service via a number of differing routes	Serco ICT / Property Services	Housing Needs Operations Managers	Feb 2019	AMBER	Housing Needs team have moved to Town Hall. Ongoing. Housing Solutions Officers awaiting to have mobile phones so that they can be effectively contacted by their homeless cases.	Secure mobile phones for housing needs team by 1st August 2019.
	Ensure systems capture the required information and data to meet the DCLG's H-CLIC reporting requirements	To be in a position to report the IT data required from the launch of the Homelessness Reduction Act	Serco ICT	Head of Housing Needs / Housing Systems & Performance Officer	July 2018	BLUE	Completed. Housing Jigsaw system in place to record and report to meet MHCLG requirements. Ongoing difficulties with changing requirements from the MHCLG have proved to be troublesome.	COMPLETE
	Develop the Housing Pages on the councils website to ensure that information	Pages to be fully updated and reviewed regularly so remaining current to reduce unnecessary	Media - Comms Team	Housing Needs Team Leader	Dec 2018	GREEN	Ongoing, Pages have been updated to reflect changes in legislation and duty to refer links have been included.	Further development of self help information required.

	provided is accurate, current, supports applicants to make informed choices, gives realistic information not raising expectations and enables customers to self-help or electronically refer themselves into the service.	contact with the service. Facility for clients to self-refer via web form.					We are working with ICT to develop a tool where customers can “triage” themselves when they need homeless assistance. We are using the PCC website to update customers about the change to the HR system (Housing Jigsaw).	
	Develop a Landlord forum for both private and social landlords are in attendance to discuss and remedy issues faced by landlords and the council in order to prevent the need for eviction action to take place.	Forum set up giving landlords and the Council networking opportunities in an informal setting	Private & Social Landlords	Head of Housing / Housing Needs Operations Manager	Jan 2019	AMBER	We are recruiting to a team leader for the PRS w/c 17th June 2019. They will lead on this piece of work. As an interim we have someone in post researching best practice examples and developing a suitable incentive package. Starting to compile lists and make contact with landlords.	Establish Landlord Forum by September 2019.
	Develop a Homelessness Forum with Statutory, Voluntary and Faith Sector	Set up regular forum to review and progress the homelessness strategy	Registered Providers, Voluntary Sector Partners, Faith Sector Partners	Assistant Director for Housing Communities and Youth	July 2018	GREEN	Expansion of current Rough Sleeper Strategic Group being considered to meet this objective.	4th Forum meeting taking place on 4th July. Forum will be closely involved in the

	partners to provide governance of the strategy moving forward.						<p>Safer off the Streets launched 10/10/2018</p> <p>3 Forum meetings held. Focus on joint work to improve responses to children and young people, domestic abuse victims and people impacted by substance misuse and mental health issues.</p>	development of the new Homelessness Reduction Strategy for 2020 - 2025
	Investigate & commission independent mystery shopper and stakeholder surveys to constantly review and improve customer journey		Shelter/Crisis	Head of Housing / Housing Needs Operations Manager	April 2019	GREEN	STAR review system included Housing Jigsaw	Mystery Shopper exercise to be commissioned by September 2019
	Develop an effective communications plan around homelessness and rough sleeping which provides information on key changes, successes and		Media - Comms Team	Assistant Director for Housing, Communities & Youth	Oct 2018	GREEN	Plan developed and in place	Review Communications plan by September 2019

		case studies year round.							
4	Creating a suite of prevention tools which will give the Housing Needs team improved chances of success in preventing homelessness	Change the use of the Rent Deposit Loan Scheme and expand to cover rent in advance & deposit where a potential property is affordable and suitable. Extending repayments period to 5 years	Increased opportunity to prevent and relieve homelessness by providing interest free loans		Housing Needs Operations Manager / Housing Solutions Officers	April 2018	BLUE	Officers in Housing Needs making full use of new prevention tools.	COMPLETED
		Review the current Discretionary Housing Payments Fund (DHP) to allow payments to clear rent arrears in order to keep households in their home.	Increased opportunity to prevent and relieve homelessness by clearing housing related debt	Serco Revs & Bens / STS client team	Senior Policy Manager / Housing Needs Operations Manager / Housing Solutions Officers	Aug 2018	AMBER	Minor changes in referrals process and limited use as a homelessness prevention tool due to lack of eligibility. Ongoing discussions with HB team. Agreement to utilise DHP for rent in advance cases. Further exploration of homelessness prevention opportunities required.	Ongoing
		Utilise the Homelessness Prevention Fund to allow those	Increased opportunity to prevent and relieve homelessness by		Housing Needs Operations Manager /	June 2018	GREEN	Officers in Housing Needs making full use of new prevention tools.	Ongoing - core business

		not eligible for a DHP to be assisted in the same way.	clearing housing related debt		Housing Solutions Officers				
		Create a landlord assurance scheme to support landlords concerned about the impact of Universal Credit and lower Local Housing Allowances rates to cover rent shortfalls where a tenant is in receipt of benefits	Increased opportunity to prevent and relieve homelessness by supporting potential rent arrears accrual		Housing Needs Operations Manager / Housing Solutions Officers	Jan 2019	AMBER	The PRS roles which we are recruiting to w/c 17th June 2019 will research and implement this.	Embedding the new arrangements with the PRS roles
		Investigate the setting up of a local mortgage rescue scheme based on the Government's Mortgage Rescue Scheme, which ended in 2015.	Prevention of homelessness by supporting a household to remain in their home and increasing available social/affordable housing stock	Registered Providers	Head of Housing Needs / Corporate Finance	Mar 2019	GREEN	Not yet due	Scheme to be scoped and agreed with corporate finance. Update by end August 2019.
5	Support landlords and tenants to overcome landlord / tenant	Set up referral processes so landlords are able to refer "at risk" cases into the service in	Online referral routes created and referrals received	Private Landlords / Registered Providers	Housing Needs Operations Managers / Housing	Feb 2019	AMBER	Expansion of duty to refer referral processes to RPs and Private Landlords. Protocol to be finalised and	Discussions ongoing with Cross Keys Homes. Pilot agreed and due to commence in July 2019

issues which may lead to eviction action	order to receive support from a dedicated officer to overcome issues.			Solutions Officers			shared. 2 month pilot with CKH and then rolled out to others.	
	Use prevention tools such as DHP and homelessness prevention fund to assist with rent shortfalls / payment shocks / rent arrears in order to prevent possession action	Clients supported to remain in their homes	Private Landlords / Registered Providers / Serco Revs & Bens / STS client team	Housing Needs Operations Managers / Housing Solutions Officers	September 2018	GREEN	Officers in Housing Needs making full use of new prevention tools further investigations around the use of DHP required.	Ongoing.
	To act as mediator between landlord and tenant where poor communication could lead to landlords seeking to obtain possession of their property.	Clients supported to remain in their homes	Private Landlords / Registered Providers	Housing Needs Operations Managers / Housing Solutions Officers	August 2018	GREEN	Currently being delivered as part of the homelessness trailblazer project in Peterborough & Cambridgeshire. Officers in Housing Needs referring cases where required.	Ongoing
	To support landlords faced with issues of anti-social behaviour from their tenant or associated persons where	Clients supported to remain in their homes	Private Landlords / Registered Providers / Prevention & Enforcement Service	Housing Needs Operations Managers / Housing Solutions Officers / Senior	August 2018	GREEN	Currently being delivered as part of the homelessness trailblazer project in Peterborough & Cambridgeshire. Officers in Housing Needs referring	Ongoing

		eviction action is being considered.			Prevention & Enforcement Officer			cases where required.	
		Investigate scheme to support landlords left with no option but to sell their property due to financial difficulties or constraints related to repair obligations.	Clients supported to remain in their homes / increase the supply of affordable housing	Private Landlords /	Head of Housing Needs / Empty Homes	March 2019	GREEN	Some cases being filtered through to Property Purchase initiative, but further investigation required into feasibility of creation of scheme.	Ongoing action to be taken to look into the feasibility of the scheme.
		Support tenants to challenge possession action where landlords are not complying with the requirements of the Deregulation Act 2015	Clients supported to remain in their homes / Possession delayed for non compliance	CAB	Housing Needs Operations Managers / Housing Solutions Officers	August 2018	GREEN	In place	Ongoing

		Create and host a pre-tenancy training course for clients and encourage mandatory completion to prepare clients for the responsibilities they will have when they are offered a property.	Setting clients up to reduce the chances of repeat homelessness	Serco ICT / Training & Development / Registered Providers	Housing Needs Operations Manager	July 2018	BLUE	In progress, course has been designed, but further investigation required into a suitable platform to host and how to make it mandatory. Has been made live and is being communicated to all those currently on the housing register as part of our communications about the new system.	COMPLETED
6	Bringing together services to work holistically in ensuring financial inclusion, income maximisation and debt advice are accessible and prioritised in	Investigate the co-location of Housing Needs, CAB advice, Benefits/Welfare Advice and set up effective referral processes to enable priority access to those who may be at	Co-located prevention hub, one stop shop around homelessness prevention	CAB / Serco ICT / Property Services	Assistant Director for Housing , Communities & Youth / Head of Housing Needs / Senior Policy Manager	September 2018 Dec 2018	GREEN	Agreement secured from CAB to co-locate with Housing Needs following move to the Town Hall. Priority referrals for debt advice and income maximisation from Housing needs already in place.	Continue to develop future options and models to enhance the preventative offer

order to support preventative work	risk of homelessness						Further discussion required around roles and responsibilities	
	Review current admin and decision making in relation to the DHP fund and consider locating within the Housing Needs team.	Decisions for DHP made based on prevention of homelessness	STS Client Team / Serco Revs & Bens	Head of Housing Needs / Senior Policy Manager	July 2018 Amended Target Date Aug 2018`	AMBER	To be reviewed as part of further discussions with Serco Housing Benefits team. Ongoing discussions and close liaison with HB team. Agreement to utilise DHP for rent in advance cases. Regular updates on use of DHP at Housing Programme Board	Further exploration of homelessness prevention opportunities required
	Investigate the benefits of the creation of a homelessness prevention hub drawing in a number of other service partners from the faith and voluntary sector to ensure a holistic approach to prevention	Co-located prevention hub, one stop shop around homelessness prevention	CAB / Serco Revs & Bens / Commissioning Team	Assistant Director for Housing , Communities & Youth / Head of Housing Needs / Senior Policy Manager	March 2019	GREEN	The Homelessness Forum has been established and is focussing on developing improved pathways between services around specific vulnerable groups. This is being enhanced by the work of the Cambridgeshire and Peterborough Homelessness Trailblazer.	Explore and develop ideas further through the Forum

		Develop effective referral pathways ensuring that identified vulnerable groups are able to access services at the earliest opportunity and personalised action plans effectively support prevention and move on.	Individual pathways set up	Prisons / Armed Forces / NHS Hospitals / Leaving Care Teams / Housing Association Partners	Head of Housing Needs / Housing Needs Operations Managers / Senior Policy Manager	Mar 2019	GREEN	Duty to refer mailbox and online referral forms set up. Training for partners to be delivered over the coming months. MHCLG funding to support homeless veterans secured and will enhance the local offer to this group.	Ongoing Training is being delivered to different services on HRA and how to refer. Appointment of a Homeless veterans project officer for Cambridgeshire and Peterborough.
7	Explore the potential of a Social Lettings Agency/Guaranteed Rent Scheme for private landlords	Investigate the benefits of the creation of a social letting agency, offering services to landlords in the private sector enabling the increase of supply of accommodation for households in housing need.	Increase the supply of accommodation for households in housing need	Private Landlords / Commissioning Team	Head of Housing Needs / Director of Commissioning / Empty Homes	Mar 2019	GREEN	Further investigation required. Included as part of the PRS bid submission.	Ongoing - will be delivered through PRS Team.

		Assuming viability create a business model demonstrating benefits and identifying resource requirements and seek approvals for creation	Increase the supply of accommodation for households in housing need	Private Landlords / Commissioning Team	Head of Housing Needs / Director of Commissioning / Empty Homes	Mar 2019	GREEN	Further investigation required. Included as part of the PRS bid submission.	Ongoing will be delivered through PRS team.
		Formulate a package offer for landlords giving a suite of options, which best fits their individual needs, but ensure access to accommodation in the private sector who might currently struggle.	Increase the supply of accommodation for households in housing need	Private Landlords / Commissioning Team	Head of Housing Needs / Director of Commissioning / Empty Homes	Mar 2019	GREEN	Further investigation required. Included as part of the PRS bid submission.	Ongoing -will be delivered through PRS team.
		Set up scheme and roll out	Increase the supply of accommodation for households in housing need	Private Landlords / Commissioning Team	Head of Housing Needs / Director of Commissioning / Empty Homes	April 2019	GREEN	Further investigation required. Included as part of the PRS bid submission.	Ongoing- will be delivered by PRS team.
8	Ensure that information and advice on housing and homelessness	In reviewing the customer journey ensure that customers are able to	Early intervention opportunities maximised	Media - Comms Team / Serco – Front Door	Head of Housing / Housing Needs	Feb 2019	GREEN	Ongoing - to look at self service through the online portal.	Ongoing -To look at options for self service through the online portal.

	prevention is widely available and that our customers are seen at the earliest possible opportunity	access preventative support at the earliest opportunity			Operations Manager			
	Review current web based information and ensure comprehensive information is available around all aspects of the service to enable clients to self-help where needed, but being careful not to discourage contact where essential	Pages to be fully updated and reviewed regularly so remaining current to reduce unnecessary contact with the service. Facility for clients to self-refer via web form.	Media - Comms Team	Head of Housing / Housing Needs Operations Manager	October 2018	GREEN	Ongoing, Pages have been updated to reflect changes in legislation and duty to refer links have been included. Further development of self help information required.	
	Ensure that other Council departments/ Partners and Members are briefed on the warning signs of homeless and encouraged to refer clients into the service where a risk of homelessness is evident.	Early intervention opportunities maximised	All relevant Council Departments / Members Services / Partners	Head of Housing Needs / Housing Needs Operations Manager	Feb 2019	BLUE	Duty to refer mailbox and online referral forms set up. Training for partners to be delivered over the coming months. Training has been delivered across departments.	COMPLETED

9	Maintain services and create an effective supported accommodation pathway for single homeless and rough sleepers	Continue to review the work of the council and its partners as part of the rough sleeping strategic group to achieve the recommendations of the cross party task and finish group around rough sleeping	Ensuring rough sleepers are supported with an offer to leave the streets	Rough Sleeper Strategic Group	Head of Housing Needs	April 2018	GREEN	<p>Many recommendations have been completed and good progress made on others. Additional funding secured from MHCLG to increase provision for rough sleepers which goes beyond the recommendations from the task and finish group.</p> <p>We continue to bid for funding opportunities and have recently been successful in the Rapid Rehousing Pathway funding for 12 months to secure 2 navigators and a supported lettings role.</p>	Ongoing through the Safer Off the Streets Partnership
		Maintain current resource levels around rough sleeping to support our ambitions to reduce rough sleeping	Ensuring rough sleepers are supported with an offer to leave the streets		Assistant Director for Housing , Communities & Youth / Head of Housing Needs	Ongoing	GREEN	Secured core funding for 2x FTE Rough Sleeper Outreach Officers as part of the Housing Needs Restructure.	<p>Review funding for 2020/21 in the light of any new government funding streams.</p> <p>Continue to support the Garden House to secure ongoing external funding and place on a sustainable footing for the future.</p>

		Create and take the lead role in a supported accommodation pathway for single homeless persons, ensuring effective management of supported accommodation resource.	Ensuring effective use of supported accommodation provision and move on	Supported Accommodation Providers / Housing Programmes	Housing Needs Operations Manager	January 2019	GREEN	Development of pathway required. Many partners are on board with the principle. Currently developing what the pathway and the referral and allocation mechanism would look like.	Ongoing - developing the pathway and implementing a successful referral and allocation system.
		Work with the Councils Prevention & Enforcement service to ensure that effective enforcement action is being taken to tackle street based activity, often confused with rough sleeping.	Address the prevalent issue of begging & street drinking, which is not always associated with rough sleeping	Prevention & Enforcement Service	Head of Housing Needs	Dec 2018	GREEN	Ongoing - Rough Sleeper Task & Targeting meetings have been set up and will be homelessness led, but will focus on individuals rather than locations.	Ongoing work with the PES service.
10	Increase the focus on performance supported by clearer data	Measure the performance of officers on outcomes in relation to homelessness prevention rather than timescales to process to ensure high	Officers have clear direction		Head of Housing Needs / Housing Needs Operations Manager / Housing Systems &	August 2018	GREEN	All objectives for officers detailed as part of the performance and development review process, which they will work to achieve during 2018/19 and year on year afterwards.	Ongoing.

		quality of casework			Performance Officer				
		Create monitoring systems which can provide live feedback on cases to reduce delays in processing due to information hunting	Supporting efficient processing of applications / allocations	Serco ICT	Head of Housing Needs / Housing Needs Operations Manager / Housing Systems & Performance Officer	January 2019	BLUE	Housing jigsaw system being well utilised across the team.	COMPLETED
		Produce an effective relevant list of key performance indicators (KPI) in relation to homelessness and homelessness prevention	Effective relevant reporting		Head of Housing Needs / Housing Needs Operations Managers / Housing Systems & Performance Officer	Dec 2018	BLUE	Dashboard has been developed and will be updated regularly with performance reported to the Housing Programmes Board.	COMPLETED

ADULTS AND COMMUNITIES SCRUTINY COMMITTEE	AGENDA ITEM No. 8
1st July 2019	PUBLIC REPORT

Report of:	Adrian Chapman, Service Director: Communities and Safety	
Cabinet Member responsible:	Councillor Walsh, Cabinet Member for Communities	
Contact Officer(s):	Rob Hill, Assistant Director, Public Protection	Tel. 864112

Prevent Strategy Refresh - 2019-2021

R E C O M M E N D A T I O N S	
FROM: Rob Hill - Assistant Director Public Protection	Deadline date: N/A
<ol style="list-style-type: none"> 1. That the committee scrutinises and comments on the proposed refreshed Prevent strategy for 2019-2021. 2. That the committee endorses the strategy for approval by Cabinet and supports its relaunch via an internal and external engagement plan. 	

1. ORIGIN OF REPORT

1.1 This report is submitted to the Committee following a review of the Prevent Strategy across Peterborough and Cambridgeshire.

2. PURPOSE AND REASON FOR REPORT

2.1 To outline to the Adults and Communities Scrutiny Committee the newly combined Cambridgeshire and Peterborough Prevent Strategy.

2.2 This report is for the Adults and Communities Scrutiny Committee to consider under its Terms of Reference No. 3, Section 4 - Overview and Scrutiny Functions, Paragraph 2.1. Functions determined by Statute:

To review and scrutinise crime and disorder matters, including acting as the Council's crime and disorder committee in accordance with Sections 19 of the Police and Justice Act 2006;

2.3 This report links to the following corporate priorities:

- Keeping our communities safe, cohesive and healthy
- Safeguarding children and vulnerable adults

2.3 How does this report link to the Children in care Pledge
N/A

3. TIMESCALES:

Is this a Major Policy Item/Statutory Plan?	No	If yes, date for Cabinet meeting	NA
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4. BACKGROUND AND KEY ISSUES

- 4.1 The Counter Terrorism and Security Act received Royal Assent on 12 February 2015 and states a specified authority must, in the exercise of its functions, have 'due regard to the need to prevent people from being drawn into terrorism.' Cambridgeshire County Council and Peterborough City Council have a duty to work together, and with local partners to actively prevent people from being drawn into terrorism.
- 4.2 The purpose of the National Prevent Strategy (2011) is to stop people from being drawn into terrorism or supporting terrorist activities. Whilst the percentage of people willing to support violent extremism in the UK is small, evidence identifies that terrorist and violent extremist organisations exploit vulnerabilities to spread their rhetoric and gain support. Understanding and targeting these factors is crucial to prevent radicalisation and minimise the risks it poses to the national security.
- 4.3 The Government has recently announced changes, titled Project Dovetail, to the Prevent agenda, currently expected to be affecting Cambridgeshire and Peterborough late in 2020. This will see the lead for Prevent move from the Police to Local Authorities, with an expectation that local authorities will monitor and manage Prevent referrals from then on.
- 4.4 The original Prevent Strategy for Peterborough was last updated in 2016. Since the plan was approved, there have been a number of changes in the way Cambridgeshire and Peterborough Councils operate. With the announcement of Project Dovetail it was decided that the strategy should be updated to combine Cambridgeshire and Peterborough's processes.
- 4.5 The strategy forms part of the multi-agency delivery plan held by the Cambridgeshire Partnership Prevent Delivery Board. At the moment the Partnership Board is chaired by the Police Prevent Lead for Cambridgeshire. The multi-agency delivery plan confers on the local authority and its partners shared responsibility for training, safeguarding, and raising awareness. As part of this delivery all frontline staff should be trained to recognise the signs of prevent and the procedures for making a referral to Channel Panel. Additionally all staff should be aware of the prevent agenda, and be able to promote the importance of the prevent duty both internally and to the community. With these measures in place all staff should be able to support the community to challenge extremist views.
- 4.6 Across Cambridgeshire the Assistant Director for Public Protection on behalf of both Authorities will coordinate Prevent delivery. The Prevent duty guidance published alongside the Counter Terrorism and Security Act 2015 sets an expectation that the coordinator will:
- Establish or make use of an existing local multi-agency group to agree risk and co-ordinate prevent activity.
 - Use the existing counter-terrorism local profiles to begin to assess the risk of individuals being drawn into terrorism.
 - Engage with Prevent coordinators, schools, universities, colleges, local prisons, probation services, health, immigration enforcement and others as part of the risk assessment process.
 - Mainstream the prevent duty so it becomes part of the day-to-day work of the authority, in particular children' safeguarding.
 - Any local authority that assesses, through the multi-agency group, that there is a risk will be expected to develop a Prevent action plan.
 - Ensure frontline staff have a good understanding of Prevent, are trained to recognise vulnerability to being drawn into terrorism and are aware of available programmes to deal with this issue.

To achieve this, single points of contact (SPOC) have been identified across the county with the expectation that they will maintain delivery activity for their respective service areas, which will be part of the Prevent Delivery Board.

4.7 ***Channel Panel***

The Channel Panel is a safeguarding programme aimed at supporting individuals identified as vulnerable to being drawn into violent extremism or terrorist related activity. As with other safeguarding practices Channel is reliant on a multi-agency response and multi-disciplinary work to minimise and manage the risk to an individual. Channel is voluntary and so the individual must provide consent. It draws on existing collaboration between local authorities, the police, statutory partners and the local community. PCC/CCC operate a combined Channel Panel led by the Head of the Youth Support Services who is required to report into the Prevent Delivery Board.

4.8 ***Prevent Member leads***

The Home Office Prevent Toolkit recommends that a member lead is selected to assist with Prevent delivery. For Cambridgeshire County Council this is Cllr Kevin Cuffley and for Peterborough City Council this is Cllr Irene Walsh. The member leads are responsible for:

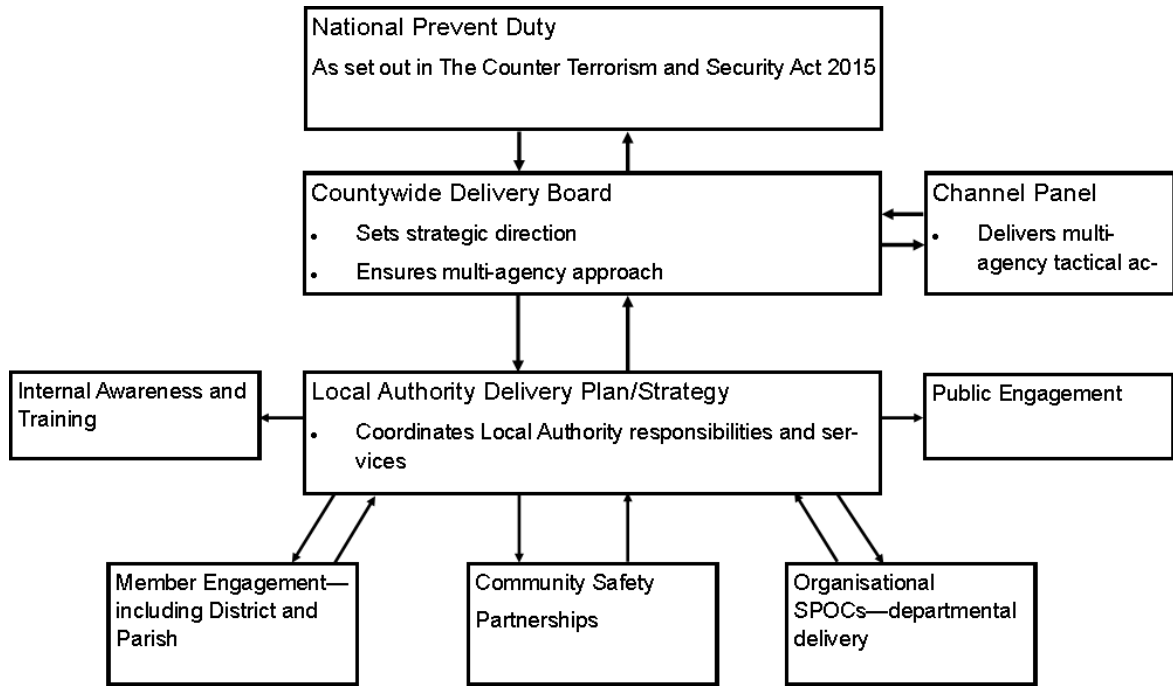
- Ensuring that other elected members are fully briefed on key work in Prevent and how it will affect other portfolio areas.
- Encouraging open discussion and transparent decision-making.
- Ensuring Prevent priorities are reflected in the work of the local authority and keeping
- Prevent partnerships aligned with other local plans.
- Attending meetings to ensure that recommendations and decisions of the partnership are fed into local leadership arrangements.
- Raising community concerns and supporting community engagement.
- Embedding Prevent issues in the policy and decision-making processes of the local authority and championing the mainstreaming of Prevent.
- Helping the partnership to secure funds and resources to address community concerns.

4.9 ***SPOC Delivery Plan***

Each delivery SPOC will hold an Action Plan designed and delivered under the following principles:

- Communities are key to preventing terrorism and central to the successful delivery of the Action Plan
- Prevent is everyone's business and therefore awareness will be mandatory for all specified authorities, including their commissioned services
- Actions taken will always be proportionate to the risk identified for Cambridgeshire
- Prevent is part of the wider safeguarding agenda and thus will focus on providing support and re-direction to vulnerable individuals at risk of being drawn into terrorism from an early stage

4.10 ***Prevent Delivery Structure***



5. CONSULTATION

5.1 Consultation has been held across Peterborough and Cambridgeshire with relevant officers to identify departmental 'Single Points Of Contact'.

Consultation has been had with the portfolio holder (Cllr Walsh) who has agreed to be Member lead for Peterborough

It is recommended that, if supported, an engagement plan is devised to 'relaunch' the renewed strategy, to highlight this both internally and externally with local stakeholder groups.

6. ANTICIPATED OUTCOMES OR IMPACT

6.1 It is anticipated that the Committee will scrutinise the report and refer the report to Cabinet for approval.

7. REASON FOR THE RECOMMENDATION

7.1 To improve local authority response to Prevent, ensuring we have a structured approach to delivery that applies across both Peterborough and Cambridgeshire.

8. ALTERNATIVE OPTIONS CONSIDERED

8.1 To continue with Peterborough only strategy. Not suitable as we need to unify the approach across the county in preparation for Op Dovetail (as per 4.1.2)

9. IMPLICATIONS

9.1 Financial Implications

There are no specific financial implications from this strategy refresh. No budget is attached to Prevent. It is a strategic coordination partnership.

9.2 Legal Implications

The strategy was designed to ensure that the Council meets its statutory and legal obligations regarding the Counter Terrorism and Security Act 2015.

9.3 **Equalities Implications**

The strategy focuses attention on tackling extremism wherever it exists, recognising that this may be driven by cultural, religious or ethnic discriminatory attitudes. Our strategy will deliver our Prevent duty in a proportionate and fair way, working closely with all communities impacted and ensuring consideration is given to any conflict with the Equality Act 2010 and the Human Rights Act 1998:

- Staff training will include an overview equality and human rights to ensure actions are proportionate, balanced and necessary
- The prevent lead will conduct a thorough assessment of action plans to consider equality and human rights implications
- Prevent actions will be carried out in a timely and effective manner to minimise impact on vulnerable victims and communities who may be adversely affected by radicalisation

9.4 **Rural Implications**

No specific Rural Implications

10. **BACKGROUND DOCUMENTS**

10.1 N/A

11. **APPENDICES**

11.1 Proposed prevent strategy 2019-2021

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Peterborough City Council &
Cambridgeshire County Council
Prevent Delivery Strategy 2019-
2021

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CCC/PCC Prevent Delivery Strategy 2019-2021

1. Introduction

The Counter Terrorism and Security Act received Royal Assent on 12 February 2015 and states a specified authority must, in the exercise of its functions, have 'due regard to the need to prevent people from being drawn into terrorism.' Cambridgeshire County Council and Peterborough City Council have a duty to work together, and with local partners to actively prevent people from being drawn into terrorism.

The Prevent agenda

The government's counter terrorism strategy is known as CONTEST (2011). There are four strands to CONTEST of which Prevent is one. The strands of the strategy are as follows:

- **Pursue:** is concerned with the apprehension and arrest of any persons suspected of being engaged in the planning, preparation or commission of a terrorist act.
- **Prevent:** is concerned with working with partners to reduce support for terrorism of all kinds, challenging and isolating extremists whose views are shared by terrorist organisations and challenging and isolating extremists operating on the internet.

- **Protect:** aims to strengthen our protection against a terrorist attack and reduce our vulnerability to such attacks. This involves managing the risks to crowded places and the safeguarding of hazardous materials.
- **Prepare:** seeks to mitigate the impact of a terrorist attack where that attack cannot be stopped. This includes work to bring a terrorist attack to an end and to increase our resilience so we can recover from its aftermath.

The purpose of the National Prevent strategy (2011) is to stop people becoming terrorists or supporting terrorism. Whilst the percentage of people willing to support violent extremism in the UK is small, evidence identifies that terrorist and violent extremist organisations exploit vulnerabilities to spread their rhetoric and gain support. The UK government has identified factors that may lead to individuals supporting and/or engaging in terrorist related activity. Understanding and targeting these factors is crucial to prevent radicalisation and minimise the risks it poses to the national security.

The strategy aims to:

- Respond to the ideological challenge of terrorism and the threat we face from those who promote it.
- Prevent people from being drawn into terrorism and ensure that they are given appropriate advice and support.
- Work with sectors and institutions where there are risks of radicalisation, which we need to address.

Terrorism in the UK context

The national Prevent strategy (2011) identified 4 sources of terrorist threats to the UK faces, these being:

- **International**, the most significant current threat comes from Al Qa'ida, its affiliates, and like-minded organisations.
- **Northern-Ireland related**, although this is the responsibility of the Secretary of State for Northern Ireland the prevent principles are applicable.
- **Extreme right-wing**

- **Other**, these are often small movements in reaction to a single issue, a specific incident, or ideology tackling extremism in the UK (2013) highlighted a number of key public institutions where extremists can take advantage and share their ideology with others. The Government also identified, through the extremism task force (2014), that it needed to do more to address extremism in locations where it can exert control, these include: Schools, Universities and further education, and prisons. Locally the prevent partnership group shares a responsibility to monitor these areas and implement preventative initiatives where necessary.

Local Context

It is important to note that whilst the UK faces a sustained threat from international terrorism, community relations in the UK and in Cambridgeshire remain good and this Delivery Strategy will maintain those good relations in the County by working closely with our communities to develop proposals and projects jointly with our partners and community organisations, such as Education, Social Services, Local Safeguarding Children Boards, Probation, Prisons, Youth Offending Services, Adult Safeguarding etc.

The overwhelming majority of our communities in the UK reject and condemn violent extremism and this is no different in Cambridgeshire. The recent Counter Terrorism Local Profile (CTLP) for Cambridgeshire does not identify any major or imminent threat from violent extremists, however we will ensure that there is no room for complacency and the actions contained in this Delivery Plan will demonstrate our commitment to preserving this position by ensuring that through a robust programme of action we will help build a resilient community that is more confident in its condemnation and rejection of all forms of terrorism and violent extremism.

A CTLP is a strategic document produced by the police which contains actions for the whole area to address. Actions contained within the CTLP are incorporated into the action plan for the County. The CTLP is produced at least annually and may be provided more frequently if situation required. The aim of the CTLP is to:

- develop a joint understanding amongst local partners of the threats, vulnerabilities and risks relating to terrorism and non-violent extremism where it creates an environment conducive to terrorism;
- provide information on which to base local Prevent programmes and action plans;

- support the mainstreaming of Prevent activity into day-to-day policing, local government and partnership work; and
- allow a targeted and proportionate use of shared resources.

Move to Local Authority Leadership – expected 2020

The Government has recently announced changes to the Prevent agenda, currently expected to be 2020. This will see the lead for Prevent move from the Police to Local Authorities, with an expectation that authorities will monitor and manage Prevent referrals from then on. To embed these changes, it has been agreed the multi-agency delivery group will be chaired by the shared Cambridgeshire County Council (CCC) and Peterborough City Council (PCC) Assistant Director for Public Protection

2. Local management of Prevent

Multi-agency Delivery Plan

This strategy forms part of the multi-agency delivery plan held by the Cambridgeshire Partnership Prevent Delivery Board. The multi-agency delivery plan confers on the local authority and its partners shared responsibility for training, safeguarding, and raising awareness. As part of this delivery all frontline staff should be trained to recognise the signs of prevent and make a referral to Channel Panel. Additionally all staff should be aware of the prevent agenda, and be able to promote the importance of the prevent duty both internally and to the community. With these measures in place all staff should be able to support the community to challenge extremist views.

Channel Panel

What is Channel?

The Channel Panel is a safeguarding programme aimed at supporting individuals identified as vulnerable to being drawn into violent extremism or terrorist related activity. As with other safeguarding practices Channel is reliant on a multi-agency response and multi-disciplinary work to minimise and manage the risk to an individual. Channel is voluntary and so the individual must provide consent. It draws on existing collaboration between local authorities, the police, statutory partners and the local community and has three objectives:

- Identify individuals at risk of being drawn into radical extremism
- Assess the nature and extent of the risk
- Develop the most appropriate support for the individuals concerned.

Channel is a key element of the Prevent Strategy. It is a multi-agency approach to protect people at risk of radicalisation. Channel uses existing collaboration between local authorities, statutory partners, the police and the local community to identify individuals at risk of being drawn into terrorism, assess the nature and extent of that risk and develop the most appropriate support for the individuals concerned.

The Counter Terrorism and Security Act (2015) provides a statutory framework for a joint local authority/police panel to assess the extent to which identified individuals are vulnerable to being drawn into terrorism and to put in place a support plan. This effectively places Channel on a statutory footing. The Act sets out that these panels are to be chaired by the responsible local authority.

PCC/CCC operate a combined Channel Panel led by the Head of the Youth Support Services, with the Head of Pupil Referral Unit acting as Deputy, who is required to report into the Prevent Delivery Group. The local authority representatives for Channel have a duty to report any relevant information they have regarding a case, check the case logs on E-cins prior to attending the panel and send a deputy if they are unable to attend themselves.

Membership of the Panel comprises the following members:

- Peterborough City Council and Cambridgeshire County Council Channel Leads
- Education
- Youth Offending Services
- Adult and Children's Social Care Representatives
- Police Channel Co-ordinator and Prevent Officers

- Schools Representatives
- District Council Representatives
- Cambridgeshire and Peterborough Mental Health
- Prison and Probation Services
- Any other individuals relevant to the nature of the referral

Additionally Channel will review cases at both the 6 month and 12 month mark once a case has been closed as a standing point on the agenda.

Should a case reach Channel and then be deemed not to meet the threshold for support it will be referred through to the relevant social care team.

More information about Channel can be found at:

https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/118194/channel-guidance.pdf

The referral process for raising concerns can be found in Appendix 3.

Prevent Delivery

Across Cambridgeshire the Assistant Director for Public Protection on behalf of Cambridgeshire County Council will coordinate and harmonise Prevent delivery. The Prevent duty guidance published alongside the Counter Terrorism and Security Act 2015 sets an expectation that the coordinator will:

- Establish or make use of an existing local multi-agency group to agree risk and co-ordinate prevent activity.
- Use the existing counter-terrorism local profiles to begin to assess the risk of individuals being drawn into terrorism.

- Engage with Prevent coordinators, schools, universities, colleges, local prisons, probation services, health, immigration enforcement and others as part of the risk assessment process.
- Mainstream the prevent duty so it becomes part of the day-to-day work of the authority, in particular children’ safeguarding.
- Any local authority that assesses, through the multi-agency group, that there is a risk will be expected to develop a Prevent action plan.
- Ensure frontline staff have a good understanding of Prevent, are trained to recognise vulnerability to being drawn into terrorism and are aware of available programmes to deal with this issue.

To achieve this, single points of contact (SPOC) have been identified across the county with the expectation that they will maintain delivery activity for their respective business areas, for feeding into a county wide multi agency delivery Plan:

Single Points of Contact / Delivery Leads

Area	SPOC
County Lead	Rob Hill - Assistant Director Community Safety (PCC/CCC)
Education	Claire George - Pupil Referral Unit (PCC) / Sara Rogers - Education Safeguarding CCC
Children’s social care	Jenny Goodes – Head of Service MASH
Adult social care	Elaine Park (PCC) / Peter Shelton (CCC)
MET Hub	Jayne Bridger – Senior Social Worker
Health and Clinical Commissioning Groups (CCG)	Carol Davies - Designated Nurse Safeguarding Adults

Cambridgeshire and Peterborough Foundation Trust (CPFT)	Kyran Brivio – Service Manager
Youth Offending	Anna Jack - Head of Youth Support Services (PCC/CCC)
Cohesion	Jawaid Khan - Cohesion Lead (PCC/CCC)

Prevent Member leads

The member leads are responsible for

- Ensuring that other elected members are fully briefed on key work in Prevent and how it will affect other portfolio areas.
- Encouraging open discussion and transparent decision-making.
- Ensuring Prevent priorities are reflected in the work of the local authority and keeping Prevent partnerships aligned with other local plans.
- Attending meetings to ensure that recommendations and decisions of the partnership are fed into local leadership arrangements.
- Raising community concerns and supporting community engagement.
- Embedding Prevent issues in the policy and decision-making processes of the local authority and championing the mainstreaming of Prevent.
- Helping the partnership to secure funds and resources to address community concerns.

The member leads are

Peterborough City Council: Cllr Irene Walsh

Cambridgeshire County Council: Cllr Kevin Cuffley

Training

Training is available for staff who need it such as frontline practitioners. Additionally it is recommended that all staff familiarise themselves with the Prevent duty.

- Prevent e-learning for Local Authorities:

HM Government has developed a 45 minute Prevent e-learning tool to provide an introduction to Prevent. It has been developed to raise awareness of, and explain Prevent within the wider safeguarding context. The Prevent e-Learning has been built to support existing facilitated training, such as 'WRAP' and facilitated briefings.

Completion of the Prevent e-Learning will support users to notice concerns that may make individuals vulnerable to radicalisation which could draw them into terrorism, what a proportionate response looks like, as well as the confidence and ability to raise concerns when someone may be at risk.

This package can be found at www.elearning.prevent.homeoffice.gov.uk

- Workshop to Raise Awareness of Prevent:

One of the most widely accessible forms of training is the Workshop to Raise Awareness of Prevent (WRAP). To date hundreds of thousands of practitioners have attended WRAP sessions. This is a freely available interactive and facilitated workshop developed by HM Government. Aimed at frontline staff, it is designed to raise awareness of Prevent within a wider safeguarding context.

All local authorities across England and Wales have professionals – particularly in safeguarding roles – who are accredited WRAP trained facilitators. While WRAP provides a good understanding of radicalisation as something which can draw people into terrorism, those receiving the training may benefit from an explanation of local structures; in particular information on referrals, the local Channel Panel, and holistic support for the individuals broader needs.

WRAP provides an introduction to Prevent. Some staff may require additional training or briefings to supplement knowledge from this session.

Queries about WRAP should be directed to: WRAP@homeoffice.x.gsi.gov.uk

A list of further training opportunities (some at cost) are available here: <https://www.gov.uk/government/publications/prevent-duty-catalogue-of-training-courses>

Officers who are interested in participating in WRAP training or e-learning should email their Line Manager initially to agree suitability and then contact Lesley Linton as the person responsible for Prevent training in Cambridgeshire.

3. SPOC Delivery Plan

Each delivery SPOC will hold an Action Plan designed and delivered under the following principles:

- Communities are key to preventing terrorism and central to the successful delivery of the Action Plan
- Prevent is everyone's business and therefore awareness will be mandatory for all specified authorities, including their commissioned services
- Actions taken will always be proportionate to the risk identified for Cambridgeshire
- Prevent is part of the wider safeguarding agenda and thus will focus on providing support and re-direction to vulnerable individuals at risk of being drawn into terrorism from an early stage

Each delivery plan is tailored to the SPOCs own area. An example for Peterborough Education can be found in **appendix 1**

SPOC Responsibilities:

- Create and maintain delivery plan
- Lead department actions in respect of Prevent
- Attend quarterly strategic board
- Manage referral activity by business area

4. Partnership Delivery Group

An overarching multi agency county group sets strategic direction and informs local SPOC delivery plans. The group is currently chaired by a lead from Cambridgeshire Constabulary but will be handed over to the Cambridgeshire and Peterborough Prevent Lead in 2020. The group has

a duty to oversee and update this strategy, delivery plans, the local risk assessment, and referral pathways. The aim of the group is to ensure effective local delivery across all area partners, and is held once per quarter.

A proposed plan for regular review by the group can be found at **appendix 2**.

Standing county group members:

- Cambridgeshire Constabulary
- Cambridgeshire County Council (as per SPOC list)
- Peterborough City Council (as per SPOC list)
- District Council representatives
- Probation
- Prisons
- Cambridgeshire and Peterborough Foundation Trust
- CCG
- Fire
- Elected Member representatives
- Education

5. Internal Audit - Learning

An internal audit of both PCC and CCC Prevent response has been completed. Recommendations have been noted within the Prevent action plan and been shared with any relevant contacts.

Additional audits of this plan will be conducted annually by the representatives from the Local Authorities.

6. Equality and Diversity Considerations

The strategy focuses attention on tackling extremism wherever it exists, recognising that this may be driven by cultural, religious or ethnic discriminatory attitudes. Our strategy will deliver our Prevent duty in a proportionate and fair way, working closely with all communities impacted and ensuring consideration is given to any conflict with the Equality Act 2010 and the Human Rights Act 1998:

- Staff training will include an overview equality and human rights to ensure actions are proportionate, balanced and necessary
- The prevent lead will conduct a thorough assessment of action plans to consider equality and human rights implications
- Prevent actions will be carried out in a timely and effective manner to minimise impact on vulnerable victims and communities who may be adversely affected by radicalisation

APPENDIX 1 - SPOC DELIVERY PLAN EXAMPLE

PETERBOROUGH EDUCATION PREVENT ACTION PLAN 2017-2018

The Counter-Terrorism and Security Act 2015 places a DUTY on specified authorities, including Local Authorities, to prevent people from being drawn into radicalisation, terrorism, and violent extremism. The Act is founded on a set of common principles that state specified authorities must:

1. Assess risk of radicalisation in their area / organisation
2. Develop an action plan to reduce this risk
3. Train staff to recognise radicalisation and extremism
4. Work in partnership with others
5. Establish referral mechanisms and refer people to Channel Panel
6. Maintain records and reports to show compliance

Some common points and constant areas of action for all service areas have been identified as:

1. Provision for the identification and referral of those who are vulnerable to violent extremism

2. A means of assessing the need and vulnerabilities of the person concerned
3. A range of interventions aimed at addressing the individual's needs and vulnerabilities. These interventions will often draw on a very wide range of community and partnership resources.
4. Ensure Criminal Records Bureau checks are in place for all individuals working with vulnerable young people
5. Ensure funding is denied to groups or individuals involved in radicalisation
6. Work with other public state accommodation providers to limit the use of their premises for inappropriate activity
7. Ensure appropriate checks and systems are put in place to ensure groups accessing and using council premises are committed to upholding shared values.

This Plan sets out how Peterborough schools will work together, and in partnership with other agencies, to deliver these Prevent duties.

Duty	Actions	Impact	Lead	Progress	Evidence
Establish Single Point of Contact (SPOC) for Prevent in Education	<p>Executive Head of Pupil Referral Service is the SPOC for Prevent in Education in Peterborough and Peterborough Education representative on the Cambridgeshire Channel Panel</p> <p>Early Intervention Manager is deputy SPOC for Education.</p> <p>Both SPOCs are part of the new single countywide strategic Prevent Delivery Group</p> <p>SPOC and Deputy SPOC for Education undergone training for nominated safeguarding leads, safer recruitment and WRAP and together deliver</p>	<p>Reduces risk as SPOC provides communication route across organisations ensuring confidentiality and clarity</p> <p>Ensures national and local risks are understood and collaborative actions to reduce them are planned and implemented</p> <p>Establishing Prevent as a safeguarding priority and duty for schools</p>	<p>Exec Head / Prevent in Education Lead</p> <p>Deputy SPOC</p>	<p>Action complete SPOC for education in place since October 2015</p> <p>Deputy SPOC for education in place since September 2016</p> <p>Structures for information exchange to education partners established and implemented</p>	<p>Prevent Action Plan for Education</p> <p>Individual School Prevent Plans</p> <p>SPOC records of Referrals, actions and reports back to Channel</p> <p>Individual School records of concerns, actions and referrals</p> <p>WRAP training registration</p>

	safeguarding and WRAP training to education providers	Ensures consistent messages and practice Raising awareness and increasing capacity, competence and confidence to respond to concerns		Regular attendance at Prevent Delivery Board Every school has a WRAP trained SPOC Staff WRAP trained and ongoing training	
Duty	Actions	Impact	Lead	Progress	Evidence
Assess risk of pupils being drawn into radicalisation, terrorism and violent extremism and identify actions to reduce risk	<p>Diversity competence is delivered in all schools as is the new British Values element of the Ofsted Framework</p> <p>The SPOC for Education works in partnership with other agencies to understand and assess the risk within the local area and ensure this is understood within schools.</p> <p>SPOC attends Channel Panel, sits on the Cambridgeshire Strategic Prevent Group and receives updates from the Police Counter Terrorism Unit, ensuring relevant information is shared with Head teachers</p> <p>SPOC and Deputy SPOC deliver WRAP and safeguarding training</p> <p>Use of safer recruitment guidelines</p> <p>Schools and other agencies can refer cases using the safeguarding referral form</p> <p>Any referral with a positive trace at this stage is investigated, and a referral made directly to the</p>	<p>Diversity competence raises awareness, challenges discrimination and promotes equality and community cohesion, all of which reduce risk.</p> <p>Risks are identified, understood and responded to</p> <p>Acquired local knowledge is directly and swiftly acted upon, recognising and reducing risk</p> <p>All staff in schools trained to recognise and respond to risks appropriately</p> <p>Reduces risk of engaging staff member with potential to radicalise pupils</p>	<p>SPOC and deputy SPOC</p> <p>School Leadership teams</p> <p>All staff</p> <p>All pupils</p>	<p>Every school has a WRAP trained SPOC</p> <p>Effective dissemination of relevant information</p> <p>Official updated version of CTLP circulated</p>	<p>Prevent Action Plan for Education</p> <p>Strategic group minutes</p> <p>School Self-Assessment Report</p> <p>Pupil Voice activities and pupil work in schools</p> <p>Channel Panel minutes and referrals data</p>

	Police Prevent Team via the MASH where appropriate				
Duty	Actions	Impact	Lead	Progress	Evidence
Train staff to recognise radicalisation and extremism	<p>SPOC is supporting schools to develop their own actions plans and has produced a template for this</p> <p>Individual school plans have timescales for training (WRAP being the recommended programme)</p> <p>Police have trained education, police and council staff to deliver WRAP and lists for trainers have been provided to Head teachers</p> <p>SPOC for Prevent in Education is a Head teacher and has provided briefings to City Head teachers</p> <p>SPOC encouraging Heads to include Prevent training in Annual Safeguarding Audit returned to LSCB</p> <p>Child Protection Information Network includes Prevent on the safeguarding agenda and updates to safeguarding leads in ALL schools</p>	<p>ALL educational organisations have an effective Prevent Plan in place</p> <p>Promoting Prevent agenda, increasing awareness and reducing risk</p> <p>Staff at all levels are trained to recognise and respond to risks appropriately</p> <p>Heads are aware of Prevent and related issues and can support and challenge actions within own institution</p> <p>Places Prevent at heart of safeguarding agenda</p>	<p>SPOC and Deputy SPOC</p> <p>Child Protection Information Network Lead Gaynor Mansell</p> <p>ALL Heads</p> <p>WRAP trainers</p> <p>All staff</p>	<p>Training audit conducted April 2016 and outcomes shared with Ofsted May 2016</p> <p>Ofsted thematic review on Prevent in Education February and May 2016 – positive feedback</p> <p>Every school has a WRAP trained SPOC</p> <p>Over 1,500 education staff WRAP trained and half termly training sessions ongoing</p>	<p>Prevent Action Plan for Education</p> <p>School Prevent Action Plans</p> <p>Prevent training materials for staff</p> <p>WRAP training registration</p> <p>WRAP trainers list</p> <p>Individual Annual Safeguarding Audit / Report to Governors</p>
Duty	Actions	Impact	Lead	Progress	Evidence
Refer vulnerable pupils to Channel Panel	SPOC and Deputy SPOC for Prevent in Education attend the Cambridgeshire Channel Panel as the Peterborough education representatives. They work closely with the Police Prevent Team and triage all education referrals passed to them by the Prevent Team	<p>Risks are identified, responded to and reduced</p> <p>Schools evidence processes work to enable concerns to be identified, actioned and addressed and vastly reduced</p>	<p>SPOC Deputy SPOC</p> <p>All Headteachers</p> <p>ALL Safeguarding Leads</p>	<p>Clear process in place and are being followed</p> <p>Schools can access information, advice and guidance from SPOC and Deputy SPOC prior to</p>	<p>Prevent Action Plan for Education</p> <p>Individual schools' Prevent Action Plans</p> <p>Individual schools'</p>

	Head teachers use their existing internal safeguarding processes to record and report Prevent concerns passing these directly into the MASH. SPOC and Deputy SPOC for Prevent in Education provide information, advice and guidance on the process Number of referrals are tracked and audited	or eradicated Accurate reporting of number of referrals made	ALL staff	making a referral if required	internal records of Prevent concerns Individual schools' Annual Safeguarding Report to Governors
Duty	Actions	Impact	Lead	Progress	Evidence
Manage extremist speakers and events organised externally but held on school sites	SPOC ensuring all schools are aware of this responsibility Individual schools have clear booking procedures which now include checks on organisations using, or seeking to use, premises	Access to extremist speakers and events is reduced, which reduces risk Raised awareness and sharing of relevant information across partners	SPOC and Deputy SPOC ALL Head teachers ALL Site managers	ALL schools are aware of their responsibilities and have processes in place to deliver them	Prevent Action Plan for Education Individual schools' Prevent Action Plans
Duty	Actions	Impact	Lead	Progress	Evidence
Manage access to extremist material	SPOC working with Head teachers to ensure ALL staff are provided with WRAP training in order to recognise and respond to potential risks appropriately SPOC promoting Prevent as an integrated safeguarding issue and the message Prevent and Safeguarding is everybody's business All schools are required to have internet security to inhibit access to unsuitable materials and promote safe and responsible use of the internet	Risks are identified and addressed at the earliest opportunity Prevent is embedded as a safeguarding issue Controlling access and embedding e-safety reduces risk	SPOC and Deputy SPOC ALL Heads ALL Governors All staff All pupils	ALL schools are aware of their responsibilities and have processes in place to deliver them	Prevent Action Plan for Education Individual schools' Prevent Action Plans E Safety Policies WRAP training logs
Duty	Actions	Impact	Lead	Progress	Evidence
Challenge	SPOC working with Head teachers to ensure All	Raised awareness reduces	SPOC	ALL schools are aware of	Prevent Action Plan for

<p>extremist ideas that promote terrorism</p>	<p>staff have undertaken WRAP training</p> <p>Opportunities to promote diversity competence and challenge discrimination and extremist ideas are built into the curriculum and pastoral systems</p> <p>All city schools are diverse and engaged in community cohesion activities</p>	<p>risk</p> <p>Risk is reduced by schools actively promoting diversity competence and challenging all kinds of inappropriate, discriminatory and emerging extremist views, values and behaviours</p> <p>Promoting whole school culture of vigilance, respect and responsibility reduces all safeguarding risks</p>	<p>All Heads</p> <p>All staff</p> <p>All pupils</p>	<p>their responsibilities and have processes in place to deliver them</p> <p>WRAP training audit</p> <p>SPOC and Deputy SPOC deliver regular WRAP sessions to education staff</p>	<p>Education</p> <p>Individual schools' Prevent Action Plans</p> <p>WRAP training materials and safeguarding training materials</p>
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Appendix 2 - Proposed County Delivery Plan

Area	Responsible Agency	Timescale	Expected Outcomes	Updates
Partnership				
<ul style="list-style-type: none"> Maintain a county wide, multi-agency, Prevent partnership group to monitor and assess the impact of Prevent work Maintain a link between the Prevent partnership board and Countywide Community Safety Board Maintain a link between the Prevent partnership board and both Children's and Adult's Safeguarding Boards. Maintain a link with community based organisations and community groups to ensure faster sharing of information 	<p>Prevent Lead, Local Authority</p> <p>Prevent lead / Local Authority</p> <p>Prevent Lead / Local Authority</p> <p>Prevent Lead / Local Authority</p>			
Training and awareness				
<ul style="list-style-type: none"> All agencies are to ensure they have a named Prevent Lead Agencies to raise awareness of Prevent through local communications i.e. website/newsletter 	<p>All specified authorities*</p> <p>All specified authorities*</p>			

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<ul style="list-style-type: none"> ● All staff and partners have a good understanding of what is meant by extremism, vulnerabilities to terrorism and the role of Prevent ● Ensure front line staff understand the referral process into Channel and how it manages individuals vulnerable to being drawn into terrorism ● Ensure staff know what information should be shared regarding individuals or groups of concern and when ● Monitor take-up of the Prevent WRAP training and organisations to have at least 90% of relevant staff to have had WRAP training ● Consider and implement a means of helping schools make parents aware of Prevent issues, how they can challenge extremist narratives at home, reporting processes and available support i.e. direct them to Educate Against Hate website ● Evaluation of WRAP training following delivery to identify professionals' understanding and confidence in responsibilities and appropriate referrals. 	<p>All specified authorities*</p> <p>All specified authorities*</p> <p>All specified authorities*</p> <p>All specified authorities*</p> <p>Prevent Education lead</p> <p>All specified authorities*</p>			
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<ul style="list-style-type: none"> Carry out coordinated risk assessments 	All specified authorities*			
Leadership, governance and accountability				
<ul style="list-style-type: none"> Prevent Multi-agency group to review membership every 12 months Ensure all public venues and resources are not used as a platform for extremist views Prevent group members to help implement and direct professionals to the SET Prevent Policy Guidance Prevent multi-agency group to check the progress of individual authority actions plans quarterly to coordinate the prioritisation and facilitation of activities or specific interventions 	Prevent Lead			
	All specified authorities*			
	All specified authorities*			
	All specified authorities*			
Channel Panel				

<ul style="list-style-type: none"> ● Review the County Channel Panel terms of reference including information sharing arrangements against the Home Office guidance and best practice from other areas ● Cambs Channel Panel to ensure all regular representatives attending have professional knowledge and understanding of Prevent process ● Map and review the Cambs Channel Panel process and support pathway and evaluate to establish any gaps or improvements ● Develop a feedback mechanism for agencies who have been through the channel process supporting a vulnerable child or adult to inform future practice 	Channel Lead			
Intelligence and Communications				
<ul style="list-style-type: none"> ● Community Safety Partnerships to bring any emerging Prevent issues to the Board ● Share the recommendations from the CTLP with relevant partners and ensure they understand their duty under the guidance 	CSP reps via Prevent Lead Prevent Lead / Local Authority			
Community Engagement				
<ul style="list-style-type: none"> ● Multi-agency group to continue to look at how we can engage the community in challenging extremism 	Head of Community Cohesion			

*All specified authorities include Local Authority, Police, Health, Prison/Probation, Schools and registered child care providers. There is an expectation for all organisations who are members of the Prevent Multi-agency group but not under specified authorities to comply with these actions to the best of their ability.

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What do I do if I have concerns about an individual in relation to extremism or radicalisation?

If you have concern about an individual in relation to extremism or radicalisation, you can refer to the Prevent Team. They will be able to offer appropriate advice and guidance and will refer into the Channel process, if required. Guidelines for making referrals and the process involved can be found in Appendix 3.

Safeguarding referral forms for children can be found here: <http://www.safeguardingcambspeterborough.org.uk/children-board/reporting-concerns/>

Safeguarding referral forms for adults can be found here: <http://www.safeguardingcambspeterborough.org.uk/adults-board/reporting-a-concern/>

For referrals or concerns please contact: 0345 045 1362 (office hours) 01733 234 724 (out of hours)

What happens once I have raised a concern about an individual with the Prevent SPOC?

Prevent SPOCS or a nominated delegate would liaise with you to discuss your concerns. They would complete a vulnerability assessment for the individual (either by engaging directly with them or based on information given by the referrer, depending on the circumstances).

The information would then be used to make a decision as to whether the case needed to be discussed at the next Channel meeting, where the assessment is discussed and agencies are invited to contribute any shared knowledge about the individual from their own area of business. The vulnerability assessment scoring is also discussed and a decision made about how to ensure the most suitable outcomes for the individual are achieved. If the case is not

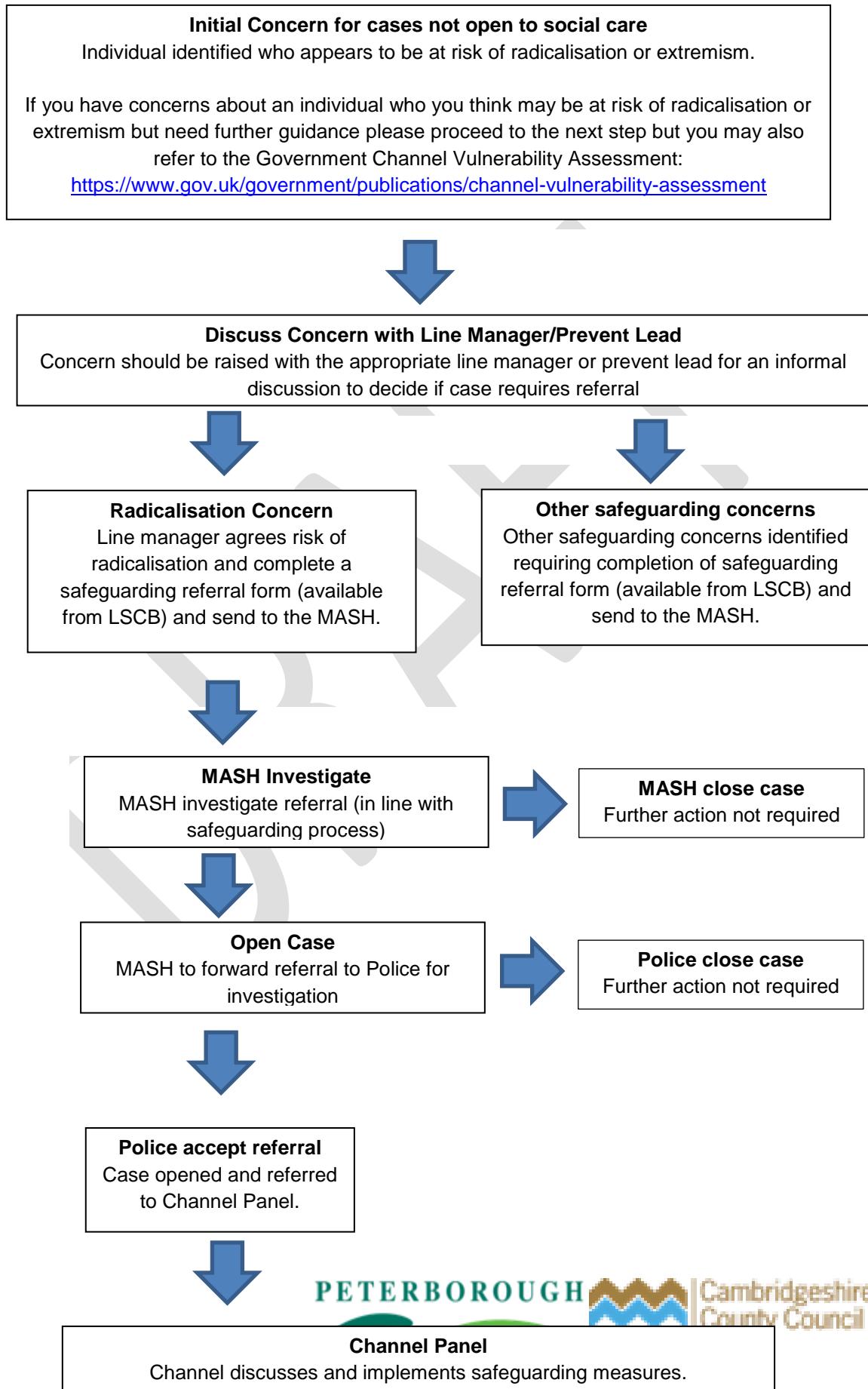
accepted into the Channel process at this stage, it will be referred back to the Case Management process, where appropriate alternative support and engagement for the individual will be identified.

If an individual who has been referred to Channel is the subject of an existing statutory process (for example, child protection processes) the Prevent Team would endeavour to contribute to the statutory process along with the other key partners who were working together to achieve the best outcomes for the individual concerned.

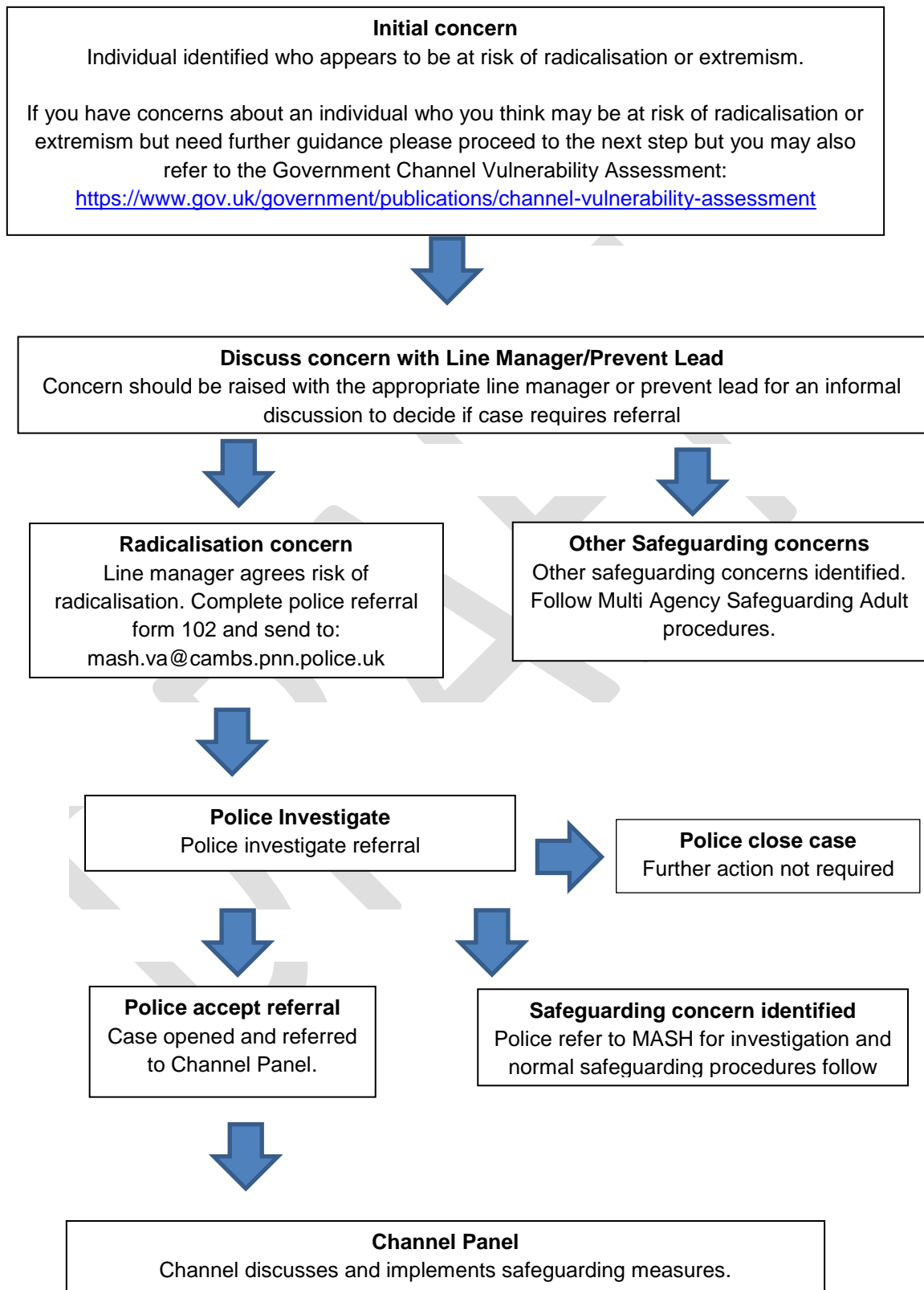
The person making the referral will be kept informed and, in many cases, would be involved in decision-making going forward.

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Prevent Referral Process (Children's)



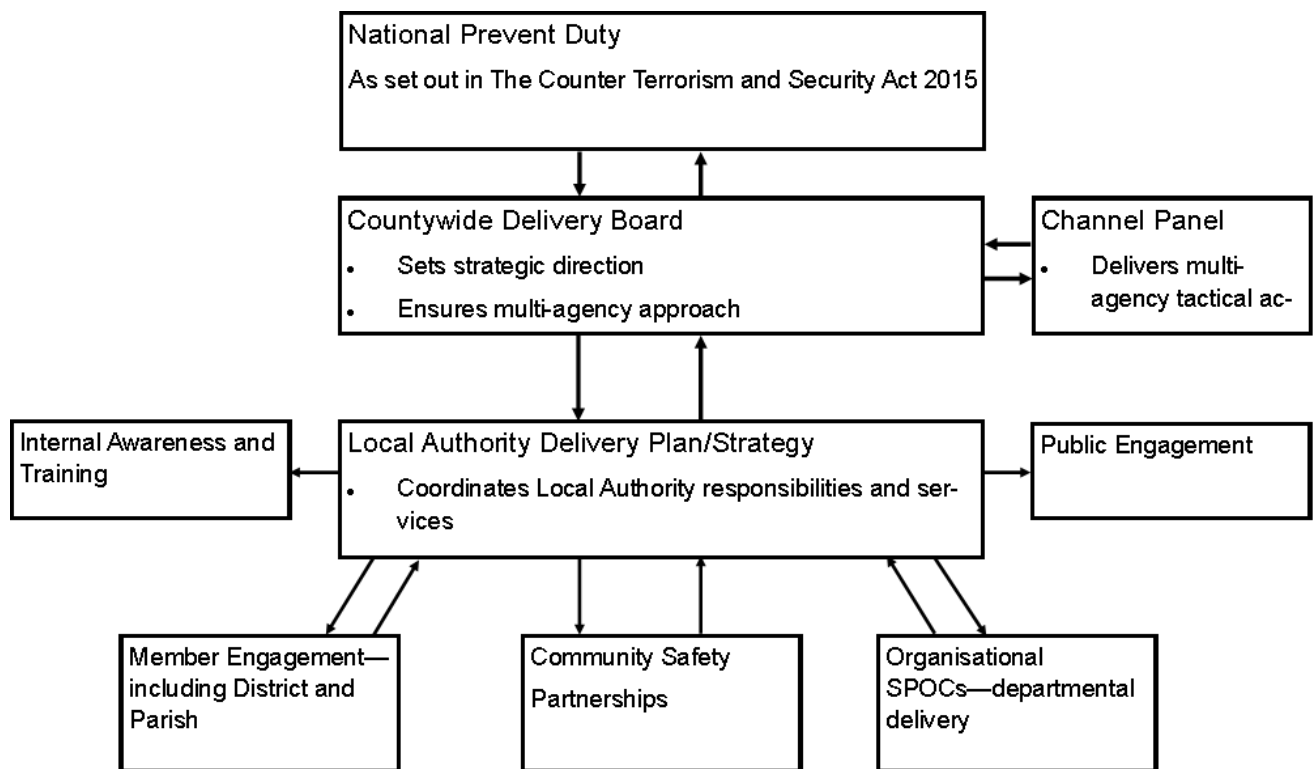
Prevent Referral Process (Adult's)



Services offered to those who have been opened to channel are in line with those presented in the Safeguarding Boards' policies and procedures (Children: <http://www.safeguardingpeterborough.org.uk/children-board/professionals/lscbprocedures/>) and Adults: <http://www.safeguardingpeterborough.org.uk/adults-board/information-for-professionals/cpsabprocedures/>)

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Prevent Delivery Structure



ADULTS AND COMMUNITIES SCRUTINY COMMITTEE	AGENDA ITEM No. 9.
1 JULY 2019	PUBLIC REPORT

Report of:	Director of Law and Governance	
Cabinet Member(s) responsible:	Cabinet Member for Digital Services and Transformation	
Contact Officer(s):	David Beauchamp, Democratic Services Officer	Tel. 384268

REVIEW OF 2018/2019 AND WORK PROGRAMME FOR 2019/2020

R E C O M M E N D A T I O N S	
FROM: Director of Law and Governance	Deadline date: N/A
<p>It is recommended that the Adults and Communities Scrutiny Committee:</p> <ol style="list-style-type: none"> 1. Considers items presented to the Adults and Communities Scrutiny Committee during 2018/19 and makes recommendations on the future monitoring of these items where necessary. 2. Determines its priorities, and approves the draft work programme for 2019/2020 attached at Appendix 1. 3. Notes the Recommendations Monitoring Report attached at Appendix 2 and considers if further monitoring of the recommendations made during the 2018/2019 municipal year is required. 4. Notes the Terms of Reference for this Committee as set out in Part 3, Section 4, Overview and Scrutiny Functions and in particular paragraph 2.1 item 2 Adults and Communities Scrutiny Committee and paragraph 3.4 Crime and Disorder as attached at Appendix 3. 	

1. ORIGIN OF REPORT

1.1 The report is presented to the Committee on behalf of the Director of Law and Governance.

2. PURPOSE AND REASON FOR REPORT

2.1 To provide the Committee with a review of the work undertaken during 2018/19 by the Adults and Communities Scrutiny Committee and to consider if further monitoring of these items are required.

2.2 To determine the committee's priorities and approve the draft work programme for 2019/2020 attached at Appendix 1.

2.3 To note the recommendations made last year attached at Appendix 2 and consider if further monitoring is required.

2.4 To note the Terms of Reference for this Committee attached at Appendix 3.

2.5 This report is for the Adults and Communities Scrutiny Committee to consider under its Terms of Reference No. Part 3, Section 4, Overview and Scrutiny Functions, paragraphs 2.1, and 3, Specific Role of Overview and Scrutiny, sub paragraphs 3.1, 3.2, 3.3 and 3.4.

3. **TIMESCALES**

Is this a Major Policy Item/Statutory Plan?	NO	If yes, date for Cabinet meeting	N/A
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4. **BACKGROUND AND KEY ISSUES**

4.1 The Adults and Communities Scrutiny Committee was established by Council at its meeting on 12 October 2016.

4.2 During 2018/19 the Adults and Communities Scrutiny Committee scrutinised the following items:

Information / Update

- Review of 2017/18 and Future Work Programme 2018/2019

Monitoring / Calling to Account

- Monitoring Scrutiny Recommendations
- Forward Plan of Executive Decisions
- Integrated Communities Strategy
- Homelessness Strategy and Rough Sleeping Action Plan Progress Report
- Adult Social Care Annual Complaints Report 2017/2018
- Cambridgeshire and Peterborough Safeguarding Adult Board Annual Report 2017-18
- Safer off the Streets
- Community Asset Transfer Update Report
- Cambridgeshire and Peterborough Health and Social Care Peer Review Update
- Portfolio Progress report for the Cabinet Member for Integrated Adult social Care and Health incorporating Adult Social Care Self-Assessment
- Review of Homelessness Reduction Strategy 2018-2020 and Safer off the Streets
- Youth Offending Service HM Probation Inspection Preparation
- The Cambridgeshire and Peterborough NHS Foundation Trust mid-year report 2018/19 on the delivery of the council's delegated duties for people over 18 years with mental health needs
- Portfolio Holder Progress Report – Communities
- Selective Licensing – interim review and outcomes
- Technology Enabled Care (TEC)
- Cambridgeshire and Peterborough Health and Social Care Peer Review Action Plan Update.

CRIME AND DISORDER SCRUTINY COMMITTEE

- Domestic Abuse and Sexual Violence Strategy – Progress in 2017/18.
- Environmental Enforcement – Kingdom Review
- Safer Peterborough Partnership priorities – Mid-Year performance report

4.3

Policy / Plans / Consultation

4.4

- Community Resilience: A Shared Approach

Call-In

4.5

- None

Joint Committees

- Joint Scrutiny of the Budget – Tranche One – 18 June 2018
- Joint Scrutiny of the Budget – Tranche Two – 28 November 2019

- Joint Scrutiny of the Budget – Tranche Three – 12 March 2019

4.6

Task and Finish Groups

- Scrutiny Task and Finish Group to Review Community Involvement in Neighbourhood Issues – Started August 2017 – ongoing.

Recommendations Made

A list of any recommendations made during the year are attached at Appendix 2 for consideration.

5. WORK PROGRAMME 2019/2020

- 5.1 The Committee is asked to consider the work undertaken during 2018-2019 and make recommendations on the future monitoring of any of these items where necessary.
- 5.2 In preparing a work programme for 2019-2020, the Committee is requested to consider its functions as set out in the terms of reference attached at Appendix 3 - Part 3, Section 4, Overview and Scrutiny Functions and Terms of Reference.
- 5.3 A draft work programme which shows the items identified for scrutiny at the Annual Work Programming Session held on 11 June 2019 is attached at Appendix 1 for consideration and approval.

6. CONSULTATION

- 6.1 None.

7. REASON FOR THE RECOMMENDATION

- 7.1 To ensure the Scrutiny Committee fulfil the requirements as set out in the terms of reference attached at Appendix 3.

8. IMPLICATIONS

Financial Implications

- 8.1 None

Legal Implications

- 8.2 A review of last year's priorities, acting upon lessons learnt and continuous improvement and approval of the coming year's Scrutiny priorities providing a planned and focussed approach to the work of Scrutiny, is in keeping with good governance.

Equalities Implications

- 8.3 None

Rural Implications

- 8.4 None.

9. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

- 9.1 Minutes of the meetings of the Children and Education Scrutiny Committee held on:
10 July 2018, 11 September 2018, 13 November 2018, 15 January 2019, 12 March 2019.

10. APPENDICES

- 10.1 Appendix 1 – Draft Work Programme 2019/20
- Appendix 2 – Recommendations made during 2018/2019
- Appendix 3 – Part 3, Section 4 – Overview and Scrutiny Functions

Draft Adults and Communities Scrutiny Committee Work Programme 2019/2020

Updated: 21 June 2019

Meeting Date	Item	Indicative Timings	Comments
1 JULY 2019 <i>Draft Report 6 June</i> <i>Final Report 19 June</i>	Co-opted Member Report To agree to the appointment of co-opted members to the committee for the municipal year 2019/2020 Contact Officer: Paulina Ford, Senior Democratic Services Officer		
	Community Involvement in Neighbourhood Issues To invite Members to consider and approve the recommendations of the Task and Finish group which has reviewed Community Involvement in Neighbourhood Issues during 2017 - 2018, in the context of significant programmes of work which have emerged since June 2017. The report provides an opportunity for the Committee to be updated on progress against these wider programmes of work, and agree to specific recommendations arising from them. Contact Officer: Sarah Ferguson, Cate Harding		
	Review of Homelessness Reduction Strategy 2018-2020 and Safer Off the Streets To provide the committee with an update of progress in delivering the City Council's Homelessness Reduction Strategy 2018 - 2020 and to seek comments and agreements from members to the proposed process for		

	<p>review of the review of the strategy and development of a new strategy for 2020 - 2025.</p> <p>Contact Officer: Sarah Ferguson, Sean Evans</p>		
	<p>Prevent Strategy Refresh – 2019/2021 To outline to the Adults and Communities Scrutiny Committee the newly combined Cambridgeshire and Peterborough Prevent Strategy.</p> <p>Contact Officer: Rob Hill</p>		
	<p>Review Of 2018/2019 And Work Programme For 2019/2020 To review the work undertaken during 2018/19 and to consider the work programme of the Committee for 2019/2020</p> <p>Contact Officer: Paulina Ford, Senior Democratic Services Officer</p>		
	<p>Forward Plan of Executive Decisions That the Committee identifies any relevant items for inclusion within their work programme which are relevant to the remit of this Committee.</p> <p>Contact Officer: Paulina Ford, Senior Democratic Services Officer</p>		
16 JULY 2019	Medium Term Financial Strategy 2020/21 to 2022/23		

Joint Scrutiny of the Budget Meeting	Contact Officer: Peter Carpenter		
10 SEPTEMBER 2019 <i>Draft Report 15 August</i> <i>Final Report 29 August</i>	Asset Management and Community Asset Transfer Contact Officer: Cate Harding		
	Cambridgeshire and Peterborough Foundation Trust (CPFT) Section 75 - Annual Report Contact Officer: Fiona Adley Cambridgeshire and Peterborough Safeguarding Adult Board Annual Report 2018-19 Contact Officer: Jo Procter		
	Youth Justice Plan		
	Youth Justice Inspection Report		
	Adult Social Care Carer's Survey Contact Officer: Tina Hornsby		
	Monitoring Scrutiny Recommendations To monitor progress made on recommendations made at the previous meeting.		

	Contact Officer: Paulina Ford, Senior Democratic Services Officer		
	<p>Forward Plan of Executive Decisions That the Committee identifies any relevant items for inclusion within their work programme which are relevant to the remit of this Committee.</p> <p>Contact Officer: Paulina Ford, Senior Democratic Services Officer</p>		
	<p>Work Programme 2019/2020 To consider the Work Programme for 2019/2020</p> <p>Contact Officer: Paulina Ford, Senior Democratic Services Officer</p>		
17 SEPTEMBER 2019 Joint Scrutiny of the Budget	<p>Medium Term Financial Strategy 2020/21 to 2022/23 -</p> <p>Contact Officer: Peter Carpenter</p>		
12 NOVEMBER 2019 <i>Draft Report 18 October</i> <i>Final Report 31 October</i>	<p>Draft Safer Peterborough Partnership Plan incorporating report on Safer Peterborough Partnership Focus areas inc. 'high harm' and knife crime.</p> <p>Contact Officer: Rob Hill</p>		
	Domestic Abuse and Sexual Violence- Service Review -		

	Contact Officer: Rob Hill		
	Integrated Communities Strategy Contact Officer: Sarah Ferguson		
	Adults Social Care Annual Complaints Report 2018-19 Contact Officer: Debbie McQuade		
	Monitoring Scrutiny Recommendations To monitor progress made on recommendations made at the previous meeting. Contact Officer: Paulina Ford, Senior Democratic Services Officer		
	Forward Plan of Executive Decisions That the Committee identifies any relevant items for inclusion within their work programme which are relevant to the remit of this Committee. Contact Officer: Paulina Ford, Senior Democratic Services Officer		
	Work Programme 2019/2020 To consider the Work Programme for 2019/2020 Contact Officer: Paulina Ford, Senior Democratic Services Officer		

27 NOVEMBER 2019 Joint Scrutiny of the Budget Meeting	Medium Term Financial Strategy 2020/21 to 2022/23 - Contact Officer: Peter Carpenter		
14 JANUARY 2020 <i>Draft Report 12 December</i> <i>Final Report 2 January</i>	Homelessness Reduction and Rough Sleepers Strategy 2020 - 2025 - Final Draft Contact Officer: Sarah Ferguson		
	Adults Social Care – Annual Service User Feedback Contact Officer: Tina Hornsby		
	Portfolio Progress Report for the Cabinet Member for Adult Social Care, Health and Public Health incorporating the Annual Report for the Service Director for Adults and Safeguarding. Contact Officer: Debbie McQuade and Oliver Hayward		
	Review of selective licensing scheme incorporating review of HMOs Contact Officer: Rob Hill		TBC
	Monitoring Scrutiny Recommendations To monitor progress made on recommendations made at the previous meeting.		

	Contact Officer: Paulina Ford, Senior Democratic Services Officer		
	Forward Plan of Executive Decisions That the Committee identifies any relevant items for inclusion within their work programme which are relevant to the remit of this Committee. Contact Officer: Paulina Ford, Senior Democratic Services Officer		
	Work Programme 2019/2020 To consider the Work Programme for 2019/2020 Contact Officer: Paulina Ford, Senior Democratic Services Officer		
12 FEBRUARY 2020 Joint Scrutiny of the Budget Meeting	Medium Term Financial Strategy 2020/21 to 2022/23 - Contact Officer: Peter Carpenter		
3 MARCH 2020 <i>Draft Report 7 February</i> <i>Final Report 20 February</i>	Safer Peterborough Partnership Plan Contact Officer: Rob Hill		
	Portfolio Progress Report for the Cabinet Member for Communities		

	Contact Officer: Adrian Chapman		
	Portfolio Progress Report for the Cabinet Member for Housing, Culture and Recreation Contact Officer: Adrian Chapman		
	Monitoring Scrutiny Recommendations To monitor progress made on recommendations made at the previous meeting. Contact Officer: Paulina Ford, Senior Democratic Services Officer		
	Forward Plan of Executive Decisions That the Committee identifies any relevant items for inclusion within their work programme which are relevant to the remit of this Committee. Contact Officer: Paulina Ford, Senior Democratic Services Officer		

RECOMMENDATIONS MONITORING REPORT 2018 - 2019

ADULTS AND COMMUNITIES SCRUTINY COMMITTEE

Meeting date Recommendations Made	Portfolio Holder / Directorate Responsible	Agenda Item Title	Recommendation Made	Action Taken	Progress Status
13 March 2018	Cabinet Member for Growth, Planning, Housing and Economic Development / People and Communities	Homelessness Reduction Strategy	<p>1. The Cabinet Member for Growth, Planning, Housing and Economic Development contacts (i) the Secretary of State for Housing, Communities and Local Government, (ii) the Secretary of State for Work and Pensions, and (iii) the Local Government Association, seeking their support to amend legislation so that:</p> <p>(a) the Housing Benefit element of welfare benefit payments are paid direct to landlords rather than to tenants, in an attempt to encourage more landlords to offer their properties for homeless households or those at risk of becoming homeless; and,</p>	<p>A letter to the Secretary of State was drafted for the Cabinet Member for Growth, Planning, Housing and Economic Development's consideration, with a view to making representation to government on issues of Housing Benefit payment and Section 21 notices identified by the Task and Finish group.</p> <p>The letter has now been sent.</p>	Completed.

Meeting date Recommendations Made	Portfolio Holder / Directorate Responsible	Agenda Item Title	Recommendation Made	Action Taken	Progress Status
			(b) Section 21 of the Housing Act 1988 (<i>Recovery of Possession on Expiry or Termination of Assured Shorthold Tenancy</i>) is reviewed with a view to ending its widespread use, and in its place introduce legislation that provides for greater tenancy security in the private rented sector.		
10 July 2018	Councillor Irene Walsh, Cabinet Member for Communities	9. Environmental Enforcement – Kingdom Review	<p>RECOMMENDATION:</p> <p>The Adults and Communities Scrutiny Committee RESOLVED to recommend to Cabinet that those areas of enforcement currently carried out by Kingdom Environmental Services should be brought in-house and operated directly by the Council once the trial period had concluded.</p>	<p>Response from the Cabinet Member for Communities received on 24/08/2018:</p> <p>We have been pleased with the positive impact the pilot contract with Kingdom has had on our city centre and in the Millfield area. We want to ensure this good work continues, by making this kind of proactive enforcement activity a mainstreamed service. Officers are currently reviewing the most appropriate delivery model to achieve this. This includes</p>	Completed

Meeting date Recommendations Made	Portfolio Holder / Directorate Responsible	Agenda Item Title	Recommendation Made	Action Taken	Progress Status
				<p>considering the benefits of delivering the service in-house. It is too early to update the Committee on the details and outcomes of this work, but we will ensure an update is provided as quickly as possible. Meanwhile, the current arrangement with Kingdom can remain in place until the end of the current financial year if necessary.</p> <p>Members requested further information via a briefing note from the Service Director – Community & Safety at the September meeting. This was sent out on 23/10/2018</p>	
11 September 2018	Councillor Irene Walsh, Cabinet Member for Communities	7. Community Resilience: A Shared Approach	<p>RECOMMENDATION:</p> <p>The Adults and Communities Scrutiny Committee considered the report and RESOLVED to recommend the draft of the Think Communities Shared approach to Cabinet for</p>	<p>Recommendation sent to Cabinet Member on 01/10/2018.</p> <p>Approved by Cabinet on 4 February 2019 as follows:</p>	Completed.

Meeting date Recommendations Made	Portfolio Holder / Directorate Responsible	Agenda Item Title	Recommendation Made	Action Taken	Progress Status
			approval, as set out in Appendix One.	<p>Developing a Think Communities Approach and Delivering the Integrated Communities Strategy - FEB19/CAB/85</p> <p>Cabinet considered the report and RESOLVED to:</p> <ol style="list-style-type: none"> 1. Approve the Think Communities approach across Cambridgeshire and Peterborough. 2. Note the progress to deliver an Integrated Communities pilot programme, incorporating the work on Inclusive Cities 	
12 March 2019	Councillor Walsh, Cabinet Member for Communities	7. Selective Licensing – interim review and outcomes	<p>RECOMMENDATION:</p> <p>The Adults and Communities Scrutiny Committee RESOLVED to recommend that Cabinet should consider extending Selective Licensing across the whole city after the current scheme expires in 2021.</p>	<p>Recommendation sent to Councillor Walsh, Cabinet Member for Communities and Jo Bezant, Manager, Housing Enforcement and Selective Licensing on 18/03/2019.</p> <p>Response received and</p>	Ongoing.

Meeting date Recommendations Made	Portfolio Holder / Directorate Responsible	Agenda Item Title	Recommendation Made	Action Taken	Progress Status
				sent to committee members on 03/04/2019. Please see below:	
<p>Selective Licensing schemes require local councils to demonstrate that certain conditions set by Government are met. In the case of our existing scheme we did this via an extensive analysis of data. To extend the scheme we would need to undertake a similar exercise using the same format as the previous scheme. This data would then identify the areas of the city that meet the government set criteria for a selective licensing scheme to be introduced. Following any decision on proposed areas for a new scheme, a full and comprehensive public consultation of at least 10 weeks would need to take place. In addition, if more than 20% of the city's private rented sector would be affected by any new scheme it would be necessary for approval to be sought from the Ministry for Housing, Communities and Local Government (MHCLG).</p> <p>However, MHCLG is currently undertaking a review of selective licensing across the country. The outcome of the review is expected some time this year. This review could affect any future schemes the council may want to introduce, and we have therefore agreed that it would be prudent to wait for this guidance, given the complexities of developing new schemes described above, before we commence any further work.</p>					

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Section 4 – Overview and Scrutiny Functions & Terms of Reference

1. OVERVIEW AND SCRUTINY COMMITTEES

1.1 The Council has appointed the following Overview and Scrutiny Committees to carry out those functions under Sections 9F to 9FI of the Local Government Act 2000, as amended by:

- (a) Section 19 of the Police and Justice Act 2006 in relation to the scrutiny of crime and disorder matters;
- (b) Section 244 of the Health & Social Care Act 2012 in relation to health matters; and
- (c) Section 22 of the Flood Risk Management Act 2010 in relation to flood risk management.

2. TERMS OF REFERENCE

2.1 Council has established the following Scrutiny Committees and they shall have responsibility for overview and scrutiny in relation to the matters set out below:

1.	Children and Education Scrutiny Committee	
	No of Elected Members appointed by Council: Eleven, none of whom may be a Cabinet Member.	Chairman and Vice-Chairman Appointed by Council.
	Quorum: At least half the Members of the Committee (including voting co-opted members).	Co-opted Members to be appointed by the Committee/Council Four representatives as follows with full voting and call-in rights on education matters only: (a) 1 Church of England Diocese representative; (b) 1 Roman Catholic Diocese representative; and (c) 2 parent governor representatives. No more than four non-voting members.
	Functions determined by Council 1. Children’s Services including <ul style="list-style-type: none"> a) Social Care of Children; b) Safeguarding; and c) Children’s Health. 2. Education, including <ul style="list-style-type: none"> a) University and Higher Education; b) Youth Service; c) Careers; and d) Special Needs and Inclusion. 3. Adult Learning and Skills	

	<p>Functions determined by Statute</p> <p>All powers of an Overview and Scrutiny Committee as set out in Sections 9F to 9FI Local Government Act 2000, Local Government and Public Involvement in Health Act 2007, and any subsequent regulations.</p>

2.	Adults and Communities Scrutiny Committee	
	<p>No of Elected Members appointed by Council:</p> <p>Eleven, none of whom may be a Cabinet Member.</p>	<p>Chairman and Vice-Chairman</p> <p>Appointed by Council.</p>
	<p>Quorum:</p> <p>At least half the Members of the Committee.</p>	<p>Co-opted Members to be appointed by the Committee/Council</p> <p>No more than four non-voting members.</p>
	<p>Functions determined by the Council</p> <ol style="list-style-type: none"> 1. Adult Social Care; 2. Safeguarding Adults; 3. Housing need (including homelessness, housing options and selective licensing); 4. Neighbourhood and Community Support (including cohesion, community safety and youth offending) and; 5. Equalities 	
	<p>Functions determined by Statute</p> <p>To review and scrutinise crime and disorder matters, including acting as the Council's crime and disorder committee in accordance with Sections 19 of the Police and Justice Act 2006;</p>	

3.	Health Scrutiny Committee	
	No of Elected Members appointed by Council: Eleven, none of whom may be a Cabinet Member or the Health and Wellbeing Board.	Chairman and Vice-Chairman Appointed by Council.
	Quorum: At least half the Members of the Committee.	Co-opted Members to be appointed by the Committee/Council No more than four non-voting members.
	Functions determined by the Council 1. Public Health; 2. The Health and Wellbeing including the Health and Wellbeing Board; and 3. Scrutiny of the NHS and NHS providers.	
	Functions determined by Statute To review and scrutinise local authority services under Sections 9F to 9FI Local Government Act 2000, Local Government and Public Involvement in Health Act 2007, and any subsequent regulations To review and scrutinise matters relating to the Health Service and to make reports and recommendations to local NHS bodies in accordance with section 244 of the National Health Service Act 2006. This will include establishing joint health committees in relation to health issues that cross local authority boundaries and appointing members from within the membership of the Committee to any joint health overview and scrutiny committees with other local authorities. (Also see The Local Authority (Public Health, Health and Wellbeing Boards and Health Scrutiny) Regulations 2013)	

4.	Growth, Environment and Resources Scrutiny Committee	
	No of Elected Members appointed by Council: Eleven, none of whom may be a Cabinet Member.	Chairman and Vice-Chairman Appointed by Council.
	Quorum: At least half the Members of the committee.	Co-opted Members to be appointed by the Committee/Council No more than four non-voting members.
	Functions determined by the Council 1. City Centre Management; 2. Tourism, Culture & Recreation; 3. Libraries, Arts and Museums; 4. Environmental Capital;	

	<ol style="list-style-type: none"> 5. Economic Development and Regeneration including Strategic Housing and Strategic Planning; 6. Transport, Highways and Road Traffic; 7. Flood Risk Management; 8. Waste Strategy & Management; 9. Strategic Financial Planning; 10. Partnerships and Shared Services; and 11. Digital Services and Information Management.
	<p>Functions determined by Statute</p> <p>To review and scrutinise flood risk management in accordance with Section 21F of the Local Government Act 2000 (as amended by the Flood and Water Management Act 2010 and under the Flood Management Overview & Scrutiny (England) Regulations 2011 No. 697).</p>

3. SPECIFIC ROLE OF OVERVIEW AND SCRUTINY

3.1 To review and scrutinise the planning, decisions, policy development, service provision and performance within their terms of reference as follows:

POLICY DEVELOPMENT AND REVIEW

3.2 Within their terms of reference the scrutiny functions will:

- (a) Help the Council and the Executive to develop its budget and policy framework and service Budgets;
- (b) Carry out research into and consultation about policy issues and possible options;
- (c) Consider and promote ways of encouraging the public to take part in developing the Council's policies;
- (d) Question Members of the Cabinet, Committees and senior officers about their views on policy proposals;
- (e) Work with outside organisations in the area to make sure the interests of local people are taken into account;
- (f) Question, and gather evidence from, any person who gives their permission; and
- (g) Monitor and scrutinise the implementation of Council policy.

SCRUTINY

3.3 The Scrutiny Committees will:

- (a) Review and scrutinise the Executive, Committee and officer decisions and performance in connection with the discharge of any of the Council's functions;
- (b) Review and scrutinise the Council's performance in meeting the aims of its policies and performance targets and/or particular service areas;
- (c) Question Members of the Executive, Committees and senior officers about their decisions and performance of the Council, both generally and in relation to particular decisions or projects;
- (d) Make recommendations to the Executive and the Council as a result of the scrutiny process;
- (e) Question, and gather evidence from any person with their consent;
- (f) Hold the Executive to account for the discharge of functions in the following ways:
 - i. By exercising the right to call-in, for reconsideration, decisions made but not yet implemented by the Executive or key decisions which have been delegated to an officer;
 - ii. By scrutinising Key Decisions which the Executive is planning to take, as set out in the Forward Plan of executive decisions;

- iii. By scrutinising decisions the Executive are planning to make; and
 - iv. By scrutinising Executive decisions after they have been implemented, as part of a wider policy review.
- (g) To consider petitions submitted to it;
- (h) Establish ad-hoc Task and Finish Groups to investigate specific topics on a time-limited basis in accordance with the Scrutiny Committee Procedure Rules; and

CRIME AND DISORDER

- 3.4 The Scrutiny Committee responsible for crime and disorder shall, and any sub committees may:
- (a) Act as the crime and disorder committee within the meaning of Section 19 of the Police and Justice Act 2006;
 - (b) Review or scrutinise decisions made, or other actions taken by bodies or persons responsible for crime and disorder strategies in the Peterborough area;
 - (c) Make reports or recommendations to the local authority on any local crime and disorder matter in relation to a member of the authority; and
 - (d) Consider any crime and disorder matters referred by any Member of the Council.

HEALTH ISSUES

- 3.5 The Scrutiny Committee responsible for health and any sub committees shall undertake their responsibilities under section 244 of the National Health Service Act 2006 as follows:
- (a) May review and scrutinise any matter relating to the planning, provision and operation of the health service in the Peterborough area (including NHS Bodies and other NHS providers);
 - (b) Must invite interested parties to comment on the matter and provide reasonable notice;
 - (c) Take account of relevant information available to it and, in particular, from a Local Healthwatch organisation or representative;
 - (d) Acknowledge any referral within 20 working days and keep the referrer informed of any action taken;
 - (e) Request information about the planning, provision and operation of health services in the area to enable it to carry out its functions;
 - (f) Make reports or recommendations on a matter it has reviewed or scrutinised including;
 - i) An explanation of the matter reviewed or scrutinised;
 - ii) A summary of the evidence considered;
 - iii) A list of the participants involved in the reviews; and
 - iv) An explanation of any recommendations made.
 - (g) Where the Committee asks for a response, the person must respond in writing within 28 days of the request.
- 3.6 The Committee will consider any proposals received from a National Health Service body, Clinical Commissioning Groups or other provider about;

- (a) Any substantial development of the health service in Peterborough; or
 - (b) Any substantial variation to the provision of NHS Services as set out the Local Authority (Public Health, Health and Wellbeing Boards and Health Scrutiny) Regulations 2013.
- 3.7 In considering the proposals, the Committee must take account of the effect or potential effect of the proposals on the sustainability of the Health Service in its areas and may refer proposals to the Secretary of State in certain circumstances.

FLOOD RISK MANAGEMENT

- 3.8 The Scrutiny Committee responsible for flood risk management, and any sub committees shall undertake their responsibilities under the Flood and Water Management Act 2010 as follows:
- (a) May review and scrutinise any matter relating to the planning, provision and operation of the flood risk management in the Peterborough area;
 - (b) May invite those authorities responsible for flood risk management to comment on the matter;
 - (c) Request information from them to enable it to carry out its responsibilities; and
 - (d) Make reports or recommendations and request a response from flood risk management authorities.

4. MEMBERSHIP

- 4.1 All Members, except Members of the Executive, may be a member of a Scrutiny Committee. However, no Member may be involved in scrutinising a decision with which he or she has been directly involved. Members of the Health and Wellbeing Board should not be a member of the Health Scrutiny Committee.
- 4.2 Members must have undertaken relevant training within the past three years in order to hold a seat on a Scrutiny Committee.

CO-OPTees

- 4.3 The Scrutiny Committees shall be entitled to co-opt, as non-voting members, up to four external representatives or otherwise invite participation from non-members where this is relevant to their work.
- 4.4 The Children and Education Scrutiny Committee shall include in its membership the following representatives. These representatives will have full voting and call-in rights on education matters only, and when other matters are dealt with they may stay in the meeting and speak:
- (a) 1 Church of England Diocese representative;
 - (b) 1 Roman Catholic Diocese representative; and
 - (c) 2 parent governor representatives.

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ADULTS AND COMMUNITIES SCRUTINY COMMITTEE	AGENDA ITEM No. 10.
1 JULY 2019	PUBLIC REPORT

Report of:	Fiona McMillan, Director of Law and Governance		
Cabinet Member(s) responsible:	Cabinet Member for Resources		
Contact Officer(s):	David Beauchamp, Democratic Services Officer	Tel. 01733 384628	

FORWARD PLAN OF EXECUTIVE DECISIONS

R E C O M M E N D A T I O N S	
FROM: Director of Law and Governance	Deadline date: N/A
<p>It is recommended that the Adults and Communities Scrutiny Committee:</p> <ol style="list-style-type: none"> 1. Considers the current Forward Plan of Executive Decisions and identifies any relevant items for inclusion within their work programme or request further information. 	

1. ORIGIN OF REPORT

1.1 The report is presented to the Committee in accordance with the Terms of Reference as set out in section 2.2 of the report.

2. PURPOSE AND REASON FOR REPORT

2.1 This is a regular report to the Adults and Communities Scrutiny Committee outlining the content of the Forward Plan of Executive Decisions.

2.2 This report is for the Adults and Communities Scrutiny Committee to consider under its Terms of Reference No. Part 3, Section 4 - Overview and Scrutiny Functions, paragraph 3.3:

The Scrutiny Committees will:

(f) Hold the Executive to account for the discharge of functions in the following ways:

ii) By scrutinising Key Decisions which the Executive is planning to take, as set out in the Forward Plan of Executive Decisions;

3. TIMESCALES

Is this a Major Policy Item/Statutory Plan?	NO	If yes, date for Cabinet meeting	N/A
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4. BACKGROUND AND KEY ISSUES

4.1 The latest version of the Forward Plan of Executive Decisions is attached at Appendix 1. The Forward Plan contains those Executive Decisions which the Leader of the Council believes that

the Cabinet or individual Cabinet Member(s) can take and any new key decisions to be taken after 22 July 2019.

4.2 The information in the Forward Plan of Executive Decisions provides the Committee with the opportunity of considering whether it wishes to seek to influence any of these executive decisions, or to request further information.

4.3 If the Committee wished to examine any of the executive decisions, consideration would need to be given as to how this could be accommodated within the work programme.

4.4 As the Forward Plan is published fortnightly any version of the Forward Plan published after dispatch of this agenda will be tabled at the meeting.

5. CONSULTATION

5.1 Details of any consultation on individual decisions are contained within the Forward Plan of Executive Decisions.

6. ANTICIPATED OUTCOMES OR IMPACT

6.1 After consideration of the Forward Plan of Executive Decisions the Committee may request further information on any Executive Decision that falls within the remit of the Committee.

7. REASON FOR THE RECOMMENDATION

7.1 The report presented allows the Committee to fulfil the requirement to scrutinise Key Decisions which the Executive is planning to take, as set out in the Forward Plan of Executive Decisions in accordance with their terms of reference as set out in Part 3, Section 4 - Overview and Scrutiny Functions, paragraph 3.3.

8. ALTERNATIVE OPTIONS CONSIDERED

8.1 N/A

9. IMPLICATIONS

Financial Implications

9.1 N/A

Legal Implications

9.2 N/A

10. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

10.1 None

11. APPENDICES

11.1 Appendix 1 – Forward Plan of Executive Decisions

PETERBOROUGH CITY COUNCIL'S FORWARD PLAN OF EXECUTIVE DECISIONS

PUBLISHED: 21 JUNE 2019

FORWARD PLAN

PART 1 – KEY DECISIONS

In the period commencing 28 clear days after the date of publication of this Plan, Peterborough City Council's Executive intends to take 'key decisions' on the issues set out below in **Part 1**. Key decisions relate to those executive decisions which are likely to result in the Council spending or saving money in excess of £500,000 and/or have a significant impact on two or more wards in Peterborough.

If the decision is to be taken by an individual Cabinet Member, the name of the Cabinet Member is shown against the decision, in addition to details of the Councillor's portfolio. If the decision is to be taken by the Cabinet, this too is shown against the decision and its members are as listed below:
Cllr Holdich (Leader); Cllr Fitzgerald (Deputy Leader); Cllr Ayres; Cllr Cereste; Cllr Hiller; Cllr Seaton; Cllr Walsh; Cllr Allen and Cllr Farooq.

This Plan should be seen as an outline of the proposed decisions for the forthcoming month and it will be updated on a fortnightly basis to reflect new key-decisions. Each new Plan supersedes the previous Plan and items may be carried over into forthcoming Plans. Any questions on specific issues included on the Plan should be included on the form which appears at the back of the Plan and submitted to philippa.turvey@peterborough.gov.uk, Democratic and Constitutional Services Manager, Legal and Governance Department, Town Hall, Bridge Street, PE1 1HG (fax 08702 388039). Alternatively, you can submit your views via e-mail to or by telephone on 01733 452460. For each decision a public report will be available from the Democratic Services Team one week before the decision is taken.

PART 2 – NOTICE OF INTENTION TO TAKE DECISION IN PRIVATE

Whilst the majority of the Executive's business at the Cabinet meetings listed in this Plan will be open to the public and media organisations to attend, there will be some business to be considered that contains, for example, confidential, commercially sensitive or personal information. In these circumstances the meeting may be held in private, and on the rare occasion this applies, notice will be given within **Part 2** of this document, 'notice of intention to hold meeting in private'. A further formal notice of the intention to hold the meeting, or part of it, in private, will also be given 28 clear days in advance of any private meeting in accordance with The Local Authorities (Executive Arrangements) Meetings and Access to Information) (England) Regulations 2012.

The Council invites members of the public to attend any of the meetings at which these decisions will be discussed (unless a notice of intention to hold the meeting in private has been given).

PART 3 – NOTIFICATION OF NON-KEY DECISIONS

For complete transparency relating to the work of the Executive, this Plan also includes an overview of non-key decisions to be taken by the Cabinet or individual Cabinet Members, these decisions are listed at **Part 3** and will be updated on a weekly basis.

You are entitled to view any documents listed on the Plan, or obtain extracts from any documents listed or subsequently submitted to the decision maker prior to the decision being made, subject to any restrictions on disclosure. There is no charge for viewing the documents, although charges may be made for photocopying or postage. Documents listed on the notice and relevant documents subsequently being submitted can be requested from Philippa Turvey, Democratic and Constitutional Services Manager, Legal and Governance Department, Town Hall, Bridge Street, PE1 1HG (fax 08702 388038), e-mail to philippa.turvey@peterborough.gov.uk or by telephone on 01733 452460.

All decisions will be posted on the Council's website: www.peterborough.gov.uk/executivedeisions. If you wish to make comments or representations regarding the 'key decisions' outlined in this Plan, please submit them to the Democratic and Constitutional Services Manager using the form attached. For your information, the contact details for the Council's various service departments are incorporated within this Plan.

PART 1 – FORWARD PLAN OF KEY DECISIONS

KEY DECISIONS FROM 22 JULY 2019

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
<p>Decision to extend the current Section 75 agreements for the Healthy Child Programme (HCP) in Peterborough (Health Visiting, Family Nurse Partnership and School Nursing) from 01.07.2019 - 30.09.2019. – KEY/22JUL19/01 - The Healthy Child Programme (“HCP”) includes School Nursing, Health Visiting and Family Nurse Partnership Services. Work is underway between both Local Authorities and service Providers to develop an integrated HCP offer across the county and it shall be amongst the first child health service to be recommissioned within this strategic vision. Due to the complexity of the work required, an extension is being sought under the current terms for a further 3 month period.</p>	<p>Councillor Fitzgerald, Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health and Public Health</p>	<p>July 2019</p>	<p>Health Scrutiny Committee</p>	<p>N/A</p>	<p>Relevant internal and external stakeholders.</p>	<p>Amy Hall, Children's Commissioning Manager for Public Health; Telephone: 01733 863687 Email: amy.hall@peterborough.gov.uk</p>	<p>Documents relevant to the decision include: CMDN FEB19/CMDN/88 and CMDN KEY/29APR19/05</p> <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
<p>Sign-off on Pseudo Framework - KEY/22JUL19/02 - It is required for the Cabinet member to sign off tender documents prior to Invitation To Tender being published (ITT). The ITT is for Better Care Fund and Hancock-funded services for better integration of health and social care, winter pressures and Prevention services.</p>	<p>Councillor Fitzgerald, Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health and Public Health</p>	<p>November 2019</p>	<p>Adults and Communities Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders.</p> <p>Equality Impact Assessment</p>	<p>Graeme Hodgson, Commissioner. Tel. 07448 379944 Email: graeme.hodgson@cambridgeshire.gov.uk</p>	<p>Service Specifications, Terms and Conditions of Pseudo Framework ITT.</p>
<p>Approval of invest to save expenditure - KEY/22JUL19/03 - The decision required will enable the Council to purchase suitable homes within the local housing market for use as temporary accommodation for households at risk of homelessness. This proposal is predicated on an invest to save proposition based upon an attached business case.</p>	<p>Councillor Steve Allen, Cabinet Member for Housing, Culture and Recreation</p>	<p>July 2019</p>	<p>Adults and Communities Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders and Ministry of Housing Communities and Local Government</p>	<p>David Anderson Interim Development Director Tel: 01733 452468 Email: Dave.Anderson@Peterborough.Gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

PREVIOUSLY ADVERTISED KEY DECISIONS

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
<p>1. Affordable Warmth Strategy 2019 – 2021 - KEY/17APR17/03 Recommendation to approve the Affordable Warmth Strategy 2019 – 2021</p>	<p>Councillor Walsh, Cabinet Member for Communities</p>	<p>June 2019</p>	<p>Adults and Communities Scrutiny Committee</p>	<p>All wards</p>	<p>Relevant internal and external stakeholders.</p> <p>The draft strategy will be placed on PCC Consultation pages for 3 week consultation period</p>	<p>Sharon Malia, Housing Programmes Manager, Tel: 01733 863764 Email: sharon.malia@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>BRE Integrated Dwelling Level Housing Stock Modelling Report July 2016 Housing Renewals Policy 2017 – 2019</p>

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
<p>2. Award of contract for the expansion and partial remodelling of Ken Stimpson Community School – KEY/18SEP17/03 The intention is to expand the school by 2 forms of entry (300 additional pupils plus 150 sixth form) to meet the growing need for secondary school places. A new building block is planned on the site with an extension to the dining hall and minor remodelling to an adjacent building. As part of the remodelling the on site library will be demolished - following its relocation to a suitable site close by.</p>	<p>Councillor Ayres, Cabinet Member for Children’s Services and Education, Skills and the University</p>	<p>June 2019</p>	<p>Children and Education Scrutiny Committee</p>	<p>Werrington</p>	<p>Relevant internal and external stakeholders.</p> <p>Consultation will include: Senior School Management team, Sport England, local residents and the Department For Education</p>	<p>Stuart Macdonald, Property Manager.</p> <p>Tel: 07715 802 489. Email: stuart.macdonald@pet-erborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>School Organisation Plan 2015 -2022</p>

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
<p>3. Approval of contract for the delivery of Lot 1 - General Information, Advice and Guidance Services and Lot 2 - Specialist Information, Advice and Guidance Services – KEY/16OCT17/04 Following competitive procurement of these services, to approve the contract to deliver Lot 1 Generalist Information, Advice and Guidance Services - Homelessness Prevention; and Lot 2 Specialist Information, Advice and Guidance Services - supporting protected characteristic groups.</p>	<p>Councillor Seaton, Cabinet Member for Finance</p>	<p>June 2019</p>	<p>Adults and Communities Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders.</p> <p>Voluntary sector advice agencies consulted in service design. Market testing of providers has also taken place.</p>	<p>Ian Phillips, Senior Policy Manager Tel: 01733 863849 Email: ian.phillips@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published</p>

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION	
4.	ICT Infrastructure works for Fletton Quays – KEY/13NOV17/02 To agree to the procurement of ICT infrastructure works for Fletton Quays	Councillor Seaton, Cabinet Member for Finance	June 2019	Growth, Environment & Resources Scrutiny Committee	N/A	Relevant internal and external stakeholders	Peter Carpenter, Acting Corporate Director, Resources Tel: 07920160122 Email: Peter.carpenter@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published. The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
5. 145	Expansion and Remodelling of Marshfields School – KEY/11DEC17/03 To approve the proposed expansion and remodelling of Marshfields school	Cabinet Member for Children’s Services and Education, Skills and University	June 2019 Children and Education Scrutiny Committee	Dogsthorpe Ward	Relevant internal and external stakeholders. Public Consultation Meeting	Sharon Bishop, Capital Projects & Assets Officer Tel: 01733 863997 Email: Sharon.bishop@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published. School Organisational Plan

DECISION REQUIRED		DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
146	<p>6. A605 Whittlesey Access Phase 2 - Stanground Access - KEY/25DEC17/03 To approve the design and construction of the A605 Stanground East Junction Improvements for the financial year of 2017/18 - 2018-19 and authorise the associated package of work to be issued to Skanska Construction UK Limited under the Council's existing agreement with SKANSKA dated 18th September 2013 (the Highways Services Agreement).</p>	<p>Cabinet Member for Strategic Planning and Commercial Strategy and Investments</p>	<p>June 2019</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Stanground South</p>	<p>Relevant internal and external stakeholders.</p> <p>The scheme is included in the fourth Local Transport Plan. Further consultation will be undertaken during the design process, including ward Councillors.</p>	<p>Lewis Banks, Principal Sustainable Transport Planning Officer.</p> <p>Tel: 01733 317465, Email: lewis.banks@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>Fourth Local Transport Plan: www.peterborough.gov.uk/ltp National Productivity Investment Fund for the Local Road Network Application Form: https://www.peterborough.gov.uk/upload/www.peterborough.gov.uk/residents/transport-and-streets/A605Application.pdf?inline=true</p>

DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
<p>7. Approval of funding allocation for the improvement to open spaces in the CAN Do area of the city as part of the capital regeneration programme for the area - KEY/25DEC17/04 Improvement to open spaces in the CAN Do area of the city as part of the capital regeneration programme for the area</p>	<p>Councillor Cereste, Cabinet Member for Waste, Street Scene and Environment</p>	<p>June 2019</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Central, North & Park wards</p>	<p>Relevant internal and external stakeholders.</p> <p>Community engagement with local residents, businesses & partner organisations</p>	<p>Charlotte Palmer</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>Budget allocation in MTFP 2017/18</p>
<p>8. Approval of funding allocation for community facility improvements in the CAN Do area of the city as part of the capital Regeneration Programme for the area - KEY/25DEC17/05 Community facility improvements in the CAN Do area of the city as part of the capital Regeneration Programme for the area</p>	<p>Councillor Seaton, Cabinet Member for Finance</p>	<p>June 2019</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Central, North & Park wards</p>	<p>Relevant internal and external stakeholders.</p> <p>Community engagement with residents, groups, businesses and partner organisations</p>	<p>Cate Harding, Community Capacity Manager. Tel: 01733 317497. Email: cate.harding@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>Budget allocation of £4m in MTFP 2017/8</p>

DECISION REQUIRED		DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
9.	<p>Approval of funding allocation for the public realm improvements within the CAN Do area of the city as part of the capital regeneration programme for the area - KEY/25DEC17/06</p> <p>public realm improvements within the CAN Do area</p>	<p>Councillor Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</p>	<p>June 2019</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Central, North & Park wards</p>	<p>Relevant internal and external stakeholders.</p> <p>Community engagement with local residents, groups, businesses and partner agencies</p>	<p>Charlotte Palmer</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>Budget allocation £3m in MTFP 2017/18</p>
10. 148	<p>Extension to the Section 75 Agreement for Learning Disabilities Services - KEY/30APR18/01</p> <p>Extension of the existing staff and commissioned arrangements for a period of 12 months</p>	<p>Councillor Fitzgerald, Deputy Leader and Cabinet Member for Adult Social Care, Health & Public Health</p>	<p>June 2019</p>	<p>Health Scrutiny Committee</p>	<p>All wards</p>	<p>Consultation with key stakeholders to agree this interim approach</p>	<p>Cris Green Tel: 01733 207164 Email: cris.green@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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<p>11. Approval for contract to be awarded to Skanska to deliver widening of the A605 Oundle Road between Alwalton and Lynch Wood Business Park - KEY/11JUN18/03 Approval for contract to be awarded to Skanska to deliver widening of the A605 Oundle Road between Alwalton and Lynch Wood Business Park. The council has received funding (£720k) from the Cambridgeshire and Peterborough Combined Authority to deliver the scheme. In addition the council has also allocated internal funding (£773k) towards the scheme.</p>	<p>Councillor Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</p>	<p>June 2019</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Orton Waterville</p>	<p>Relevant internal and external stakeholders</p> <p>Consultation will take place once the scheme design is completed. This is expected to be later this summer.</p>	<p>Lewis Banks, Principal Sustainable Transport Planning Officer.</p> <p>Tel: 01733 317465, Email: lewis.banks@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>Cambridgeshire and Peterborough Combined Authority meeting notes confirming grant funding allocation. Also CMDN for award of contract to Skanska for provision of Professional Services under Peterborough Highway Services partnership.</p>

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150	<p>12. Disposal of freehold in Centre of the City - KEY/12JUN18/01 To delegate authority to the Corporate Director of Growth and Regeneration to sell the property</p>	<p>Councillor Seaton, Cabinet Member for Finance</p>	<p>June 2019</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Central</p>	<p>Relevant internal and external stakeholders</p>	<p>Peter Carpenter, Acting Corporate Director, Resources Tel: 0792016012 2 Email: Peter.carpenter@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</p>

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13.	<p>To approve the awarding of contracts to external providers following a competitive tender exercise led by Cambridgeshire County Council. - KEY/25JUNE18/02</p> <p>Cambridgeshire County has recently conducted a tendering exercise to establish a Dynamic Purchasing System for the provision Supported Living Services for Adults with a Learning Disability (Reference number: DN311905). Peterborough City Council is the named authority under this arrangement and would want to commission care and support packages (call-off).</p>	<p>Councillor Fitzgerald, Deputy Leader and Cabinet Member for Adult Social Care, Health & Public Health</p>	<p>June 2019</p>	<p>Adults and Communities Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders</p> <p>Relevant consultations has been carried out with the service users, family carers, Health colleagues and care and support providers across Cambridgeshire and Peterborough.</p>	<p>Mubarak Darbar, Head of Integrated Commissioning, Tel: 07718654207, Email: mubarak.darbar@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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14.	IT Strategy – KEY/3SEP18/01 Approval of an IT Strategy and associated investment for the 2019 to 2022 time period	Councillor Farooq, Cabinet Member for Digital Services and Transformation	June 2019	Growth, Environment and Resources Scrutiny Committee	N/A	Relevant internal and external stakeholders	Peter Carpenter, Acting Corporate Director, Resources Tel: 07920160122 Email: Peter.carpenter@peterborough.gov.uk	IT Improvement Plan 23/07/18. There will be the possibility of an exempt annex if the report contains commercial information. It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

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153	<p>15. University Delivery Vehicle – KEY/3SEP18/02 Approval and setting up of an appropriate delivery vehicle with University project partners to move council assets to enable the deliver of the university.</p>	<p>Councillor Lynne Ayres, Cabinet Member for Children’s Services and Education, Skills and the University</p>	<p>June 2019</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Central</p>	<p>Relevant internal and external stakeholders</p>	<p>Peter Carpenter, Acting Corporate Director, Resources Tel: 0792016012 2 Email: Peter.carpenter@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</p>

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<p>16. Adoption of the “Dynamic Purchasing System” (DPS) procedure for Public Health contracts with Primary Care providers – KEY/10DEC18/01 To seek the approval to adopt the “Dynamic Purchasing System” (DPS) procedure for contracts with Primary Care providers for the duration of up to five years. The proposals have been approved by the Cambridgeshire and Peterborough Joint Commissioning Board.</p>	<p>Councillor Fitzgerald, Deputy Leader and Cabinet Member for Adult Social Care, Health & Public Health</p>	<p>June 2019</p>	<p>Health Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders.</p>	<p>Claire-Adele Mead Commissioning Team Manager- Primary care and Lifestyles Claire-Adele.Mead@cambridgeshire.gov.uk 07884 250909</p> <p>Val Thomas, Consultant in Public Health Val.Thomas@cambridgeshire.gov.uk 01223 703264/ 07884 183374</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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<p>17. Enhanced highway patch repair funding – KEY/24DEC18/05 An additional £500k p.a. of capital funding is to be spent on enhanced patch repairs on the highway network from 1 April 2019 for 5 years. This is in lieu of a revenue reduction of £520k p.a.</p>	<p>Councillor Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</p>	<p>June 2019</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>All wards</p>	<p>Relevant internal and external stakeholders Consultation was undertaken as part of the budget setting process. Relevant consultation will occur on a scheme by scheme basis.</p>	<p>Kevin Ekins, Asset and Contract Performance Manager, 01733 453448, kevin.ekins@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published</p>
<p>18. Authority to spot-purchase externally commissioned placement services for looked after children until the mobilization of the new Dynamic Purchasing System – KEY/24DEC18/06 Authority to spot-purchase externally commissioned placement services for looked after children, pending the launch of the Dynamic Purchasing System [DPS] for external placements in April 2019.</p>	<p>Councillor Ayres, Cabinet Member for Children’s Services and Education, Skills and the University</p>	<p>June 2019</p>	<p>Children and Education Scrutiny Committee</p>	<p>All wards</p>	<p>Relevant internal and external stakeholders</p>	<p>Helene Carr, Head of Children’s Social Care Commissioning - Peterborough & Cambridgeshire, 07904 909039, helene.carr@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published</p>

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<p>19. Bus Operator Concessionary Fare Reimbursement - KEY/07JAN19/01 Approval is sought for spend on reimbursement to bus operators for ENCTS (English National Concessionary Travel Scheme) for the financial years 2018/19, 2019/20 & 2020/21</p>	<p>Councillor Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</p>	<p>June 2019</p>	<p>Growth, Environment And Resources Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders.</p> <p>Negotiations with bus operators will be undertaken in order to get an agreed rate at which they will be reimbursed.</p>	<p>Andy Bryan, Passenger Transport Officer, Tel: 01733 317458, andrew.bryan@peterborough.gov.uk Charlotte Palmer, Group Manager - Transport & Environment, Tel: 01733 453538, charlotte.palmer@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</p>

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<p>20. Approval of funding for the provision of accommodation to reduce homelessness - KEY/07JAN19/02 Following Cabinet Decision JAN18/CAB/18 this is a new project to increase the supply of housing and address the demand for accommodation resulting from the increase in homelessness</p>	<p>Councillor Allen, Cabinet Member for Housing, Culture and Recreation</p>	<p>June 2019</p>	<p>Growth, Environment And Resources Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders.</p> <p>The issues associated with homelessness in Peterborough have been subject to significant discussion in various forums, including the Council's Adults and Communities Scrutiny, Cabinet and Full Council</p>	<p>Adrian Chapman, Service Director for Communities and Safety Tel 01733 863887 Email: adrian.chapman@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</p>

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<p>21. Clinical Waste Collections - KEY/18FEB19/01</p> <p>Decision required to approve the new collection method for domestic sharps disposal.</p>	<p>Councillor Cereste, Cabinet Member for Waste, Street Scene and Environment</p>	<p>September 2019</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>All wards</p>	<p>Relevant internal and external stakeholders.</p>	<p>Amy Nebel, Senior Waste and Recycling Officer amy.nebel@peterborough.gov.uk 01733 864727</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>22. Recommissioning of the Unpaid Carers Contract – KEY/01APR19/01</p> <p>The procurement of the unpaid carers service in collaboration with Cambridgeshire County Council and Cambridgeshire and Peterborough Clinical Commissioning Group (CCG) for the unpaid carers service across Cambridgeshire and Peterborough.</p>	<p>Councillor Fitzgerald, Deputy Leader and Cabinet Member for Adult Social Care, Health & Public Health</p>	<p>November 2019</p>	<p>Adults and Communities Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders.</p>	<p>Lee McManus, Commissioner, Cambridgeshire County Council & Peterborough City Council. Tel: 07785 721092. Email: lee.mcmanus@cambridgeshire.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>The decision will include an exempt annexe. By virtue of paragraph 1, Information relating to any individual</p>

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23.	<p>Vehicle removal for Parking contravention – KEY/15APR19/02 To ask the Cabinet Member to approve the policy to implement a scheme to remove vehicles of persistent offenders in breach of parking restrictions in the City and to appoint the Local Authority Trading Company to act as the authorised agent of the policy.</p>	Councillor Walsh, Cabinet Member for Communities	July 2019	Growth, Environment and Resources Scrutiny Committee	All Wards	<p>Details of any consultation to be decided.</p> <p>Relevant internal and external stakeholders.</p>	Adam Payton, PES Senior Officer, Parking Lead, 01733 452314 adam.payton@peterborough.gov.uk	Prevention and Enforcement Service Vehicle Removal For Parking Contraventions Policy and Guidance
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24.	<p>Award of contract for the refurbishment of the Town Hall North - KEY/29APR19/04 - Award of construction design and build contract with regard to the refurbishment of the Peterborough Town Hall North</p>	Councillor Seaton, Cabinet Member for Finance	June 2019	Growth, Environment and Resources Scrutiny Committee	N/A	Relevant internal and external stakeholders.	Stuart Macdonald. Head of Property. Email: stuart.macdonald@peterborough.gov.uk Tel: 07715802489.	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

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<p>25. Establishing New Schools. For Cabinet to agree a policy position on the establishment of new faith schools in Peterborough - KEY/27MAY19/05 This will inform the Council's approach to planning and reviewing of educational provision and decisions which result from this activity.</p>	<p>Cabinet</p>	<p>10 June 2019</p>	<p>Children and Education Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders.</p> <p>Briefing note previously sent to Service Director: Education and Cllr Ayres (Cabinet Member for Children's Services and Education, Skills and the University).</p> <p>If the DfE agrees funding for either or both of the applications made to its Voluntary Aided Schools Fund (announcement expected in May) this would trigger a statutory process which would include consultation and representation processes.</p>	<p>Clare Buckingham: Strategic Education Place Planning Manager (Cambridgeshire & Peterborough) Clare.buckingham@cambridgeshire.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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<p>26. Approval for contract to be awarded to Skanska to deliver design of Eastern Industries Access Phase 1 scheme - KEY/10JUN19/01 Approval for contract to be awarded to Skanska to deliver design of Eastern Industries Access Phase 1 scheme. The council has received funding (£550k) from the Cambridgeshire and Peterborough Combined Authority to deliver the scheme.</p> <p>161</p>	<p>Councillor Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</p>	<p>June 2019</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>East Ward</p>	<p>Relevant internal and external stakeholders.</p> <p>Consultation will take place with residents and key stakeholders at the relevant stage of the scheme.</p>	<p>Lewis Banks, Principal Sustainable Transport Planning Officer, 01733 317465, lewis.banks@peterborough.gov.uk</p>	<p>Cambridgeshire and Peterborough Combined Authority meeting notes confirming grant funding allocation. Also CMDN for award of contract to Skanska for provision of Professional Services under Peterborough Highway Services partnership.</p>

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<p>162</p> <p>27. Approval for contract to be awarded to Skanska to deliver design of A1260 Nene Parkway Junction 15 Improvement scheme – KEY/10JUN19/02 Approval for contract to be awarded to Skanska to deliver design of A1260 Nene Parkway Junction 15 Improvement scheme. The council has received funding (£500k) from the Cambridgeshire and Peterborough Combined Authority to deliver the scheme.</p>	<p>Councillor Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</p>	<p>June 2019</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>West Ward</p>	<p>Relevant internal and external stakeholders</p> <p>Consultation will take place with residents and key stakeholders at the relevant stage of the scheme.</p>	<p>Lewis Banks, Principal Sustainable Transport Planning Officer, 01733 317465, lewis.banks@peterborough.gov.uk</p>	<p>Cambridgeshire and Peterborough Combined Authority meeting notes confirming grant funding allocation. Also CMDN for award of contract to Skanska for provision of Professional Services under Peterborough Highway Services partnership.</p>
<p>28. Approval of increased levels of liability and insurance - KEY/10JUNE19/03 Approval of increased levels of liability and insurance under corporate contract.</p>	<p>Councillor Seaton, Cabinet Member for Finance</p>	<p>June 2019</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>All wards.</p>	<p>Relevant internal and external stakeholders.</p>	<p>Peter Carpenter, Acting Corporate Director, Resources Tel: 07920160122 Email: Peter.carpenter@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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<p>29. Disposal of Freehold Large Leisure Facility – KEY/24JUN19/01 – Delegate the Authority to the Corporate Director of Growth and Regeneration to sell the property.</p> <p>163</p>	<p>Councillor Seaton, Cabinet Member for Finance</p>	<p>June 2019</p>	<p>Growth, Environment & Resources Scrutiny Committee</p>	<p>Fletton and Stanground</p>	<p>Relevant internal and external stakeholders.</p>	<p>Peter Carpenter, Acting Corporate Director, Resources Tel: 07920160122 Email: Peter.carpenter@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published. The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</p>

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<p>30. Clare Lodge refurbishment (Phase 7) - KEY/24JUN19/02 Refurbishment of 16 bedrooms, 4 lounges and gymnasium</p> <p>164</p>	<p>Councillor Lynne Ayres, Cabinet Member for Children's Services and Education, Skills and the University</p>	<p>August 2019</p>	<p>Children and Education Scrutiny Committee</p>	<p>Glington & Castor</p>	<p>Relevant internal and external stakeholders.</p> <p>Grant submitted to and approved by Department for Education</p>	<p>Steve McFaden, Business Manager Clare Lodge, steve.mcfaden@peterborough.gov.uk Tel no:01733 253246 Direct no. 01733 254009</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published. The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</p>

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<p>31. Recommissioning of Integrated Contraception and Sexual Health Services - KEY/24JUN19/03 Seeks approval to undertake a competitive procurement process to re commission sexual health services as one contract across Peterborough City Council and Cambridgeshire County Council.</p> <p>165</p>	<p>Councillor Fitzgerald, Deputy Leader and Cabinet Member for Adult Social Care, Health & Public Health</p>	<p>June 2019</p>	<p>Health Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders.</p> <p>The procurement process will involve consultation current service users, partner organisations and other stakeholders and a general public online request.</p>	<p>Val Thomas, Consultant in Public Health Email: Val.Thomas@cambridgeshire.gov.uk Tel: 01223 703264/07884 183374</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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<p>32. Recommissioning Integrated Lifestyle Services - KEY/24JUN19/04 To undertake competitive procurement for the recommission of Integrated lifestyles services</p> <p>166</p>	<p>Councillor Fitzgerald, Deputy Leader and Cabinet Member for Adult Social Care, Health & Public Health</p>	<p>June 2019</p>	<p>Health Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders.</p> <p>The procurement process will involve consultation current service users, partner organisations and other stakeholders and a general public online request</p>	<p>Val Thomas, Consultant in Public Health Email: Val.Thomas@cambridgeshire.gov.uk Tel: 01223 703264/07884 183374</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

PART 2 – NOTICE OF INTENTION TO TAKE DECISIONS IN PRIVATE

KEY DECISIONS TO BE TAKEN IN PRIVATE

<i>KEY DECISION REQUIRED</i>	<i>DECISION MAKER</i>	<i>DATE DECISION EXPECTED</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	<i>WARD</i>	<i>CONSULTATION</i>	<i>CONTACT DETAILS / REPORT AUTHORS</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER</i>
<p>Amendments to arrangements with Empower - KEY/29APR19/02 - A loan facility previously approved by Cabinet requires approval of an amendment to that arrangement.</p>	Cabinet	15 July 2019	Growth, Environment and Resources Scrutiny Committee	All Wards	<p>Relevant internal and external stakeholders.</p> <p>Detailed consultation was undertaken in the original decision to offer the loan facility.</p>	<p>Peter Carpenter, Acting Corporate Director, Resources Tel: 07920160122 Email: Peter.carpenter@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</p>

PART 3 – NOTIFICATION OF NON-KEY DECISIONS

NON-KEY DECISIONS

<i>DECISION REQUIRED</i>	<i>DECISION MAKER</i>	<i>DATE DECISION EXPECTED</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	<i>WARD</i>	<i>CONSULTATION</i>	<i>CONTACT DETAILS / REPORT AUTHORS</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</i>
<p>Approval of the Proposed Submission version of the Cambridgeshire and Peterborough Minerals and Waste Local Plan for public consultation and subsequent submission to the Secretary of State for independent examination - For Cabinet to recommend to Full Council for approval of the Proposed Submission version of the Cambridgeshire and Peterborough Minerals and Waste Local Plan for public consultation and subsequent submission to the Secretary of State for the purposes of independent examination</p>	Cabinet	Cabinet on 23rd September and then Full Council on 16th October	Growth, Environment and Resources Scrutiny Committee	All	<p>Relevant internal and external stakeholders</p> <p>Planning Committee on 3rd September; Scrutiny briefing note to be submitted to the committee on 4th September.</p>	<p>Richard Kay, Head of Sustainable Growth Strategy, Tel: 863795 Email: richard.kay@peterborough.gov.uk and Chris Stanek, Senior Strategic Planning Officer, Tel 863883 Email: chris.stanek@peterborough.gov.uk</p>	<p>Cambridgeshire and Peterborough Minerals and Waste Local Plan</p> <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

PREVIOUSLY ADVERTISED DECISIONS

DECISION REQUIRED		DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
1.	<p>Funding of Information, Advice and Guidance services within the voluntary sector - To authorise award of grants.</p>	<p>Councillor David Seaton Cabinet Member for Finance</p>	<p>June 2019</p>	<p>Growth, Environment & Resources Scrutiny Committee</p>	<p>All wards</p>	<p>Relevant internal and external stakeholders</p>	<p>Ian Phillips Senior Policy Manager Tel: 01733 863849 Email: ian.phillips@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
2.	<p>A Lengthmans to be deployed on Lincoln Road Millfield - There will be a daily presence along Lincoln Road, the operative will litter pick, empty bins as well as report fly-tips and other environmental issues.</p>	<p>Councillor Cereste, Cabinet Member for Waste, Street Scene and Environment</p>	<p>June 2019</p>	<p>Growth, Environment & Resources Scrutiny Committee</p>	<p>Central Ward</p>	<p>Relevant internal and external stakeholders. Cross party task and finish group report which went to the Growth, Environment and Resources Scrutiny Committee and it was also approved at Full Council as part of the 2017-18 Budget.</p>	<p>James Collingridge, Head of Environmental Partnerships, Tel: 01733 864736 Email: james.collingridge@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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3.	2017/18 VCS grant funding - Award of grant to VCS organisations to provide Information, Advice and Guidance services	Councillor Seaton, Cabinet Member for Finance	June 2019	Adults and Communities Scrutiny Committee	All wards	Relevant internal and external stakeholders.	Ian Phillips Senior Policy Manager Tel: 863849 Email: ian.phillips@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
4. 170	Inclusion of Investment Acquisition Strategy in the Council's Medium Term Financial Strategy (MTFS) - To recommend to Council that the Investment Acquisition Strategy be included in the Medium Term Financial Strategy to enable the Council to acquire investment properties	Cabinet	10 June 2019	Growth, Environment and Resources	N/A	Relevant internal and external stakeholders	Peter Carpenter, Acting Corporate Director, Resources Tel: 07920160122 Email: Peter.carpenter@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

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171	5. Grant funding for voluntary organisations – To provide funding for voluntary organisations in Peterborough to carry out essential support for vulnerable people, particularly in relation to welfare benefits assistance and other crisis support.	Councillor Seaton, Cabinet Member for Finance	June 2019	Adults and Communities Scrutiny Committee	N/A	Relevant internal and external stakeholders.	Ian Phillips Senior Policy Manager Tel: 01733 863849 Email: Ian.Phillips@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
	6. Approval of Additional Powers to the Combined Authority (Transfer of Powers) - Approve additional powers for the Combined Authority via a Statutory Instrument for Adult Skills Commissioning.	Councillor Holdich, Leader of the Council and Deputy Mayor of the Cambridgeshire and Peterborough Combined Authority	June 2019	Growth, Environment and Resources Scrutiny Committee	All	All Councils in Peterborough and Cambridgeshire have to agree to the transfer	Peter Carpenter, Acting Corporate Director, Resources Tel: 07920160122 Email: Peter.carpenter@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published. Combined Authority Statutory Instrument Request

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7. 172	<p>Adoption of the Regulation 123 List and the Community Infrastructure Levy (CIL) governance policies- To approve the adoption of the revised Regulation 123 List and the consolidated Community Infrastructure Levy (CIL) governance policies</p>	Cabinet	10 June 2019	Growth, Environment & Resources Scrutiny Committee	All Wards	<p>Relevant Internal and External Stakeholders</p> <p>Policy to be developed with stakeholders. Consultation to follow with all relevant Council teams, schools, colleges, parents. Consultation to be published on the Council website</p>	Philip Hylton, Senior Strategic Planning Officer, Tel: 01733 863879, Email:philip.hylton@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

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<p>8. To agree the process of awarding community grants through the Integrated Communities Programme – Following the successful bid to Government, funding has been awarded to the council via the Integrated Communities Strategy. One of the funded projects will see a communities grant programme launched that will provide opportunities for communities to apply for up to £20k to deliver projects in their neighbourhood. The Cabinet Member is requested to approve the process in which the grants programme will be run.</p>	<p>Councillor Seaton, Cabinet Member for Finance</p>	<p>June 2019</p>	<p>Adults and Communities Scrutiny Committee</p>	<p>N/A</p>	<p>Relevant internal and external stakeholders.</p>	<p>Ian Phillips Senior Policy Manager – Tel: 01733 863849 Email: ian.phillips@pet-erborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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<p>9. Disposal of former Barnack Primary School caretaker house - Delegate authority to the Corporate Director of Growth and Regeneration to dispose of the property.</p> <p>174</p>	<p>Councillor Seaton, Cabinet Member for Finance</p>	<p>June 2019</p>	<p>Growth, Environment & Resources Scrutiny Committee</p>	<p>NVA</p>	<p>Relevant internal and external stakeholders.</p>	<p>Stuart Macdonald, Property Manager. Tel: 07715 802 489. Email: stuart.macdonald@peterborough.gov.uk Bill Tilah (Bill.Tilah@nps.co.uk)</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</p>

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10.	<p>Approval to dispose of a property on Cromwell Road at a minimum of £375,000 and a maximum of £475,000 - This property was most recently used by Youth Services but has now become surplus to requirements. It has been marked for disposal by the council in order to generate a capital receipt.</p>	<p>Councillor Seaton, Cabinet Member for Finance</p>	<p>June 2019</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Central Ward</p>	<p>Relevant internal and external stakeholders.</p> <p>Authority has been provided by the acting head of resources to dispose of this property. A Cabinet Member Decision Notice will need to be produced once heads of terms have been agreed with a purchaser.</p>	<p>Tristram Hill, Strategic Asset Manager, Tel: 07849 079787 Email: tristram.hill@nps.co.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
11.	<p>Funding for voluntary sector 2019/20 - To provide funding to a number of voluntary sector organisations to provide essential support to vulnerable clients</p>	<p>Councillor Seaton, Cabinet Member for Finance</p>	<p>June 2019</p>	<p>Adults and Communities Scrutiny Committee</p>	<p>N/A</p>	<p>Relevant internal and external stakeholders.</p>	<p>Ian Phillips Senior Policy Manager Tel: 01733 863849 Email: ian.phillips@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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12.	Asset Transfer of Gladstone Park Community Centre - The proposed long term lease of Gladstone Park Community Centre to The Thomas Deacon Academy Trust	Councillor Seaton, Cabinet Member for Finance	June 2019	Growth, Environment and Resources Scrutiny Committee	North	Relevant internal and external stakeholders. Ward Councillors for Central, Park and North have been advised of the decision to transfer of the Community Centre	Caroline Rowan, Urban Regeneration Project Manager, Tel: 01733 864095 Email:caroline.rowan@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
13.	To purchase the offices at 16-20 Lincoln Road, Peterborough PE1 2RL at a cost set out in the annex – The above property is being purchased for its strategic position in the city centre (which is important for future redevelopment) and will in the short term provide rental income to PCC.	Cabinet Seaton, Cabinet Member for Finance	June 2019	Growth, Environment and Resources Scrutiny Committee	Central	Relevant internal and external stakeholders. NPS are acting for PCC in the acquisition of this commercial property. All the relevant internal stakeholders for example in democratic services, legal, finance and property will be consulted in this process.	Tristram Hill, Strategic Asset Manager, NPS, email: tristram.hill@peterborough.gov.uk tel: 07849 079787	Heads of terms for the purchase of 16-20 Lincoln Road, Peterborough. Details of the purchase, the price and associated costs should not be made public whilst commercial negotiations and associated legal work are progressing.

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14.	Food and Feed Service Plan 2019/20 - Decision required to approve Food and Feed Service Plan 2019/20 in line with Government guidance	Councillor Walsh, Cabinet Member for Communities	July 2019	Growth, Environment and Resources Scrutiny Committee	N/A	Relevant internal and external stakeholders.	Stuart Brough, Business Compliance Manager, Tel: 07989 432151 Email: stuart.brough@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
15.	Approval of the Corporate Energy Strategy – The Corporate Energy Strategy has been jointly drafted with Cambridgeshire County Council and approved at Joint SMT.	Councillor Cereste, Cabinet Member for Waste, Street Scene and Environment	June 2019	Growth, Environment and Resources Scrutiny Committee	N/A	Relevant internal and external stakeholders Predominantly internal consultation. As a Strategy, it is intended to show a direction and not specific projects at this stage, which would impact and require wider consultation.	Elliot Smith, Commercial Manager; Smart 7Energy, Infrastructure and Regeneration, elliot.smith@peterborough.gov.uk	The Corporate Energy Strategy.

PART 4 – NOTIFICATION OF KEY DECISIONS TAKEN UNDER URGENCY PROCEDURES

DECISION TAKEN:	<i>DECISION MAKER</i>	<i>DATE DECISION TAKEN</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	WARD	CONSULTATION	<i>CONTACT DETAILS / REPORT AUTHORS</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</i>
None.							